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1997

ANNUAL REPORTS

OF THE TOWN OF

LITCHFIELD

New Hampshire

1997

EMERGENCY TELEPHONE NUMBERS

Ambulance	911
Fire	911
Police	911

BUSINESS TELEPHONE NUMBERS

Selectmen's Office	424-4046
Town Clerk & Tax Collector	424-4045
Police Chief	424-4047
Building Inspector	424-4592
Health Officer	424-4592
Library	424-4044
Planning Board	424-2131
Animal Control	424-4047
Road Agent	424-4592

—OFFICE HOURS—

Selectmen's Office	Town Hall
8:00 a.m. to 4:00 p.m. Monday through Friday	

Town Clerk & Tax Collector	Town Hall
Every Weekday, 8:00 a.m. to 3:00 p.m.	
Every Monday Evening 6:30 to 8:00 p.m.	
Last Saturday of month: 10:00 a.m. to 12 Noon	
Closed Holiday Weekends	

Building Department	Town Hall
Weekdays 8:00 a.m. to 4:00 p.m.	
Monday Evenings 7:00 to 9:00 p.m.	

Library Hours:

Monday: 10-8; Tuesday: 2-8; Wednesday: 10-8;
Thursday: 2-8; Friday: 2-6; Saturday: 10-2

No Saturday hours during the months of July and August. Closed Holidays

Incinerator Facility Hours:

Sunday: 9:00 a.m. to Noon – Brush & Landfill Items Only
Wednesday: 3:00 p.m. to 7:00 p.m.; Saturday: 7:00 a.m. to 4:00 p.m.
Thursday: 7:00 a.m. to Noon; Friday: 4:00 p.m. to 8:00 p.m.

—PUBLIC MEETINGS—

Selectmen Town Hall the 1st, 2nd, 3rd, and 4th Monday evenings at 6:00 p.m. during the months of September-May; and the 2nd and 4th Monday evenings during the months of June-August.

Planning Board	Town Hall
1st Tuesday of the month at 7:30 p.m.	

Zoning Board of Adjustment	Town Hall
2nd Wednesday of the month at 7:00 p.m.	

Library Trustees	Library
1st Monday of the month at 7:30 p.m.	

Conservation Commission	Town Hall
1st Thursday of the month at 7:30 p.m.	

Annual Reports
OF THE TOWN OF
LITCHFIELD
NEW HAMPSHIRE

YEAR ENDING DECEMBER 31, 1997

ALSO

ANNUAL REPORTS OF THE SCHOOL DISTRICT
YEAR ENDING JUNE 30, 1997

Printed by
Accurate Printing, Inc.
Nashua, N.H.

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In Memoriam



EDUARDO ALBUQUERQUE

April 15, 1929 - November 25, 1997

PLANNING BOARD CHAIRMAN

PART-TIME POLICE OFFICER

NASHUA REGIONAL PLANNING COMMISSION MEMBER

TOWN OFFICERS, 1997

Office:	Office Holder a/o 12/31/97	Term Expires
Selectmen:	John E. Pinciario, chairman	1998
	John R. Devereaux	2000
	M. Patricia Jewett	1999
	John G. Lazzaro	1998
	Thomas W. Levesque, Sr.	1999
Administrative Assistant:	Cecile Durocher	
Moderator:	Philip M. Reed	1999
Checklist Supervisors:	Robert Redding, chairman	1998
	Andrea Hamilton	2000
	Christine E. Lepine	2002
Town Clerk/Tax Collector:	Diane L. Jerry	1999
Deputy TC/TC:	Patricia Gibeault	1999
Sub Register:	Fire Chief Brent Lemiré	1999
Treasurer:	Marion Cason	1999
Road Agent:	Roland E. Bergeron	1998
Trustees, Town Trust Funds:	Sheryl Hartling	1998
	Susan M. Rafferty	2000
	Joseph Stapleton	1999
Health Officer:	Roland E. Bergeron	tenure
Code Enforcement Officer:	Roland E. Bergeron	tenure
Asst. Code Enforce. Officer:	Thomas J. Malley	1998
Library Trustees:	Steven Calawa, chairman	1999
	Zendelle Bouchard	1998
	Pamel Boutselis	1999
	Candace M. Hale	1999
	Carolyn Leary Lambert	1998
	Quentin J. Lewis	1998
	Susan M. Rafferty	resigned
	Deborah Stapleton	resigned
Budget Committee:	William Spencer, chairman	1998
	Ralph Boehm	1999
	John Devereaux, Selectmen's Rep.	
	William Gray	1999
	Sue Ann Johnson	1998
	Charles Jones	1998
	David P. Michaud	2000
	Raymond Peeples	1998
	Donna Straight, School Board Rep.	
	Cecil A. Williams	2000

Zoning Board of Adjustment:	Gregory Lepine, chairman	1999
	John J. Burke	2000
	John T. Ciemiewicz	1998
	Lawrence A. Levesque, alt.	1999
	Kevin Lynch	1998
Conservation Commission:	Frank Byron, chairman	1999
	Glenn McKibben, Jr.	1999
	Joan McKibben	1999
	Marjorie Z. Pitcher	1998
	Douglas Rogers	2000
	Torene Tango-Lowy	1998
Parks & Recreation Comm.:	Maureen A. Lascelles, chairman	2000
	Cheri Halberstadt	1998
	Michael Hamel	1999
	Steven C. Jones	1998
	Lawrence A. Levesque	1999
	Michael Mieczkowski	1998
	Dennis W. Parker	1998
	Richard T. Rafferty, Jr.	1999
	Horace W. Seymour III	1999
Planning Board:	Andrew A. Prolman, chairman	1999
	Frank A. Byron, alt.	1999
	Paul Freeman	1998
	Joel Kapelson	1998
	Thomas Levesque, Selectman rep.	
	Harry Menzigian	2000
	Richard Tango-Lowy, alt.	1998
	Heather Tibbitts	2000
Nashua Reg. Planning Comm.:	Richard J. L. Quinn	2001
Police Department:	David L. Roberts, Chief	retired effective 1-Jan-98
	Gerard A. Millette, Lieutenant	tenure
	James Gaudet, Detective/Sgt.	tenure
	David Donnelly	tenure
	Patrick Goodridge	resigned
	John D. McGregor, IV	tenure
	Joseph E. O'Brien	tenure
	Timothy Jones	tenure
	Paul Dwyer	probation
	Robert D. Bennett	1998
	Frederick Williams	resigned
	Nelson Breton	resigned
	Ronald Fournier	1998
	Steve P. Harris	1998
	John Pouliot	1998
	Christopher Blastos	1998
	Frank Eric Jones	1998

Secretary/Dispatcher:	Sharon A. Harding Reed Paula Diviny	
Animal Control Officer:	Wanda S. Fisher-Rowe Gerald Pilon	resigned 1998
Fire Department Company A	Brent Lemire, Chief Michael Croteau, Captain David Mayopoulos, Lieutenant Paul Allard Steven Barton Jim Dubord Stan Gilbert Dwayne Hogencamp Jeff Howes Tim Kearns Ken Nelson Norman Pinard Michael Stanhope Eric Tremblay	1998
Company B	Thomas Schofield, Captain Douglas Nicoll, Lieutenant Warren Adams Mark Carter Pam Edmonds Pierre Garand Roy Jack Rod Jones Lawrence Levesque Keith Makarawicz Matthew Shea Scott Tacker	

1997 TOWN OFFICERS AND EMPLOYEE EARNINGS

DEPARTMENT	PERSONNEL	EARNINGS
SELECTMEN'S OFFICE: (The secretarial and clerical personnel also serve as staff to the Building, Health, and Highway Departments, Zoning Board and various committees)	Devereaux, John R.	765.65
	Jewett, Marilyn P.	971.00
	Lazzaro, John G.	971.00
	Levesque, Sr. Thomas W.	971.00
	Pinciario, John E.	971.00
	Williams, Cecil A.	205.35
	Durocher, Cecile G.	43,833.15
	Dogopoulos, Lorraine E.	25,644.00
	Brodeur, Theresa S.	20,308.50
TOWN CLERK/TAX COLLECTOR'S OFFICE:		
	Jerry, Diane L.	34,988.80
	Gibeault, Patricia A.	20,614.94
	Croteau, Claire L.	12,022.17
TOWN TREASURER:	Cason, Marion E.	4,628.00
TRUSTEES OF TOWN TRUST FUNDS:		
	Hartling, Sheryl M.	64.67
	Rafferty, Susan M.	64.66
	Stapleton, Joseph E.	64.67
VOTER REGISTRATION & ELECTIONS:		
	Hamilton, Andrea	233.00
	Lepine, Christine E.	233.00
	Redding, Robert M.	233.00
	Reed, Philip M.	167.76
	Algeo, Kathleen	121.79
	Bouchard, Zendelle	121.79
	Cudmore, Phillip F.	9.62
	Hill, Vickie R.	9.62
	Jean, Loren J.	9.62
	Mieckowski, Bertha A.	125.00
	Pacheco, Mary S.	9.62
	Smith, Leonard	9.62
	Smith, Michelle D.	9.62
TOWN HALL & LIBRARY CUSTODIANS:		
	Ayer, Susanne T.	1,673.26
	Joki, David F.	1,157.76
	McGaffigan, Heidy E.	2,855.64
PLANNING BOARD:	McKibben, Joan A.	3,382.72

POLICE DEPARTMENT:
(Includes Special Detail Wages)

Roberts, David L.	47,092.29
Millette, Gerard A.	49,217.37
Gaudet, James R.	46,916.90
Donnelley, David A.	43,247.67
Dwyer II, Paul J.	13,913.66
Goodridge, Patrick J.	34,546.95
Jones, Timothy C.	36,131.27
McGregor IV, John D.	37,663.50
O'Brion, Joseph E.	35,536.72
Bennett, Robert D.	6,310.24
Blastos, Christopher W.	5,338.17
Breton, Nelson R.	3,210.69
Fournier, Ronald R.	3,207.01
Harris, Steve P.	2,899.38
Jones, Frank E.	1,840.91
Pouliot, John C.	4,841.20
Williams, Frederick	458.14
Harding-Reed, Sharon A.	27,179.15
Diviny, Paula J.	10,012.36

FIRE DEPARTMENT:

Lemire, Brent T.	2,558.50
Barton, Brian	768.96
Croteau, Michael G.	1,520.64
Schofield, Thomas B.	2,108.16
Mayopoulos, David R.	1,416.72
Nicoll, Douglas M.	39,227.52
Stanhope, Michael L.	33,627.06
Adams, Warren W.	673.92
Allard, Paul	1,211.80
Barton, Steven J.	240.70
Beetz, James R.	846.72
Beland, Gerard P.	1,040.16
Calef III, Daniel B.	875.65
Carter, Mark R.	1,828.92
Dalton, Thomas J.	138.24
Davis, Steven L.	240.96
Dion, Gary M.	1,304.64
Dubord, Jimmy M.	759.45
Edmonds, Pamela A.	871.50
Garand, Pierre J.	987.70
Gilbert, Stan R.	1,145.40
Grenier, Leo G.	613.44
Hogencamp, Dwayne W.	1,053.60
Howes, Jeffrey D.	622.50
Jack III, Roy W.	1,054.10
Jones, Roderick W.	157.70
Keans, Timothy F.	535.68
Lemay, Mark T.	543.84
Levesque, Lawrence A.	1,352.90

	Makarawicz, Keith W.	1,700.88
	Nelson, Kenneth A.	1,398.55
	Paquette, James D.	138.24
	Paquette, Maurice G.	138.24
	Pinard, Norman J.	933.12
	Shea, Matthew J.	547.80
	Tacker, Scott F.	1,002.24
	Tremblay, Eric A.	1,744.80
	Wright, Patrick A.	66.40
BUILDING DEPARTMENT:	Bergeron, Roland E.	41,434.36
	Malley, Thomas J.	3,360.00
HIGHWAY DEPARTMENT:	Bergeron, Roland E.	14,135.87
	Fauteux, Gilles J. P.	12,387.26
SOLID WASTE DISPOSAL:	Duprat, Warren B.	30,150.34
	Fitzgerald, Roger M.	17,268.78
	Faucher, Herve G.	13,474.49
	Mellen, David L.	10,536.48
	Neskey, Larry P.	2,726.55
HEALTH DEPARTMENT:	Bergeron, Roland E.	1,006.00
ANIMAL CONTROL OFFICER:	Fisher-Rowe, Wanda	4,221.44
	Pilon, Gerald F.	900.00
LIBRARY:	Danielson, Claudia M.	14,603.58
	Hamilton, Florence H.	10,816.16
	Brigham, Cheryl R.	5,190.85
SUMMER RECREATIONAL PROGRAM:		
	Gault, Amy M.	2,925.00
	Morris, Lori A.	2,835.00
	Anderson, Valerie L.	959.76
	Dodge, Timothy D.	90.00
	Dominici, Matthew D.	909.77
	Farland, Kendra A.	915.26
	Kelly, Christine	703.98
	Knights, Jessica H.	1,008.78
	Knights, Jillian F.	885.12
	LaRock, Adam C.	546.20
	Lawrence, Jennifer M.	1,013.94
	Martineau, Kristy M.	1,425.00
	O'Neill, Eileen	811.41
	Simpson, Neil M.	100.00
	Snow, Kenneth M.	810.24
	Walsh, Kelly A.	699.18
		<hr/>
		892,862.73

TOWN WARRANT
TOWN OF LITCHFIELD
THE STATE OF NEW HAMPSHIRE
THE POLLS WILL BE OPEN FROM
7:00 A.M. to 7:00 P.M.

To the inhabitants of the Town of Litchfield in the County of Hillsborough in said state, qualified to vote on Town affairs:

YOU ARE HEREBY NOTIFIED TO MEET AT THE LITCHFIELD TOWN HALL, LIBERTY WAY, IN SAID LITCHFIELD ON TUESDAY, MARCH 10, 1998, AT 7:00 A.M. TO ACT UPON THE FOLLOWING:

1. To elect by ballot the following Town Officers:

Two Selectmen - three-year terms; one Road Agent - one-year term; one Fire Chief - one-year term; one Trustee of Town Trust Funds - three-year term; two Budget Committee members - three-year terms; one Budget Committee member - one-year term; three Library Trustees - three-year terms; and one Checklist Supervisor - six-year term.

2. To vote by ballot on the following question:

“Shall we adopt the provisions of RSA 40:13 to allow official ballot voting on all issues before the Town of Litchfield?” “(By Petition) (3/5ths majority required)”.

3. To vote by ballot on the following amendments to the Town Zoning Ordinances:

1. Are you in favor of the adoption of Amendment No. 1 as proposed by the Planning Board for the Town of Litchfield Zoning Ordinance as follows:

Repeal section 405.00 Personal Wireless Communication Facilities and replace it with a new section, 1050.00 Telecommunications Facilities, which will provide guidelines for the siting of cellular towers and other telecommunications facilities and will permit telecommunications facilities only in the Commercial/Industrial Service Districts and the Highway Commercial District subject to all applicable local, state and federal regulations and Site Plan Review and approval by the Planning Board.

YES ☐ NO ☐

2. Are you in favor of the adoption of Amendment No. 2 as proposed by the Planning Board for the Town of Litchfield Zoning Ordinance as follows:

Add a new section 406.00 Accessory Uses to require private aircraft take off and landing facilities to come before the Planning Board for site plan review and approval.

YES ☐ NO ☐

YOU ARE HEREBY NOTIFIED TO MEET AT THE LITCHFIELD MIDDLE SCHOOL GYM, McELWAIN DRIVE, IN SAID LITCHFIELD ON FRIDAY, MARCH 13, 1998, AT 7:30 P.M. TO ACT UPON THE FOLLOWING ARTICLES:

1. To see if the Town will vote to raise and appropriate the sum of \$550,000.00 to construct 3,500 feet of Albuquerque Avenue (Center Section) from Meadowbrook Lane to Hillcrest Road, to construct approximately 500 feet of Liberty Way from Albuquerque Avenue to the Town Hall/Police Station, and to reconstruct the Hillcrest Road intersection at Albuquerque Avenue and to authorize the issuance of \$500,000.00 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA Chapter 33), and to authorize the Board of Selectmen to issue and negotiate such bonds or notes not to exceed five years; and to further authorize the withdrawal of \$50,000.00 of road impact fees and accrued interest created for this purpose. This will be a non-lapsing account per RSA 32:3, VI and will not lapse until the work is completed or in two years whichever is less. (Vote by Ballot [Two-thirds majority required.]) The Selectmen and Budget Committee recommend this appropriation.

2. To see if the Town will vote to raise and appropriate the sum of \$180,000.00 to overlay and reconstruct Page Road from Route 102 to Route 3A and to further authorize the use of \$180,000.00 from the State Highway Block Grant Aid fund to offset this appropriation. This will be a non-lapsing account per RSA 32:3, VI and will not lapse until the work is completed or in two years whichever is less. The Selectmen and Budget Committee recommend this appropriation.

3. To see if the Town will vote to raise and appropriate the sum of \$112,000.00 to reconstruct Albuquerque Avenue from Pinecrest Road to Wren Street and to further authorize the use of \$5,000.00 from the State Highway Block Grant Aid fund to offset this appropriation with the balance of \$107,000.00 to be raised by taxation. This will be a non-lapsing account per RSA 32:3, VI and will not lapse until the work is completed or in two years whichever is less. The Selectmen and Budget Committee recommend this appropriation.

4. To see if the Town will vote to establish, in accordance with RSA 35, a Litchfield Cable Capital Reserve Fund for the purpose of purchasing new or replacement equipment for the development of local cable programming, the broadcasting or rebroadcasting of public meetings, and school, or Town related programs; to raise and appropriate the sum of \$3,000 or 10 percent of the current cable franchise fee paid by Litchfield cable subscribers, whichever is less; and to designate the Board of Selectmen as agents to expend or to act on anything relative hereto. This is a Special Warrant Article per RSA 32:3, VI. The Selectmen recommend this appropriation. The Budget Committee does not recommend this appropriation.

5. To see if the Town will vote to raise and appropriate the sum of \$50,000.00 to insulate and equip the Darrah Pond Building with a heating system and to further authorize the withdrawal of \$7,800.00 of recreational impact fees and accrued interest created for this purpose. This will be a non-lapsing account per RSA 32:3, VI and will not lapse until the work is completed or in two years whichever is less. The

Selectmen recommend this appropriation. The Budget Committee does not recommend this appropriation.

6. To see if the Town will vote to raise and appropriate the sum of \$33,000 for Phase 1 of a 3-year town wide assessment update plan. The entire cost of the assessment update over the 3-year phasing will be \$112,600. The Selectmen recommend this appropriation. The Budget Committee does not recommend this appropriation.

7. To see if the Town will vote to raise and appropriate the sum of \$5,000.00 for utilities for the old Town Hall (Meeting House) and to further authorize the Selectmen to lease the Meeting House for \$1.00 each annually to the Litchfield Historical Society and the Litchfield Cable Committee jointly on a yearly basis. The Meeting House to be managed by the Cable Committee and the Historical Society jointly with the Board of Selectmen overseeing and approving of the usages, modifications, alterations, and structural changes to the building. The Selectmen recommend this appropriation. The Budget Committee does not recommend this appropriation.

8. To see whether the Town will vote to raise and appropriate the sum of Ten Thousand (\$10,000) for deposit into the Conservation and Land Acquisition Fund. Said funds may be used to purchase land, conservation or trail easements, or purchase of development rights. (By Petition) The Selectmen do not recommend this appropriation. The Budget Committee recommends this appropriation.

9. To see if the Town will vote to appropriate the use of one tennis court at Roy Memorial Park for the next five years, for the in-line skating and skateboarding facility presently residing there. (By Petition)

10. To see if the Town will vote to accept the donation from the Friends of Litchfield Skate Park of the skate equipment residing on the tennis court at Roy Memorial Park for use in the town's recreation program. (By Petition)

11. To see if the Town would vote to raise and appropriate the sum of \$5,000.00 for the purpose of moving the skate park equipment from the tennis court to another location on town property. (This article will be necessary only if the warrant article to leave the skate equipment on the tennis court does not pass). (By Petition) The Selectmen and the Budget Committee do not recommend this appropriation.

12. To see if the Town will vote pursuant to the provisions of RSA 41:11 and 47:17, VII to adopt the following Ordinance:

Section 1: **Purpose:** The purpose of this Ordinance is to promote the health, safety, peace, comfort and convenience of the general Community by prohibiting picketing and picket lines on public highways, sidewalks and commons in front of, adjacent to or with respect to any property used for residential purposes.

Section 2: **Definitions:**

A. Picketing: – the term “picketing” shall mean any person or persons who for the purpose of protesting or demonstrating or expressing a

grievance for or against any cause shall station or place themselves, on any public highway, sidewalk or common.

B. Picket Lines – The term “picket lines” shall mean a line or procession of people picketing private property used for residential purposes.

Section 3: **Picket Lines:** – Picket lines and picketers shall be prohibited on all public highways, sidewalks and commons in front of, adjacent to, or with respect to any property used for residential purposes in the Town of Litchfield except where such picketing or picket lines relate to a use or activity being carried on within such residential property.

Section 4: **Severability Clause:** – The provisions of this Ordinance are severable, and if any section, subsection, sentence or phrase of this Ordinance is for any reason held to be invalid or unconstitutional by the decision of any Court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance.

Section 5: **Violations and Penalties:** – Any person violating any provision of this Ordinance shall be fined up to, but not exceeding one thousand (\$1000.00) for each offense, and a separate offense shall be deemed on each day during or on which the violation occurs or continues.

13. To see, if in the event that the annual meeting does not appropriate money to fund the same, if the voters will vote to authorize the governing body to call one special meeting, at its option, to address all negotiated cost items or the fact finders report relating to Local 3657 for police personnel only. (By Petition)

14. To raise such sums of money as may be necessary to defray Town charges for the ensuing year and make appropriations of the same, as set forth, posted herewith and to consider each item in whole or in part.

15. To hear reports of agents, committees and other officers therefore chosen and to transact any other business that may legally come before said meeting, including the reading of the minutes of the current or prior meeting.

Given under our hands and seal, this 17th day of February, in the year of our Lord nineteen hundred and ninety-eight.

John E. Pinciaro
M. Patricia Jewett
John G. Lazzaro
Thomas W. Levesque, Sr.
John R. Devereaux

A true copy of Warrant — Attest:

John E. Pinciaro
M. Patricia Jewett
John G. Lazzaro
Thomas W. Levesque, Sr.
John R. Devereaux

BUDGET FOR THE TOWN OF LITCHFIELD, N.H.

PURPOSE OF APPROPRIATION	W.A. No.	Appropriations Prior Year As Approved By DRA	Actual Expenditures Prior Year	Selectmen's Appropriations For Ensuing Fiscal Year		Budget Committee Appropriations For Ensuing Fiscal Year	
				Recommended	Not Recommended	Recommended	Not Recommended
GENERAL GOVERNMENT							
Executive		\$ 47,816	\$ 47,932	\$ 52,527	\$ 3,575	\$ 56,102	\$ 300
Election, Reg., & Vital Statistics		43,439	44,849	50,396		50,096	4,481
Financial Administration		148,295	143,872	162,791		158,310	6,500
Legal Expense		37,900	36,798	49,900		43,400	
Personnel Administration		65,350	64,532	72,850		72,850	4,499
Planning and Zoning		26,308	22,836	30,860		26,361	12,583
General Government Buildings		16,335	19,105	43,108		30,525	
Cemeteries		2,400	2,400	1,800		1,800	
Insurance		77,700	75,722	80,235		80,235	1,500
Other General Government		40,926	59,325	25,000		23,500	
PUBLIC SAFETY							
Police		573,576	535,353	571,100		532,615	38,485
Ambulance		15,500	14,194	15,500		15,500	
Fire		296,939	310,524	236,452		235,652	800
Building Inspection		50,403	52,769	61,819		58,839	2,980
Emergency Management		4,500	3,919	4,500	10	4,510	
HIGHWAYS AND STREETS							
Admin., Highways & Streets		311,775	328,913	398,561		325,161	73,400
Street Lighting		7,600	7,922	9,000		9,000	

BUDGET FOR THE TOWN OF LITCHFIELD, N.H.

PURPOSE OF APPROPRIATION (RSA 31:4)	W.A. No.	Appropriations Prior Year As Approved By DRA	Actual Expenditures Prior Year	Selectmen's Appropriations For Ensuing Fiscal Year		Budget Committee Appropriations For Ensuing Fiscal Year	
				Recommended	Not Recommended	Recommended	Not Recommended
SANITATION							
Admin. & Solid Waste Collection		27,799	31,428	29,372		29,372	
Solid Waste Disposal		127,714	127,320	135,237		130,437	4,800
HEALTH AND WELFARE							
Admin. & Pest Control		13,471	12,165	14,204		12,854	1,350
Health Agencies & Hospitals & Other		5,500	5,500	6,300		6,300	
Vendor Payments & Other		5,300	6,426	7,325	175	7,500	
CULTURE AND RECREATION							
Parks and Recreation		35,927	37,502	42,098		39,893	2,205
Library		53,353	48,046	71,410		70,510	900
Patriotic Purposes		400	436	430		430	
Other Culture & Recreation				701		201	500
CONSERVATION							
Administration & Purchases of Natural Resources		1,061	1,028	1,318		1,318	
DEBT SERVICE							
Interest on TANs		1		1		1	
SUBTOTAL 1		<u>\$2,037,288</u>	<u>\$2,040,816</u>	<u>\$2,174,795</u>	<u>\$ 3,760</u>	<u>\$2,023,272</u>	<u>\$ 155,283</u>
Special Appropriation		\$ 48,000	\$ 31,558				

BUDGET FOR THE TOWN OF LITCHFIELD, N.H.
SPECIAL WARRANT ARTICLES

PURPOSE OF APPROPRIATION (RSA 32:3,V)	W.A. No.	Appropriations Prior Year As Approved By DRA	Actual Expenditures Prior Year	Selectmen's Appropriations For Ensuing Fiscal Year		Budget Committee Appropriations For Ensuing Fiscal Year	
				Recommended	Not Recommended	Recommended	Not Recommended
TH/PS Construction							
Road Construction	1, 2, 3	\$853,100	\$853,100	\$842,000		\$842,000	
Rec. Bldg. - Heating, Insulation	5			50,000			50,000
Conservation Fund	8	5,000	5,000		10,000	10,000	
Cablevision Fund	4			3,000			3,000
Skate Board Park	11				5,000		5,000
SUBTOTAL 2 Recommended				<u>\$895,000</u>		<u>\$852,000</u>	

INDIVIDUAL WARRANT ARTICLES

PURPOSE OF APPROPRIATION (RSA 32:3,VI)	W.A. No.	Appropriations Prior Year As Approved By DRA	Expenditures Prior Year	Selectmen's Appropriations For Ensuing Fiscal Year		Budget Committee Appropriations For Ensuing Fiscal Year	
				Recommended	Not Recommended	Recommended	Not Recommended
Children's Librarian		\$ 4,155	\$ 640	\$		\$	
Computer Purchase		15,220	12,317				
Land Survey		5,000	4,960				
Assessment Update	6			33,000			33,000
Building Maintenance	7			5,000			5,000
SUBTOTAL 3 Recommended				<u>\$ 38,000</u>			

SOURCE OF REVENUE	Warr. Art. #	Estimated Revenue Prior Year	Actual Revenue Prior Year	Estimated Revenue Ensuing Year
TAXES				
Yield Taxes		\$ 1,230	\$ 1,954	\$ 1,200
Payment in Lieu of Taxes		652	652	700
Interest & Penalties on Delinquent Taxes		49,000	69,570	55,000
LICENSES, PERMITS AND FEES				
Business Licenses and Permits		35,235	46,099	40,000
Motor Vehicle Permit Fees		610,000	668,946	625,000
Building Permits		45,000	60,362	50,000
Other Licenses, Permits & Fees		30,909	37,108	35,000
FROM STATE				
Shared Revenues		37,087	37,087	35,000
Meals & Rooms Tax Distribution		69,862	69,938	65,000
Highway Block Grant		116,484	116,484	115,390
State & Federal Forest Land Reimbursement		527	527	525
Other/Gas Refunds & Grants		3,500	1,845	2,800
CHARGES FOR SERVICES				
Income from Departments/Includes Special Detail		65,900	60,898	6,000
Other Charges/Includes Rec. Programs & Recycling		24,635	32,530	28,000

SOURCE OF REVENUE	Warr. Art. #	Estimated Revenues Prior Year	Actual Revenue Prior Year	Estimated Revenue Ensuing Year
MISCELLANEOUS REVENUES				
Sale of Municipal Property		1,800	415	1,000
Interest on Investments		90,000	122,599	105,000
Other		29,806	64,913	32,000
INTERFUND OPERATING TRANSFERS IN				
From Capital Reserve Funds		24,120	25,380	
From Trust & Agency Funds	1	5,658	15,094	50,000
OTHER FINANCING SOURCES				
Proc. from Long Term Bonds & Notes	1			500,000
Amounts VOTED From Fund Balance ("Surplus")		601,856	601,856	
Fund Balance ("Surplus")				
to Reduce Taxes	2, 3			
TOTAL REVENUES & CREDITS		<u>\$1,843,261</u>	<u>\$2,034,257</u>	<u>185,020</u> <u>\$1,932,635</u>
BUDGET SUMMARY				
	SELECTMEN	BUDGET COMMITTEE		
SUBTOTAL 1 Recommended	\$2,174,795	\$2,023,272		
SUBTOTAL 2 Special warrant articles Recommended	895,000	852,000		
SUBTOTAL 3 "Individual" warrant articles Recommended	38,000			
TOTAL Appropriations Recommended	\$3,107,795	\$2,875,272		
Less: Amount of Estimated Revenues & Credits (from above)	1,940,435	1,932,635		
Estimated Amount of Taxes To Be Raised	<u>\$1,167,360</u>	<u>\$ 942,637</u>		

TOWN CLERK'S REPORT

JANUARY 1, 1997 through DECEMBER 31, 1997

Candidate Filing Fees		\$24.00
Dogs:	Licenses:	
	990 regular	\$7,106.00
	7 group	140.00
	30 senior	60.00
	list	10.00
	adoptions	20.00
	duplicate tags	1.00
	finest	2,712.50
Dredge & Fill Permits		10.00
Incorporation Filings		10.00
Motor Vehicles:	Registrations:	
	7,041 reg.	668,661.50
	10 military	n.c.
	12 municipal	n.c.
	one-stop	12,600.00
	duplicates	284.00
	Titles	2,672.00
	Boats	6,521.48
	Parking Fines	20.00
Photocopies		50.00
Pole Permits		10.00
Postage		73.34
Resident Permits		22.00
Returned-Check Fees		415.00
UCCs	regular filings	1,508.00
	IRS direct deposit	90.00
	releases	366.00
	searches	71.50
Vital Records	marriage licenses	1,485.00
	certified copies	366.00
Voter Registration Cards		1.50
Zoning/Subdivision Manuals		85.00
Total Town Clerk Receipts:		\$705,395.82

A true record of all Town Clerk receipts for the year 1997, according to the best of my knowledge and belief.

attest:

Diane L. Jerry, Town Clerk
January 12, 1998

1997 ESTIMATED RESIDENT POPULATION

New Hampshire State Planning Office Census

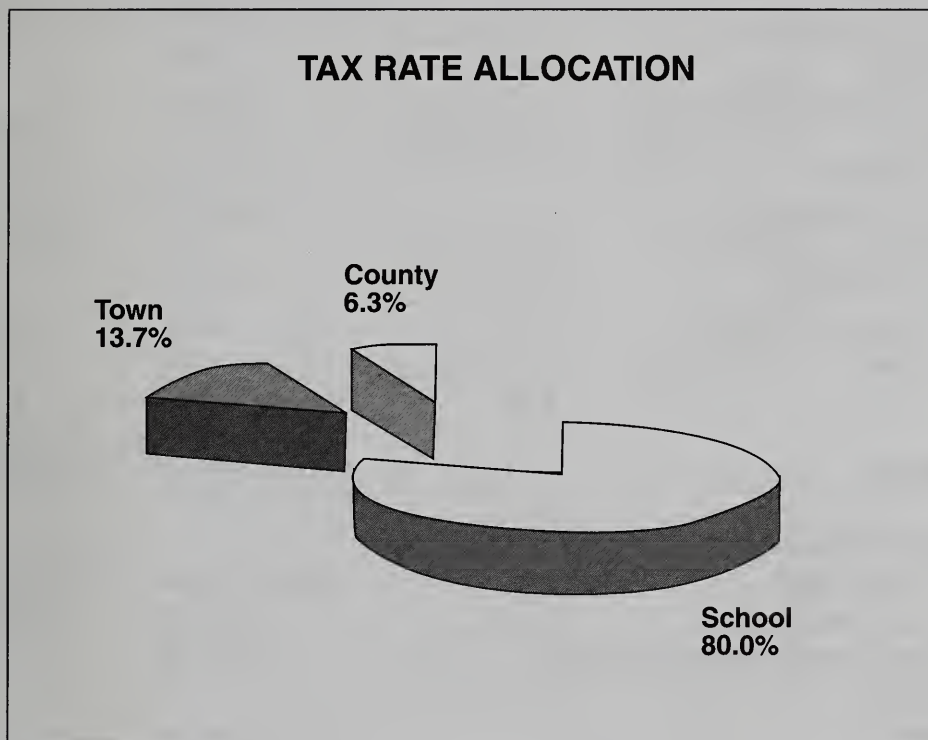
6,540

SUMMARY INVENTORY

Residential Land	\$114,707,422	
Commercial Land	15,252,496	
Current Land Use Values	<u>686,574</u>	\$130,646,492
Residential Buildings	\$197,156,385	
Manufactured Housing	3,774,100	
Commercial Buildings	<u>10,853,000</u>	211,783,485
Public Water Utility	\$ 5,156,400	
Gas Utility	12,600	
Electric Utility	<u>3,127,600</u>	8,296,600
Gross Taxable Valuation		<u>\$350,726,577</u>
Less:		
Blind Exemptions	\$ 45,000	
Elderly Exemptions	115,000	
Physically Handicapped Exemptions	<u>200</u>	-160,200
Net Taxable Valuation		<u>\$350,566,377</u>
Gross Property Taxes (Rounded)		\$9,058,677.00
Less War Service Exemptions		<u>-30,500.00</u>
Property Tax Commitments		\$9,028,177.00
1st Issue		\$4,335,755.00
2nd Issue		<u>4,692,422.00</u>
		\$9,028,177.00
Total Tax Exempt & Non-Taxable Property		\$16,217,410

1997 TAX RATE

SCHOOL	\$20.66
TOWN	3.53
COUNTY	<u>1.65</u>
	\$25.84



Property assessed at \$150,000 has a resulting tax bill of \$3,876.00 which represents payment for each of the governmental units:

School	\$3,099.00
Town	529.50
County	<u>247.50</u>
	\$3,876.00

TOWN OF LITCHFIELD, NEW HAMPSHIRE
TAX COLLECTOR'S REPORT
Year Ending December 31, 1997

Uncollected as of 1/01/97	1997	1996
Property Taxes	\$ 0.00	\$342,849.23
Committed During 1997		
Property Taxes	9,028,177.00	0.00
Property Tax Interest	5,469.98	6,355.85
unpaid	50.09	0.00
Land Use Change Taxes	3,500.00	0.00
Yield Taxes	1,954.30	0.00
Yield Tax Interest	2.94	
Overpayments Returned	12,937.47	0.00
Overpayments Adjusted	0.55	0.00
Duplicate Tax Bills	462.00	0.00
Returned-Check Charges	10.00	0.00
Pre-Lien Costs	0.00	596.74
Ttls.	\$9,052,564.33	\$ 6,952.59
Total Debits:	\$9,052,564.33	\$349,801.82
Remitted to Treasurer		
Property Taxes Paid	\$8,682,200.46	\$160,560.41
Property Tax Interest Paid	5,469.98	6,355.85
Overpayments subsequently returned	12,937.47	0.00
Pre-Lien Costs		596.74
Yield Taxes	1,954.30	0.00
Yield Tax Interest	2.94	0.00
Duplicate Tax Bills	462.00	0.00
Returned-Check Charges	10.00	0.00
Ttls.	\$8,703,037.15	\$167,513.00
Paper Transactions		
Taxes Abated	\$5,170.00	\$5,622.00
Overpayments Adjusted	0.55	0.00
Tax Lien Principal		176,666.82
Deeded	3,897.00	0.00
Ttls.	\$9,067.55	\$182,288.82
Uncollected as of 12/31/97		
Property Taxes	\$336,909.54	\$ 0.00
Property Tax Interest	50.09	0.00
Land Use Change Taxes	3,500.00	0.00
Ttls.	\$340,459.63	\$ 0.00
Total Credits & Carried Forward:	\$9,052,564.33	\$349,801.82

1997 Tax Lien Report

	Lien of 1997	Lien of 1996	Lien of 1995
Unredeemed as of 1/01/97			
Principal	\$ 0.00	\$118,293.19	\$ 65,187.98
Committed Interest	0.00	0.00	76.68
Committed Legal Cost	0.00	3,298.00	3,888.00
Executed during 1997	\$192,690.53	\$ 0.00	\$ 0.00
Committed during 1997			
Interest	\$ 6,129.62	\$ 19,177.62	\$ 21,957.58
Costs	1,183.00	0.00	3,065.00
Total Debits	<u><u>\$200,003.15</u></u>	<u><u>\$140,768.81</u></u>	<u><u>\$ 94,175.24</u></u>
Remitted to Treasurer			
Lien Principal	\$135,520.23	\$ 93,810.04	\$ 55,915.76
Interest	6,129.62	19,177.62	21,586.10
Legal Costs	806.00	3,047.00	6,497.00
	<u><u>\$142,455.85</u></u>	<u><u>\$116,034.66</u></u>	<u><u>\$ 83,998.86</u></u>
Paper Transactions			
Abated Principal	\$ 2,586.94	\$ 1,924.94	\$ 2,933.95
Abated Costs	13.00	38.00	178.00
Deeded Principal	6,605.34	6,675.41	6,338.27
Deeded Interest	0.00	0.00	448.16
Deeded Costs	65.00	138.00	278.00
	<u><u>\$ 9,270.28</u></u>	<u><u>\$ 8,776.35</u></u>	<u><u>\$ 10,176.38</u></u>
Uncollected as of 12/31/97			
Principal	\$ 47,978.02	\$ 15,882.80	\$ 0.00
Legal Costs	299.00	75.00	0.00
	<u><u>\$ 48,277.02</u></u>	<u><u>\$ 15,957.80</u></u>	<u><u>\$ 0.00</u></u>
Total Credits & Carried Fwd	<u><u>\$200,003.15</u></u>	<u><u>\$140,768.81</u></u>	<u><u>\$ 94,175.24</u></u>

Litchfield collects taxes semi-annually.

A true copy of Tax Collector receipts for the year 1997, attest:

Diane L. Jerry, Tax Collector

TOWN OF LITCHFIELD, NEW HAMPSHIRE
SUMMARY OF YEARLY TOTALS
1997

Cash and Investments Balance, December 31, 1996	\$ 3,316,220.87
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Deposits:

Town Clerk	\$ 705,305.82	
Tax Collector	9,213,040.07	
Tax Lien Fees Rec'd from IRS	90.00	
Selectmen's Office	580,054.60	
Building Department	60,362.00	
Interest on Investment	122,380.90	
Transfers from and due to		
Escrows/Other Fund	131,323.23	
Void and Stale Dated Checks	<u>2,056.94</u>	
Total Receipts		<u>\$10,814,613.56</u>

\$14,130,834.43

Selectmen's Orders Paid	<u>10,562,092.50</u>
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Cash and Investment Balance, December 31, 1997	<u><u>\$ 3,568,741.93</u></u>
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Summary of Balance:

Overnight Repurchase Agreement BNH	\$ 640,752.10	
Investment in NH Public Deposit Investment Pool	2,006,922.27	
Investment in Fleet Mini Cash Municipal Pool	220,552.31	
Fleet Checking Account	13,987.43	
BNH Checking Account	115,963.36	
Outstanding Checks	(479,435.54)	
BNH CD at 5.4%, Matures 2/3/98	400,000.00	
BNH CD at 5.4%, Matures 3/8/98	350,000.00	
BNH CD at 5.5%, Matures 4/7/98	<u>300,000.00</u>	

Cash and Investment Balance, December 31, 1997	<u><u>\$ 3,568,741.93</u></u>
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Marion E. Cason, Treasurer
Town of Litchfield
Litchfield, NH

Town of Litchfield, New Hampshire
Statement of Receipts, Disbursements and Cash Balances -- Other Accounts
As of December 31, 1997

NAME OF ACCT/PROPERTY	1-Jan-97 BALANCE	TOTAL DEPOSITED	TOTAL WITHDRAWN	31-Dec-97 BALANCE
Brandy Circle - Continental Paving	\$ 1,919.57	\$ 253.08	\$ 205.25	\$ 1,967.40
Briarwood - Hudson Water Company	1,165.70	1,344.46	1,316.18	1,193.98
Chase Brook - Phase II - (Pilgrim Est.) Ashwood Co.	1,357.62	33.92	0.00	1,391.54
Chase Estates	1,476.72	36.90	0.00	1,513.62
Chonghun Yim	5,117.64	108.65	0.00	5,226.29
CNC Trust - Mockingbird Lane	2,527.10	994.44	1,140.31	2,381.23
Colby Subdivision - Continental Paving	504.24	12.60	0.00	516.84
Continental Paving	1,719.76	42.96	0.00	1,762.72
Crowell Estates - Sawmill Brook Dev. Co.	2,910.97	72.72	0.00	2,983.69
Cummings Farm - Alukonis/Konis Corp.	1,807.61	45.16	0.00	1,852.77
Forest Hills - Phase III - Litchfield-Griffin	3,656.55	367.31	1,162.02	2,861.84
Golas DMD, Paul W. - Site Plan	223.96	1.94	225.90	0.00
Gravel Permit - H. E. Ducharme	1,016.55	25.39	0.00	1,041.94
H. Eugene Ducharme	32,486.97	811.57	0.00	33,298.54
Isaac Center Land Dev.	1,535.75	415.90	378.16	1,573.49
Larchmount IV	0.00	4,612.59	2,066.23	2,546.36
Larchmount IV - Road Offsite	500.47	12.51	0.00	512.98
Larchmount - Phase II - Homes by Paradise	3,229.01	79.74	202.00	3,106.75
Larchmount - Phase III - Ashwood Companies	1,957.94	38.85	736.80	1,259.99
Larchmount - Phase IV - Hawkview Associates	1,778.54	753.41	766.43	1,765.52
Leary, Florence - Excavation Fund	2,563.69	64.05	0.00	2,627.74
Leary, Florence - Restoration Bond	12,291.65	260.99	0.00	12,552.64
M L - 96 Investments, Inc. - Carlisle Dr.	0.00	4,452.59	2,824.66	1,627.93

NAME OF ACCT/PROPERTY	1-Jan-97 BALANCE	TOTAL DEPOSITED	TOTAL WITHDRAWN	31-Dec-97 BALANCE
McElwain, William H.	0.00	500.03	0.00	500.03
Morgan Estates - Phase II - G. Colby	725.55	18.12	0.00	743.67
Nakomo Drive Drainage Offsite	0.00	3,037.55	0.00	3,037.55
Naticook Landing - Farm Land	4,473.87	110.89	533.70	4,051.06
Naticook Landing Site Plan - Golf Course	1,252.87	31.30	0.00	1,284.17
O'Leary Subd'n. - Talent Rd.	1,629.85	40.71	0.00	1,670.56
Pilgrim Drive - Homes by Paradise	1,642.05	41.02	0.00	1,683.07
Rene Martel	0.00	1,509.65	1,509.65	0.00
Rodonis, Margaret - Ashwood Dev. Co.	343.67	2.61	346.28	0.00
Sanders, A Lockheed Martin Co.	809.04	6.15	815.19	0.00
Sanders, A Lockheed Martin Co.	0.00	1,503.63	407.50	1,096.13
Sawmill Brook Development Corp.	7,052.59	2,229.52	2,054.78	7,227.33
Taofila Estates - K. Blanchard	1,181.70	29.52	0.00	1,211.22
Tee Off at Mel's - David Mehlhorn	682.41	17.04	0.00	699.45
Vahrij Manoukian	0.00	508.19	112.00	396.19
Wren Street - Ernest Dion	1,002.61	25.04	0.00	1,027.65
Wren Street - East - Ernest Dion	29,064.57	726.07	0.00	29,790.64
Wren Street - West - Ernest Dion	1,588.62	39.57	0.00	1,628.19
Yun Chan Han	835.72	20.88	0.00	856.60
TOTALS	\$134,033.13	\$ 25,239.22	\$ 16,803.04	\$142,469.31

Town of Litchfield, New Hampshire
Statement of Receipts, Disbursements and Cash Balances – Other Accounts
As of December 31, 1997

SPECIAL ACCOUNTS:	1-Jan-97 BALANCE	TOTAL DEPOSITED	TOTAL WITHDRAWN	31-Dec-97 BALANCE
Cablevision Equipment Grant	\$ 6,301.99	\$ 6,956.72	\$ 0.00	\$ 13,258.71
Civil Defense/Fire Pond Dredge/Ind. Dev.	12,849.22	385.54	0.00	13,234.76
Crowell Estates - Albuquerque Offsite	40,614.73	804.30	5,488.60	35,930.43
Cummings Farm Offsite Recreational Fees	14,042.77	350.81	0.00	14,393.58
H. Eugene Ducharme Road Bond	0.00	9,638.35	0.00	9,638.35
H. Eugene Ducharme - Briarwood Lane	0.00	99,570.45	65,676.09	33,894.36
Homes By Paradise, Inc. - Bear Run Rd. Maint.	0.00	3,783.55	0.00	3,783.55
Larchmount III Road Bond	128,907.61	2,410.37	131,317.98	0.00
M.L.-96 Investments, Inc. Carlisle Dr. Rd. Bond	0.00	50,209.96	0.00	50,209.96
Office Complex - Furniture	2,205.60	191.28	100.75	2,296.13
Parker Park Footbridge Fund	0.00	12,245.40	0.00	12,245.40
CONSERVATION FUND:				
Town of Litchfield, NH	19,821.67	6,052.66	0.00	25,874.33
IMPACT FEES:				
Road Impact Fees - North	19,470.86	7,956.34		27,427.20
Road Impact Fees - South	15,742.11	5,213.58		20,955.69
School Impact Fees	102,596.64	31,241.78	103,000.00	30,838.42
Municipal Impact Fees	5,604.39	1,747.11	6,405.00	946.50
Library Impact Fees	3,108.36	883.45	3,200.00	791.81
Recreational Fees	5,867.34	1,863.61		7,730.95
TOTAL IMPACT FEES	<u>\$152,389.70</u>	<u>\$ 48,905.87</u>	<u>\$112,605.00</u>	<u>\$ 88,690.57</u>
GRAND TOTALS - OTHER FUNDS	<u>\$511,166.42</u>	<u>\$266,744.48</u>	<u>\$331,991.46</u>	<u>\$445,919.44</u>

FINANCIAL REPORT
Town of Litchfield, N.H.

GENERAL FUND - Revenues and Expenditures for the period
January 1, 1997 to December 31, 1997

A. REVENUES - Modified Accrual

Revenues from taxes

Property taxes		\$ 8,984,925
Taxes assessed for school districts	\$7,333,495	
Yield taxes		1,954
Payments in lieu of taxes		652
Interest and penalties on delinquent taxes		85,693
TOTAL		<u>\$ 9,073,224</u>

Revenue from licenses, permits, and fees

Business licenses and permits		\$ 46,099
Motor vehicle permit fees		668,543
Building permits		60,362
Other licenses, permits, and fees		33,011
TOTAL		<u>\$ 808,015</u>

Revenue from the State of New Hampshire

Shared revenue block grant		\$ 153,206
Meals and rooms distribution		69,938
Highway block grant		116,484
State and federal forest land reimbursement		527
Other state grants and reimbursements		
Gas tax refund	\$1,845	
Miscellaneous state reimbursement	\$ 125	
		1,970
TOTAL		<u>\$ 342,125</u>

Revenue from charges for services

Income from departments		\$ 5,806
Recreation Program		20,772
Outside police duty		54,788
Recycling Proceeds		11,758
TOTAL		<u>\$ 93,124</u>

Revenue from miscellaneous sources

Sale of municipal property		\$ 29,157
Interest on investments		122,599
Rents of property		859
Fines and forfeits		1,214
Insurance dividends and reimbursements		27,728
Contributions and donations		101
Other miscellaneous sources not otherwise classified		133
TOTAL		<u>\$ 181,791</u>

Interfund operating transfers in	
Transfers from capital reserve fund	\$ 25,380
Transfers from trust and agency funds	6,405
TOTAL	<u>\$ 31,785</u>
Other financial sources	
Other long-term financial sources	\$ 17,614
TOTAL	<u>\$ 17,614</u>
TOTAL REVENUES FROM ALL SOURCES	\$10,547,678
TOTAL FUND EQUITY (Beginning of year)	954,150
GRAND TOTAL	<u><u>\$11,501,828</u></u>

A. EXPENDITURES - Modified Accrual

	Total expenditure	Equipment and land purchases	Construction
General government			
Executive	\$ 47,931	\$	\$
Election, registration and vital statistics	6,594	3,118	
Financial administration	186,245		
Legal expense	36,797		
Personnel administration	64,532		
Planning and zoning	22,837		
General government building	512,024		492,818
Cemeteries	2,400		
Insurance not otherwise allocated	75,722		
Other general government	17,979		
TOTAL	<u>\$ 973,061</u>	<u>\$ 3,118</u>	<u>\$ 492,818</u>
Public safety			
Police	\$ 827,803	\$	\$ 290,430
Ambulance	15,272		
Fire	310,524		
Building inspection	52,769		
Emergency management	3,919		
TOTAL	<u>\$ 1,210,287</u>	<u>\$</u>	<u>\$ 290,430</u>
Highways and streets			
Administration	\$ 2,555	\$	\$
Highways and streets	347,056	17,614	
Street lighting	7,922		
TOTAL	<u>\$ 357,533</u>	<u>\$ 17,614</u>	<u>\$</u>
Sanitation			
Administration	\$ 31,428	\$	\$
Solid waste disposal	122,782		
TOTAL	<u>\$ 154,210</u>	<u>\$</u>	<u>\$</u>

Health			
Administration	\$ 3,087	\$	\$
Pest control	9,078		
Health agencies and hospitals	<u>5,500</u>	<u></u>	<u></u>
TOTAL	\$ 17,665	\$	\$
Welfare			
Direct assistance	<u>\$ 6,426</u>	<u>\$</u>	<u>\$</u>
TOTAL	\$ 6,426	\$	\$
Culture and recreation			
Parks and recreation	\$ 79,060	\$	\$ 41,558
Patriotic purposes	<u>436</u>	<u></u>	<u></u>
TOTAL	\$ 79,496	\$	\$ 41,558
Conservation			
Administration	\$ 1,328	\$	\$
Other conservation	<u>3,390</u>	<u></u>	<u></u>
TOTAL	\$ 4,718	\$	\$
Interfund operating transfers out			
Transfers to special revenue funds	<u>\$ 53,685</u>	<u>\$</u>	<u>\$</u>
TOTAL	\$ 53,685	\$	\$
Payments to other governments			
Taxes assessed for county	\$ 583,907	\$	\$
Taxes assessed for school districts	<u>7,333,495</u>	<u></u>	<u></u>
TOTAL	\$ 7,917,402	\$	\$
TOTAL EXPENDITURES	\$10,774,483	\$ 20,732	\$ 824,806
TOTAL FUND EQUITY			
(End of year)	<u>\$ 727,345</u>		
GRAND TOTAL	<u>\$11,501,828</u>		

GENERAL FUND BALANCE SHEET
As of December 31, 1997

	Beginning of year	End of of year
A. ASSETS		
Current assets		
Cash and equivalents	\$ 322,089	\$1,267,103
Investments	2,999,325	2,306,922
Taxes receivable	342,849	340,410
Tax liens receivable	180,709	61,088
Accounts receivable	507	425
TOTAL ASSETS	<u>\$3,845,479</u>	<u>\$3,975,948</u>
B. LIABILITIES AND FUND EQUITY		
Current liabilities		
Warrants and accounts payable	\$ 38,303	\$ 185,005
Contracts payable		35,296
Due to school districts	2,850,309	3,018,495
Deferred revenue	2,717	9,807
TOTAL LIABILITIES	<u>\$2,891,329</u>	<u>\$3,248,603</u>
Fund equity		
Reserve for encumbrances	\$	\$ 15,307
Reserve for continuing appropriations	121,411	277,906
Unreserved fund balance	832,739	434,132
TOTAL FUND EQUITY	<u>\$ 954,150</u>	<u>\$ 727,345</u>
TOTAL LIABILITIES AND FUND EQUITY	<u><u>\$3,845,479</u></u>	<u><u>\$3,975,948</u></u>

Item	Amount
Reserve for encumbrances:	
Solid waste disposal	\$ 4,538
Town clerk computer equipment	9,199
Moore's Falls land survey	1,570
Total	<u>\$ 15,307</u>

Description		Year voted	Warrant article no.
Reserve for continuing appropriations:			
Town hall complex	\$72,726	1997	#1
Police station construction	16,694	1997	#2
Fire pond dredging	970	N/A	N/A
Emergency management	511	N/A	N/A
Highway block grant	185,020	N/A	N/A
Pine Crest offsite	2,496	N/A	N/A
Subtotal	<u>278,417</u>		
Less: revenues not susceptible to accrual	(511)		
Total	<u><u>\$277,906</u></u>		

GENERAL FUND
As of December 31, 1997

	Beginning of year Debit	Credit	End of year Debit	Credit
LONG-TERM DEBT GROUP OF ACCOUNTS				
Amount to be provided for the retirement of long-term debt	\$137,180	\$137,180	\$106,128	\$106,128
Other long-term liabilities				
TOTAL	<u>\$137,180</u>	<u>\$137,180</u>	<u>\$106,128</u>	<u>\$106,128</u>

Other long-term liabilities consist of the following:

Fire truck capital lease	\$ 88,514
Highway vehicle capital lease	17,614
Total	<u>\$106,128</u>

RECONCILIATIONS

RECONCILIATION OF SCHOOL DISTRICT LIABILITY	Amount
School district liability at beginning of year	\$2,850,309
School district assessment for current year	7,333,495
TOTAL LIABILITY WITHIN CURRENT YEAR	10,183,804
Payments made to school district	(7,165,309)
School district liability at end of year	3,018,495

ALLOWANCE FOR ABATEMENTS WORKSHEET	Current year	Prior year	TOTAL
Overlay/Allowance for Abatements (Beginning of year)	149,932	2,773	152,705
Abatements made (From tax collector's report)	(9,067)	(32,687)	(41,754)
Refunds (Cash abatements)	(1,498)		(1,498)
ESTIMATED ALLOWANCE FOR ABATEMENTS AT END OF YEAR		(2,773)	(2,773)
Excess of estimate	139,367	(32,687)	106,680

TAXES/LIENS RECEIVABLE WORKSHEET	taxes	liens	TOTALS
Uncollected, end of year	\$340,410	\$ 63,861	\$404,271
"Overlay" carried forward as Allowance for Abatements		(2,773)	(2,773)
Receivable, end of year	340,410	61,088	401,498

SUMMARY OF REVENUES FOR ALL OTHER FUNDS

January 1, 1997 to December 31, 1997

REVENUE AND OTHER FINANCING SOURCES	Special revenue
Revenue from miscellaneous sources	
Interest on investments	\$ 1,865
Other miscellaneous sources	12,809
Interfund operating transfers in	63,885
TOTAL REVENUE AND OTHER SOURCES	\$ 78,559

SUMMARY OF EXPENDITURES FOR ALL OTHER FUNDS

January 1, 1997 to December 31, 1997

EXPENDITURES (BY FUNCTIONS)	Special revenue
Culture and recreation	\$ 49,880
Capital outlay	13,797
TOTAL EXPENDITURES	\$ 63,677

BALANCE SHEET FOR SUMMARY OF ALL OTHER FUNDS

As of December 31, 1997

A. ASSETS	Special revenue
Current assets	
Cash and equivalents	\$ 29,524
Investments	24,330
TOTAL ASSETS	\$ 53,854
B. LIABILITIES AND FUND EQUITY	
Fund equity/Capital	
Unreserved fund balance	\$ 53,854
TOTAL FUND EQUITY	\$ 53,854
TOTAL LIABILITIES AND FUND EQUITY	\$ 53,854

SUPPLEMENTAL INFORMATION WORKSHEET

ALL FUNDS (ADDITIONAL)

Revenue

Parks and recreation	\$ 20,772
Money paid DIRECTLY to needy persons NOT covered by Federal programs (general relief home relief, poor relief, etc.)	6,426

Total wages paid

SALARIES AND WAGES

\$892,863

CASH AND INVESTMENTS HELD AT END OF FISCAL YEAR

All other funds except employee retirement funds	\$4,112,093
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COMPARATIVE STATEMENT OF APPROPRIATIONS AND EXPENDITURES

FISCAL YEAR ENDING DECEMBER 31, 1997

Title of Appropriation	Appropriations	Expenditures	Unexpended Balances	Deficits
Executive	\$ 47,816.00	\$ 47,931.52	\$	\$ 115.52
Selectmen's Office	101,839.00	96,493.78	5,345.22	
Town Clerk-Tax Collector Office	80,699.00	82,746.30		2,047.30
TCCTC Computer Purchase – Warrant Art. 5	15,220.00	12,317.37	2,902.63	
Town Treasurer & Town Trustees	5,742.00	5,729.52	12.48	
Budget Committee	365.00	274.64	90.36	
Election & Registration	3,089.00	3,475.80		386.80
Cemeteries	2,400.00	2,400.00		
General Government Buildings	16,335.00	19,105.37		2,770.37
Town Hall Construction – Warrant Art. 1	545,976.00	545,976.00		
Planning Board	25,397.00	21,488.72	3,908.28	
Zoning Board of Adjustment	911.00	1,347.60		436.60
Legal Expenses	37,900.00	36,797.52	1,102.48	
Contingency	40,926.00	59,324.95		
Police Department	510,826.00	489,843.46	20,982.54	
Special Duty	61,250.00	45,410.00	15,840.00	
Police Station Construction – Warrant Art. 2	307,124.00	307,124.00		
Police Grant	1,500.00	100.00	1,400.00	
Pest Control	10,975.00	9,078.29	1,896.71	
Fire Department	296,939.00	310,523.94		
Emergency Management	4,000.00	3,918.91	81.09	13,584.94
Emergency Planning Grant	500.00		500.00	
Ambulance	15,500.00	14,194.12	1,305.88	

Title of Appropriation	Appropriations	Expenditures	Unexpended Balances	Deficits
Building Inspection	50,403.00	52,769.31		2,366.31
Highway Administration	2,323.00	2,555.41		232.41
Highways and Streets	309,452.00	326,357.97		16,905.97
Street Lighting	7,600.00	7,922.49		322.49
Sanitation Administration	27,799.00	31,427.59		3,628.59
Solid Waste Disposal	127,714.00	127,320.01	393.99	
Health Administration	2,496.00	3,086.73		590.73
Health Agencies	5,500.00	5,500.00		
Vendor Payments – Welfare	5,300.00	6,425.62		1,125.62
Library	53,353.00	48,045.88	5,307.12	
Children's Librarian Wages – Warrant Art. 10	4,155.00	639.63	3,515.37	
Parks & Recreation	35,927.00	37,501.66		1,574.66
Patriotic Purposes	400.00	436.18		36.18
Conservation	1,061.00	1,028.30	32.70	
Moore's Falls Land Survey – Warrant Art. 7	5,000.00	4,960.48	39.52	
Conservation Land Acquisition – Warrant Art. 8	5,000.00	5,000.00		
Tax Anticipation Loan Interest	1.00	0.00	1.00	
Personnel Administration	65,350.00	64,531.85	818.15	
Insurance	77,700.00	75,721.90	1,978.10	
Totals	\$2,919,763.00	\$2,916,832.82	\$67,453.62	\$64,523.44
			<u>-64,523.44</u>	
Net Surplus of Appropriations			\$ 2,930.18	

EXECUTIVE

APPROPRIATION		47,816.00
Selectmen Salaries	3,955.00	
Administrative Assistant Salary	42,936.96	
Selectmen's Expense Allowance	900.00	
Adm. Assistant's Expenses	139.56	
EXPENDED		47,931.52
DEFICIT		115.52

SELECTMEN'S OFFICE

APPROPRIATION		101,839.00
Secretary-Clerk Wages	44,829.00	
Secretary-Clerk Overtime	499.50	
Florals/Memorials	50.00	
Town Reports	6,247.50	
Assessing	10,120.85	
Tax Map Update	2,211.30	
Postage and Envelopes	394.71	
Office Supplies	1,840.70	
Printing	591.82	
Dues and Subscriptions	2,852.63	
Public Notices and Ads	369.28	
Recording Fees and Copies	153.52	
Health Insurance	8,486.76	
Consulting Services	1,139.34	
Software Support Service	3,049.60	
Dental Insurance	476.64	
Short-Term Disability Ins.	351.12	
Equipment Maintenance Contract	1,782.96	
Audit Services	4,895.00	
New Equipment	5,233.50	
Seminars and Conventions	170.00	
Telephone	748.05	
EXPENDED		96,493.78
UNEXPENDED		5,345.22

TOWN CLERK/TAX COLLECTOR OFFICE

APPROPRIATION		80,699.00
Town Clerk-Tax Collector Salary	34,483.20	
Deputy Town Clerk-Tax Collector Wages	19,470.98	
Deputy Town Clerk-Tax Collector Overtime	842.47	
Clerk Wages	10,996.16	
Clerk Overtime Wages	882.33	
Microfilming and Binding	1,034.98	
Dog Tags and License Forms	269.00	
Postage and Envelopes	2,779.49	
Office Supplies	243.47	

Copier Charges	74.10	
Printing	525.37	
Dues and Subscriptions	69.75	
Recording Fees	960.84	
Mileage and Tolls	424.89	
Health Insurance	5,007.72	
Software Support Service	446.00	
Dental Insurance	379.08	
Short-Term Disability Insurance	196.68	
Equipment Maintenance Contract	1,471.79	
New Equipment	124.69	
Seminars and Conventions	1,254.12	
Telephone	809.19	
EXPENDED		82,746.30
DEFICIT		2,047.30

TREASURER & TOWN TRUSTEES

APPROPRIATION		5,742.00
Treasurer Salary	4,628.00	
Town Trustees Salaries	194.00	
Safety Deposit Box Rental	70.00	
Postage and Envelopes	773.20	
Office Supplies	20.92	
Dues & Subscriptions	35.00	
Mileage and Tolls	8.40	
EXPENDED		5,729.52
UNEXPENDED		12.48

BUDGET COMMITTEE

APPROPRIATION		365.00
Copier Charges	26.90	
Public Notices	37.74	
Secretarial Services	210.00	
EXPENDED		274.64
UNEXPENDED		90.36

ELECTION & REGISTRATION

APPROPRIATION		3,089.00
Checklist Supervisors Salaries	699.00	
Election Officials Wages	715.85	
Ballots	824.50	
Postage and Envelopes	32.00	
Office Supplies	91.28	
Legal Notices and Ads	23.17	
Optech Programming/Support	380.00	
Sound System Rental	210.00	

Chair Rental	225.00	
Equipment Maintenance Contract	275.00	
EXPENDED		3,475.80
DEFICIT		386.80

CEMETERIES

APPROPRIATION		2,400.00
Pinecrest Cemetery Maintenance	400.00	
Center Cemetery Maintenance	1,600.00	
Hillcrest Cemetery Maintenance	400.00	
EXPENDED		2,400.00

GENERAL GOVERNMENT BUILDINGS

APPROPRIATION		16,335.00
Town Hall Custodian Wages	3,035.90	
Repairs to Buildings	545.48	
Fire Alarm Repairs	265.50	
Equipment Repairs & Maintenance	1,726.08	
Building Maintenance Supplies	809.08	
Lawn Maintenance	2,022.78	
Leased Fire Alarm Lines	1,072.08	
Trash Container Services	803.95	
Water System Maint. Contract	585.25	
Town Hall Electric Heat	3,419.86	
Town Hall Electricity	4,819.41	
EXPENDED		19,105.37
DEFICIT		2,770.37

PLANNING BOARD

APPROPRIATION		25,397.00
Secretary-Clerk Wages	3,288.92	
Postage and Envelopes	465.78	
Office Supplies	12.49	
Copier Charges	53.70	
Printing	562.25	
NRPC Dues	3,803.00	
Public Notices and Ads	418.40	
Recording Fees and Copies	156.10	
Secretarial/Steno Services	2,206.65	
Mileage and Tolls	36.78	
Equipment Repair & Maintenance	2.50	
NRPC Planner Services	7,890.00	
Build Out Analysis	2,000.00	
Seminars and Conventions	111.00	
Telephone	481.15	
EXPENDED		21,488.72
UNEXPENDED		3,908.28

ZONING BOARD OF ADJUSTMENT

APPROPRIATION		911.00
Secretary-Clerk Wages	266.75	
Postage and Envelopes	173.45	
Copier Charges	10.40	
Dues and Subscriptions	48.00	
Public Notices and Ads	384.00	
Secretarial Services	450.00	
Seminars and Conventions	15.00	
EXPENDED		1,347.60
DEFICIT		436.60

LEGAL EXPENSES

APPROPRIATION		37,900.00
Retainer Fees	12,999.96	
Litigation Fees	21,709.56	
Title Research Fees	2,088.00	
EXPENDED		36,797.52
UNEXPENDED		1,102.48

OTHER GENERAL GOVERNMENT – CONTINGENCY EXPENSES

APPROPRIATION		40,926.00
EXPENDED		59,324.95
DEFICIT		18,398.95

POLICE DEPARTMENT

APPROPRIATION		510,826.00
Police Chief Salary	34,603.52	
Lieutenant Wages	41,065.12	
Full Time Officers Wages	172,099.06	
FT Secretary-Dispatcher Wages	25,124.56	
Part Time Officers Wages	29,011.95	
PT Secretary-Dispatcher Wages	9,791.37	
FT Police Officer Overtime	25,119.07	
Certification/Training Wages	4,326.80	
FT Secretary-Dispatcher Overtime	278.26	
PT Police Officer Overtime	252.32	
PT Secretary-Dispatcher Overtime	30.43	
Uniform Allowance	4,587.50	
Office Supplies	2,086.87	
Dues and Subscriptions	1,072.13	
Public Notices and Ads	89.13	
Pre-Employment Physicals	259.00	
Photography	553.37	
Health Insurance	41,216.70	

Equipment Repair & Maintenance	573.56	
Vehicle Repairs & Maintenance	5,803.46	
Minor Tools and Supplies	274.31	
Uniforms and Accessories	1,220.40	
Radar Maintenance	100.00	
Ammunition	100.00	
Equipment Rental	650.18	
Medical Charges	19.80	
Dental Insurance	4,180.20	
Tires	2,029.60	
Short-Term Disability Insurance	1,565.96	
Equipment Maintenance Contract	883.65	
Union Negotiations/Arbitration	2,228.73	
Communication Equipment Maintenance	1,936.75	
Dispatch Service Contract	16,550.75	
Gas and Oil	12,866.63	
New Equipment	13,508.50	
Cruiser Purchase	22,596.50	
Seminars and Conventions	631.56	
Firearms Training	33.00	
Recruitment	107.00	
Telephone	10,415.76	
EXPENDED		489,843.46
UNEXPENDED		20,982.54

POLICE SPECIAL DUTY

APPROPRIATION		61,250.00
Special Duty Wages	45,290.00	
Special Detail - Mutual	120.00	
EXPENDED		45,410.00
UNEXPENDED		15,840.00

POLICE GRANTS

APPROPRIATION		1,500.00
EXPENDED		100.00
UNEXPENDED		1,400.00

PEST CONTROL

APPROPRIATION		10,975.00
Animal Control Officer Wages	4,971.44	
Kennel Repairs & Maintenance	1,035.19	
Office Supplies	110.00	
Dues, Licenses & Subscriptions	74.00	
Public Notices and Ads	75.68	
Minor Tools and Supplies	138.14	
Building Maintenance Supplies	189.99	
Food and Accessories	13.79	

Veterinarian Services	120.00	
New Equipment	71.50	
Electricity	2,278.56	
EXPENDED		9,078.29
UNEXPENDED		1,896.71

FIRE DEPARTMENT

APPROPRIATION		296,939.00
Fire Chief Salary	612.00	
FT Firefighter/EMT Wages	65,010.08	
Part Time Firefighter Wages	29,645.03	
FT Firefighter Overtime	6,725.27	
Coverage for FT Firefighters	3,325.84	
Repairs to Station	3,450.00	
Postage and Envelopes	6.21	
Office Supplies	514.68	
Copier Charges	98.14	
Printing	88.84	
Dues & Subscriptions	413.92	
Public Notices and Ads	50.98	
Photography	10.99	
Health Insurance	7,135.80	
Provisions	276.03	
Equipment Repair & Maintenance	2,028.35	
Vehicle Repairs & Maintenance	19,577.64	
Radio Installation & Repairs	4,443.22	
Minor Tools and Supplies	546.53	
Medical Supplies	721.13	
Uniform and Accessories	776.36	
Building Maintenance Supplies	837.55	
Oxygen Tank Refills	96.00	
Foam & Extinguisher Supplies	662.60	
Dental Insurance	476.64	
Tires	1,052.94	
Short-Term Disability Insurance	378.48	
Dispatch Service Contract	2,500.00	
Scott Air Packs Maintenance	1,175.79	
Gas and Oil	1,898.76	
Fire Station Heating Oil	2,063.29	
New Equipment	94,084.16	
Fire Tanker/Truck Lease	48,608.00	
Seminars and Conventions	1,176.03	
Training	1,734.75	
Community Relations	620.70	
Telephone	4,440.45	
Fire Station Electricity	3,260.76	
EXPENDED		310,523.94
DEFICIT		13,584.94

EMERGENCY MANAGEMENT

APPROPRIATION		4,000.00
Hazard Mat. District Assessment	3,500.00	
New Equipment	418.91	
EXPENDED		3,918.91
UNEXPENDED		81.09

EMERGENCY PLANNING GRANTS

APPROPRIATION		500.00
UNEXPENDED		500.00

AMBULANCE

APPROPRIATION		15,500.00
Subsidy Contract Fee	10,694.12	
Ambulance Charges	3,500.00	
EXPENDED		14,194.12
UNEXPENDED		1,305.88

BUILDING INSPECTION

APPROPRIATION		50,403.00
Code Enforcement Officer Salary	40,794.26	
Temporary Inspector Wages	3,640.00	
Postage and Envelopes	43.79	
Office Supplies	227.91	
Copier Charges	25.80	
Printing	361.67	
Dues, Subscriptions & Licenses	510.76	
Vehicle Repairs & Maintenance	170.36	
Drawings/Blueprints	65.67	
Code Materials	275.73	
Communication Maintenance Contract	150.00	
Gas and Oil	1,029.73	
New Equipment	83.95	
Vehicle Lease	3,800.00	
Seminars and Conventions	400.00	
Telephone	1,189.68	
EXPENDED		52,769.31
DEFICIT		2,366.31

HIGHWAY ADMINISTRATION

APPROPRIATION		2,323.00
Road Agent Salary	572.00	
Postage and Envelopes	26.89	
Office Supplies	61.94	
Copier Charges	16.20	

Printing	121.10	
Dues and Subscriptions	45.00	
Seminars and Conventions	100.48	
Telephone	1,611.80	
EXPENDED		2,555.41
DEFICIT		232.41

HIGHWAYS AND STREETS

APPROPRIATION		309,452.00
Workmen Wages	22,142.36	
Road Workmen Overtime	3,768.60	
Building Maintenance & Repairs	2,574.65	
Equipment Repair & Maintenance	3,659.32	
Vehicle Repairs & Maintenance	5,409.44	
Minor Tools, and Supplies	1,527.29	
Uniform Maintenance	600.10	
Drawings and Blueprints	213.10	
Salt	69,778.19	
Sand and Gravel	10,943.14	
Asphalt and Cold Patch	7,642.09	
Plow and Spreader Repairs	23,256.01	
Roadside Mowing & Improvements	525.00	
Signs, Posts, and Accessories	3,311.20	
Road Maintenance/Improvements	19,087.10	
Pavement Striping/Marking	5,410.65	
Equipment Rental Charges	5,342.60	
Tree Removals	727.71	
Road Sweeping	3,439.80	
Tires	792.50	
Catch Basin Albuquerque	28.92	
Gravel Road Shoulders	926.00	
Catch Basin Maintenance	7,247.50	
Catch Basin Replacements	14,717.10	
Equipment Maintenance Contract	2,747.79	
Consulting Engineer	5,670.40	
Communications Equipment	1,184.02	
Equipment Hire	81,650.00	
State Work Release Program	3,097.37	
Gas and Oil	3,288.24	
Propane Gas – Garage Heat	2,657.01	
New Equipment	11,931.36	
Safety Equipment Purchases	184.95	
Electricity	876.46	
EXPENDED		326,357.97
DEFICIT		16,905.97

STREET LIGHTING

APPROPRIATION	7,600.00
Street Light Fees/Installation	7,922.49
DEFICIT	322.49

SANITATION ADMINISTRATION

APPROPRIATION	27,799.00
Facility Manager Wages	29,141.73
Facility Manager Overtime	488.69
Copier Charges	2.52
Dues & Subscriptions	359.49
Public Notices and Ads	48.00
Mileage and Tolls	12.30
Operations License Fees	963.48
Telephone	411.38
EXPENDED	31,427.59
DEFICIT	3,628.59

SOLID WASTE DISPOSAL

APPROPRIATION	127,714.00
Assistant Facility Manager Wages	16,461.38
Assistant Facility Manager Overtime	242.34
Incinerator Operators/Laborers Wages	25,851.38
Incinerator Operators/Laborers Overtime	510.03
Building Maintenance & Repairs	1,263.80
Equipment Repair & Maintenance	15,314.05
Minor Tools and Supplies	378.31
Uniform Maintenance	1,645.71
Building Maintenance and Supplies	92.39
Signs, Posts & Accessories	67.00
Bulldozing, Gravel and Fill	1,505.00
Ash Disposal Expenses	9,073.90
Disposal Expenses-Recyclables	188.87
Tire Shredding/Removal	1,750.00
Septic Tank Cleaning	160.00
Demolition Materials Disposal	30,053.11
Residential Hazardous Waste Disposal	858.00
Tire Purchases/Loader	1,287.75
Equipment Maintenance Contract	606.78
Gas and Oil	1,107.54
Incinerator Unit Fuel Oil	8,318.72
Propane Gas	284.61
New Equipment	2,330.00
Electricity	7,969.34
EXPENDED	127,320.01
UNEXPENDED	393.99

HEALTH ADMINISTRATION

APPROPRIATION		2,496.00
Health Officer Salary	1,006.00	
Postage and Envelopes	199.00	
Office Supplies	27.55	
Copier Charges	8.62	
Printing	161.66	
Dues and Subscriptions	70.00	
Vehicle Repairs & Maintenance	76.40	
Water Analysis	218.00	
Communication Equipment	100.00	
Gas and Oil	323.56	
Seminars and Conventions	100.00	
Telephone	795.94	
EXPENDED		3,086.73
DEFICIT		590.73

HEALTH AGENCIES

APPROPRIATION		5,500.00
Nashua Community Council	500.00	
Visiting Nurses Association	5,000.00	
EXPENDED		5,500.00

VENDOR PAYMENTS

APPROPRIATION		5,300.00
Housing	5,117.00	
Groceries/Household Items	269.43	
Utilities	861.66	
Medical Expenses	167.53	
Transportation	10.00	
EXPENDED		6,425.62
DEFICIT		1,125.62

LIBRARY

APPROPRIATION		53,353.00
Librarian Wages	14,093.85	
Librarian Assistant	10,057.48	
Library Page	5,217.99	
Custodian Wages	2,828.70	
Postage and Envelopes	66.77	
Public Notices & Ads	742.79	
Mileage and Tolls	23.66	
Equipment Repair & Maintenance	349.83	
Building Maintenance Supplies	98.09	
Sidewalk Snow Removal	45.00	

Library Supplies	206.19	
Septic Tank Cleaning	130.00	
Automation Supplies	50.00	
Equipment Maintenance Contract	1,256.00	
Heating Oil	786.21	
New Equipment	1,859.00	
Books and Media	7,405.62	
Community Programs	100.00	
Story Hour Expenses	82.19	
Telephone	532.72	
Electricity	2,113.79	
EXPENDED		48,045.88
UNEXPENDED		5,307.12

PARKS AND RECREATION

APPROPRIATION		35,927.00
Summer Program Wages	15,185.64	
Summer Program Overtime	28.00	
Lifeguard/Swimming Instructor	1,425.00	
Building Repairs & Maintenance	450.00	
Office Supplies	17.50	
Copier Charges	3.58	
Equipment Repair & Maintenance	241.17	
Minor Tools and Supplies	104.07	
Building Maintenance Supplies	330.52	
Field Maintenance & Trash Removal	5,173.74	
Equipment Rental (Chemical Toilets)	750.54	
Mowing of Recreational Fields	3,445.00	
New Equipment	497.40	
Field Improvements	18.00	
Youth Basketball League	3,429.81	
Girls Softball League	2,470.00	
Summer Program	1,090.04	
New Program Expenses	200.00	
Telephone	547.46	
Electricity	1,728.98	
Roy Memorial Park - Water Charges	365.21	
EXPENDED		37,501.66
DEFICIT		1,574.66

PATRIOTIC PURPOSES

APPROPRIATION		400.00
Flags and Holders	327.74	
Flowers and Plants	83.44	
Refreshments and Prizes	25.00	
EXPENDED		436.18
DEFICIT		36.18

CONSERVATION

APPROPRIATION		1,061.00
Postage and Envelopes	0.55	
Office Supplies	10.80	
Copier Charges	9.44	
Dues and Subscriptions	280.95	
Mileage and Tolls	19.50	
Photography	5.99	
Minor Tools and Supplies	23.92	
Wetland Study	111.75	
Wildlife Sanctuary Lease	1.00	
Annual Meeting and Seminars	85.00	
Youth Fishing Derby	450.00	
Special Events	14.75	
Telephone	14.65	
EXPENDED		1,028.30
UNEXPENDED		32.70

INTEREST TAX ANTICIPATION NOTE

APPROPRIATION	1.00
UNEXPENDED	1.00

PERSONNEL ADMINISTRATION

APPROPRIATION		65,350.00
Unemployment Coverage Expense	950.57	
FICA Contributions	30,085.45	
Medicare Contributions	11,551.80	
Full Time Employee Retirement	7,187.62	
Full Time Police Retirement	10,765.68	
Full Time Firemen Retirement	3,990.73	
EXPENDED		64,531.85
UNEXPENDED		818.15

INSURANCE

APPROPRIATION		77,700.00
Workmen's Compensation	32,919.00	
Public Official Liability	8,978.00	
General Liability & Property	14,586.90	
Boiler & Machinery	1,004.00	
Umbrella	1,700.00	
Auto & Truck Fleets	15,412.00	
Surety Bonds	1,122.00	
EXPENDED		75,721.90
UNEXPENDED		1,978.10

WARRANT ARTICLES

CHILDREN'S LIBRARIAN — ART. 10

APPROPRIATION	4,155.00
EXPENDED	639.63
UNEXPENDED	3,515.37

MOORE'S FALL LAND SURVEY — ART. 7

APPROPRIATION	5,000.00
EXPENDED	4,960.48
UNEXPENDED	39.52

CONSERVATION LAND ACQUISITION — ART. 8

APPROPRIATION	5,000.00
EXPENDED	5,000.00

TCTC'S OFFICE COMPUTER EQUIPMENT PURCHASE — ART. 5

APPROPRIATION	15,220.00
EXPENDED	12,317.37
UNEXPENDED	2,902.63

TOWN HALL CONSTRUCTION — ART. 1

APPROPRIATION	545,976.00
EXPENDED	545,976.00

POLICE STATION CONSTRUCTION — ART. 2

APPROPRIATION	307,124.00
EXPENDED	307,124.00

HIGHWAY BLOCK GRANT FUND

Fund Balance – 12/31/96	100,094.66	
1997 Revenue	116,483.56	
Fund Balance		216,578.22
Sidewalk Project Payment	31,557.80	
Fund Balance – 12/31/97		185,020.42

OUTSTANDING BILL PAYMENTS

1996 Police Department Expenses	11,087.76
1996 Highway Department Expenses	6,092.01
1996 Planning Board Expenses	0.56
1996 Fire Department Expenses	7.99
1996 Library Expenses	8.45
1996 Town Clerk/Tax Collector Expenses	34.90
1996 Conservation Expenses	300.00

1996 Ambulance Expenses	3,293.06	
1996 Solid Waste Expenses	1,791.88	
1996 Recreation Department Expenses	113.03	
1996 Legal Expenses	808.50	
1996 Selectmen's Office Expenses	1,226.23	
1996 General Government	275.00	
Total Payments		25,039.37

PAYMENTS TO SCHOOL DISTRICT

1996-1997 School Appropriation		2,850,309.00
1997-1998 School Appropriation	7,333,495.00	
Payments to School District	4,315,000.00	
Balance Due District		3,018,495.00

COUNTY TAX

Hillsborough County Treasurer		583,907.00
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PAYMENTS TO STATE

Marriage Licenses/Records Fees	1,340.00	
Dog License & Control Fees	2,757.00	
Total Payments		4,097.00

DISCOUNTS, ABATEMENTS & REFUNDS

Property Tax Abatements	2,037.60	
Property Tax Overpayment Refunds	13,455.47	
MV Registration Refunds	402.50	
Replacement Checks	1,698.73	
Dept. Revenue Overpayment	76.12	
Refund – Summer Camp Program	305.00	
Total Payments		17,975.42

OPERATING TRANSFERS OUT

P D Union Dues Transfers	3,172.72	
BCBS Premium Transfers	9,049.92	
MTHP Premium Transfers	9,618.56	
Colonial Premium Transfers	1,165.50	
Delta Premium Transfers	942.96	
FICA Employee Contr. Transfers	30,014.72	
Medicare Employee Contr. Transfers	11,514.65	
Employee Ret. Contributions	9,337.45	
Police Ret. Contrib. Transfers	30,699.01	
Firemen Ret. Contrib. Transfers	6,775.52	
Withholding Transfers	117,114.20	
Total Payments		229,405.21

Date of Creation	Name of Trust Fund	Purpose of Trust Fund	How Invested	PRINCIPAL					INCOME					Grand Total of Principal & Income
				Balance Beginning Year	New Funds Created	Cash Gains or (Losses) on Securities	Withdrawals	Balance End Year	Balance Beginning Year	Income During Year	Percent	Expended During Year	Balance End Year	
1985	Capital Reserve	Town Celebration	US Govt Securities	1,000.00				1,000.00	680.92	85.36			766.28	1,766.28
1993	Capital Reserve	Town Hall	"	19,567.92			19,567.92	--	4,662.73	1,149.73		5,811.91	--	--
1994	Capital Reserve	School Building	"	82,202.29			82,202.29	--	10,034.49	1,662.05		11,696.54	--	--
1946	Selah Bixby	Library Use	Common Trust	111.68				111.68	231.71	17.55	5.1		249.26	360.94
1947	John Kennard	"	"	546.77				546.77	537.58	54.70	15.9		592.28	1,139.05
1968	Robert Chase	"	"	2,693.32				2,693.32	2,652.02	271.77	79.0		2,923.79	5,617.11
				3,351.77				3,351.77	3,421.31	344.02	100		3,765.33	7,117.10
			US											
	Aaron Cutler	Library	Govt. Security	14,174.37				14,237.03	27,718.43	1,857.76		10200.00	22,567.70	36,804.73
		Maintenance	Stocks	18,955.75			62.66	18,955.75		3,191.51			18,955.75	
				33,130.12			62.66	33,192.78	27,718.43	5,049.27		10200.00	22,567.70	55,760.48
			Lot											
	Pinecrest Cemetery	Maintenance	Common Trust											
1938	Mary Marsh	"	"	109.63				109.63	323.23	19.71	1.8	11.00	331.94	441.57
1945	Alphonse Powers	"	"	110.18				110.18	346.64	19.71	1.8	11.00	355.35	465.53
1946	Selah Bixby	"	"	1,680.00				1,680.00	6,864.11	295.59	27.0	1,480.00	5,679.70	7,359.70
1959	Matthew Campbell	"	"	108.84				108.84	274.16	18.61	1.7	11.00	281.77	390.61
1962	George Richardson	"	"	108.68				108.68	250.77	18.61	1.7	11.00	258.38	367.06
1965	Mark Campbell	"	"	109.23				109.23	276.44	19.71	1.8	11.00	285.15	394.38
1969	Warren Goodspeed	"	"	3,988.47				3,988.47	7,624.98	702.85	64.2	22.00	8,305.83	12,294.30
	TOTAL			6,215.03				6,215.03	15,960.33	1,094.79	100	1,557.00	15,498.12	21,713.15

REPORT OF THE TRUST FUNDS OF LITCHFIELD ON DECEMBER 31, 1997

Date of Creation	Name of Trust Fund	Purpose of Trust Fund	How Invested	PRINCIPAL				INCOME				Grand Total of Principal & Income		
				Balance Beginning Year	New Funds Created	Cash Gains or (Losses) on Securities	With-drawals	Balance End Year	Balance Beginning Year	Income During Year Percent Amount	Expended During Year		Balance End Year	
	Hillcrest Cemetery	Lot												
1926	Charles Parker	Maintenance	Common Trust	103.48				103.48	174.71	3.9	12.83	11.70	175.84	279.02
1944	Zoe Whittemore	"	"	110.02				110.02	161.96	4.2	13.80	12.60	163.16	273.18
1952	J.A. Corning/G. Watts	"	"	109.55				109.55	121.53	4.2	13.80	12.60	122.73	232.28
1952	Franklin E. Bancroft	"	"	236.00				236.00	586.61	9.0	29.59	27.00	589.20	825.20
1956	E. L. Schneider	"	"	109.86				109.86	134.94	4.2	13.80	12.60	136.14	246.00
1960	Charles Leach	"	"	108.84				108.84	81.82	4.2	13.80	12.60	83.02	191.86
1965	D & W McQuesten	"	"	108.99				108.99	101.33	4.2	13.80	12.60	102.53	211.52
1965	J & C McQuesten	"	"	108.52				108.52	95.30	4.1	13.47	12.30	96.47	204.99
1966	Herbert Leach	"	"	108.44				108.84	69.16	4.1	13.47	12.30	70.33	178.77
1967	B & P Souriolle	"	"	108.28				108.28	61.64	4.1	13.47	12.30	62.81	171.09
1967	William & Gladys Locke	"	"	216.57				216.57	498.54	8.2	26.94	24.60	500.88	717.45
1970	Harold Hopwood	"	"	300.00				300.00	732.99	11.4	37.46	34.20	736.25	1,036.25
1978	Raymond Staples	"	"	500.00				500.00	1,005.59	19.0	62.45	57.00	1,011.04	1,511.04
1987	J & C McQuesten	"	"	400.00				400.00	118.26	15.2	49.95	45.60	122.61	522.61
TOTAL				2,628.25				2,628.25	3,944.38	100	328.63	300.00	3,973.01	6,601.26

REPORT OF THE COMMON TRUST FUND INVESTMENTS OF THE TOWN OF LITCHFIELD ON DECEMBER 31, 1997

HOW INVESTED		PRINCIPAL			INCOME				
No. of Shares or Other Units	Description of Investment	Balance Beginning Year	Proceeds From Sales	Balance End Year	Balance Beginning Year	Income During Year	Expended During Year	Balance End Year	Grand Total of Principal & Income
	Pinecrest Cemetery - US Govt Securities	6,215.03		6,215.03	15,960.33	1,094.79	1,557.00	15,498.12	21,713.15
	Hillcrest Cemetery - US Govt Securities Library	2,626.25		2,626.25	3,944.38	328.63	300.00	3,973.01	6,601.26
	Common Trust - US Govt Securities	3,351.77		3,351.77	3,421.31	344.02		3,765.33	7,117.10
	Aaron Cutler Stock								
371	AT&T Common	18,955.75		18,955.75		489.72			
148	Air Touch Communications								
220	Ameritech					497.20			
148	Bell Atlantic					439.56			
113	Bell Atlantic					87.01			
332	Bell South					478.08			
371	Lucent Technologies					36.00			
23,1875	NCR								
-	NYNEX		49.29			261.96			
-	Pacific Telesis		13.37			95.09			
222	Southwestern Bell					393.51			
108	Southwestern Bell					96.66			
148	U.S. West					316.72			
148	U.S. West Media Group								
		18,955.75	62.66	18,955.75		3,191.51			

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL STRUCTURE BASED ON AN AUDIT OF GENERAL PURPOSE FINANCIAL STATEMENTS

To the Board of Selectmen
Town of Litchfield, New Hampshire

We have audited the general purpose financial statements of the Town of Litchfield, New Hampshire as of and for the year ended December 31, 1996, and have issued our report thereon dated February 18, 1997.

We conducted our audit in accordance with generally accepted auditing standards. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement.

The management of the Town of Litchfield, New Hampshire is responsible for establishing and maintaining an internal control structure. In fulfilling this responsibility, estimates and judgments by management are required to assess the expected benefits and related costs of internal control structure policies and procedures. The objectives of an internal control structure are to provide management with reasonable, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or disposition, and that transactions are executed in accordance with management's authorization and recorded properly to permit the preparation of general purpose financial statements in accordance with generally accepted accounting principles. Because of inherent limitations in any internal control structure, errors or irregularities may nevertheless occur and not be detected. Also, projection of any evaluation of the structure to future periods is subject to the risk that procedures may become inadequate because of changes in conditions, or that the effectiveness of the design and operation of policies and procedures may deteriorate.

In planning and performing our audit of the general purpose financial statements of the Town of Litchfield, New Hampshire for the year ended December 31, 1996, we obtained an understanding of the internal control structure. With respect to the internal control structure, we obtained an understanding of the design of relevant policies and procedures and whether they have been placed in operation, and we assessed control risk in order to determine our auditing procedures for the purpose of expressing our opinion on the general purpose financial statements and not to provide an opinion on the internal control structure. Accordingly, we do not express such an opinion.

Our consideration of the internal control structure would not necessarily disclose all matters in the internal control structure that might be material weaknesses under standards established by the American Institute of Certified Public Accountants. A material weakness is a condition in which the design or operation of one or more of the internal control structure elements does not reduce to a relatively

low level the risk that errors or irregularities in amounts that would be material in relation to the general purpose financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control structure and its operation that we consider to be material weaknesses as defined above.

This report is intended for the information of management and the Board of Selectmen. However, this report is a matter of public record, and its distribution is not limited.

Vachon, Clukay & Co., PC

February 18, 1997

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL STRUCTURE BASED ON AN AUDIT OF GENERAL PURPOSE FINANCIAL STATEMENTS

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Vachon, Clukay & Co., PC

February 13, 1998

ANNUAL REPORT OFFICE OF THE SELECTMEN

What a great and busy year 1997 was! We have all worked hard, and so much was accomplished. Chairman Jack Pinciario was quick to assign duties to each member.

- John Pinciario – Chairman of the Board of Selectmen
Liaison to the Police Department and Negotiator for Union
Chairman of the Construction of the Town Complex
- John Devereaux – Selectmen's Representative to the Budget Committee
Selectmen's Representative to the Conservation Commission
Selectmen's Representative to the Cable Committee
Negotiator for Town Cable Contract
Town Representative to Area HAZMAT Board of Directors
- M. Patricia Jewett – Vice-Chairman of the Board of Selectmen
Selectmen's Representative to the Town Complex Committee
Nashua Regional Planning Commission Representative
Member of the Town's Buildout Committee
School Building Committee
- John Lazzaro – Recreation Committee Representative
Chairman of the Friends of the Library
Cable Committee
Litchfield Parents Program (PRIDE)
Litchfield Activities Committee: Carnival Festival Lights
Garden Club
- Thomas Levesque – Selectmen's Representative to the Planning Board
Liaison to the Fire Department
Liaison to the Solid Waste Committee

The year ended with no significant relief (and in the foreseeable future) as far as the economy was concerned. Our welfare cases have run ahead of those in the past years, especially in the housing area. Some people have been moved into our town by surrounding areas, with very little to help themselves. Thanks to the Boy Scouts food drive, the Women's Club for Thanksgiving dinners and Christmas gifts, and the Community Church for their generous assistance and presents, everyone enjoyed the holidays.

Again, additional work loads have been added to our incinerator as more families used the Solid Waste facility. The town employees at the incinerator have handled the increase in an efficient manner. We also appreciate all the townspeople that use the facility in the appropriate manner and help with the recycling. Litchfield people also took part in the monthly Hazardous Waste collection days in Nashua. This was the first time we have taken part in this program.

Mother Nature seems to have our Highway Department always guessing what will be next. We have had some unusual storms, and our townspeople have always been able to reach their destinations – to work and home again.

Our town has received rumors about the Airport Access road in Manchester, and the Circumferential Highway on the south end of town. At least the latter is now on the 10-year plan for the state again.

The Pinecrest Road intersection with Route 3A project was completed in early fall. The project took down many trees, but the site now has been transformed into a wider and safer intersection with a corner that it is now safer for pedestrians and all vehicles. This was built with all federal and state funds.

A 2.2 mile bike path was built this year with 80% federal funds and 20% town funds starting at Cranberry Lane, and extending north along Albuquerque Avenue. It was completed in late fall and many people have used it for walking, running, pushing carriages, and biking. The bike path was built with the intent that NO motor vehicles be allowed on it. We hope people will use it safely and correctly so that it will last for many years.

The Fire Department received a forest fire truck from surplus this year. The truck has been refurbished and painted and is now ready for duty. This truck will take the place of an older one that was ready to be retired.

Police Chief David Roberts retired from his position at the end of the year. He had been chief for 12 years. The Selectmen wish him a healthy and a happy retirement after his 20 years of police work. Several of the full time police officers moved on to larger departments this year. Also, two of the part-timers left the department. These positions are expected to be filled in the near future.

The town's Cable Advisory Group have been negotiating this year with the Americable Company, along with two other towns (Hudson and Milford). We hope the group will continue to gather facts and continue to advise the Selectmen in ways that will better serve our townspeople.

Under the cooperation and supervision of the Planning Board, a Buildout Plan was completed in the summer by a group of volunteers. This showed that the town could grow to a maximum of 12,000 people, if every buildable one acre lot had a home built upon it. Our town's growth has not increased annually like it did in the late 70s and 80s. Our ____ home occupancy permits in 97, will verify that.

Back by popular demand, Halloween was celebrated on Halloween this year. The Board of Selectmen appreciated the feedback received from the town, and encourage this level of involvement for other town matters. The re-adjustment of the Halloween date is a good example of how local town government should work.

The Town Hall-Police Station Building Committee, Selectmen, and the town employees were all excited to see the new building get passed with such approval of the voters. The ground breaking ceremony was held in June, and the employees moved in on January 17, 1998. The Turner Group and Milestone Engineering-

Construction Company were in charge. It appeared to be slow moving at times, but it turned out to be a building that is attractive, sturdy, bright and more conducive for all employees and townspeople. A special "Thank You" goes to the Building Committee for the long hours invested in this project, and to all the departments for a seamless transition from the Old Town Hall to the New Town Complex. We are appreciative for it and hope it will be used for many years ahead.

Since the new Town Complex has become operational, the decision of what is to be done with the Old Town Hall must be made. The Board of Selectmen have received many suggestions from interested individuals and groups within the town. The consensus of these suggestions express the hope to keep one of the few town landmarks available for future generations.

Litchfield is a great town and much credit goes to all the volunteers that have worked to make it this way. The town, nor school, could afford to pay for all the hours that were donated this past year. Special recognition should be noted this year to a fellow volunteer that passed away in December, after a battle with cancer, Edward Albuquerque. Ed was on the Town Planning Board for 17 years and served as its chairman for 12 years. Also, he was on the police department as a special officer for 15 years. He was a member of the Nashua Regional Planning Commission for 8 years. The Albuquerque Highway was named after him for all his dedication to the town. This road was designed to keep much of the town traffic off of Route 3A. Ed had the foresight of what the town's future growth would be, and the ambition to work for this vision.

Our town has many others that volunteer to make Litchfield the BEST place to live, and we thank them for their time and effort.

Sincerely,

Jack Pinciario, Chairman
M. Patricia Jewett, Vice Chairman
John Devereaux
John Lazzaro
Thomas Levesque, Sr.

1997 ANNUAL REPORT OF THE ANIMAL CONTROL OFFICER

The part-time position of Animal Control Officer reports to the Chief of Police, and is responsible for the enforcement of all laws and statutes governing the licensing and keeping of domestic animals – specifically dogs. The Town has adopted the NH State laws governing dogs, with several pertinent sections worth remembering. Dogs are required to be licensed annually with the Town Clerk in the month of April, and prior to being licensed, must have a current rabies vaccination. Also, state law provides for a so-called “leash law” – which basically requires your dog to be secured or tied, or under the owner or keeper’s immediate voice control if off the property or leash.

In 1997, the year began with Animal Control Officer Wanda Fisher-Rowe, who left the Town’s employment in June. For most of the remainder of the year, the Town was without an Animal Control Officer, and calls had to be handled by patrol officers, and enforcement issues by the Prosecutor. In November, the current Animal Control Officer Gerald Pilon was appointed. He now handles the vast majority of enforcement and investigation for animal complaints, as well as his responsibility for maintaining the Town kennel facility located at Incinerator Road.

The Animal Control Officer may be contacted through the Litchfield Police Department (424-4141) during the day and early evening hours for routine business. Residents with animal complaints, questions or problems are encouraged to contact the Animal Control Officer, who will endeavor to assist you. Your continued cooperation and understanding in assisting the Animal Control Officer is appreciated.

Respectfully submitted,

Lt. Gerard A. Millette
Patrol Supervisor

BUILDING DEPARTMENT

REPORT OF THE CODE ENFORCEMENT OFFICER – 1997

There were six hundred and twenty-eight (628) permits issued during the year 1997 and were classified as follows:

Description	No. of Permits	Estimated Valuation
Single Family Dwellings	66	\$11,880,000.00
Two Family Dwellings	0	\$.00
Utility Storage Buildings	15	\$ 38,000.00
Additions, Alterations, Renovations	45	\$ 1,100,000.00
Breezeways & Garages	18	\$ 310,000.00
Detached Garages	3	\$ 67,000.00
Farm Buildings	0	\$.00
Swimming Pools	16	\$ 240,000.00
Decks & Porches	22	\$ 136,000.00
Demolition	3	\$.00
Signs (Temporary)	2	
Signs (Permanent)	0	\$.00
Business & Education Buildings	2	\$ 2,300,000.00
Commercial Alterations/Renovations	1	\$ 300,000.00
Chimneys & Fireplaces	65	\$ 210,000.00
Electrical	106	\$ 604,000.00
Plumbing	91	\$ 440,000.00
Heating Systems	67	\$ 380,000.00
Foundations	2	\$ 18,000.00
Greenhouse	1	\$ 2,500.00
Temporary Mobile Home	0	\$.00
Trench Permits	8	\$.00
Occupancy Permits	63	
Re-Inspections	32	
	<hr/> 628	

Total estimated cost on completion of construction	\$18,025,500.00
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Permit Fees Received and Returned to the General Fund	\$ 60,362.00
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Administered, collected and recorded school, road, municipal, library, and recreation impact fees received and placed in escrow	\$ 43,782.41
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Total Fees	\$104,144.41
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Respectfully Submitted,

Roland E. Bergeron
Code Enforcement Officer

BUILDING DEPARTMENT

ADMINISTRATION AND STATISTICAL REPORT – 1997

Violations Notices	0
Court Cases	0
Registered Complaints	250
Scheduled and Unscheduled Inspections and Re-Inspections	2,512
Telephone Calls Received for Information and Radio Dispatching	6,000
Informational Assistance given to Walk-Ins	2,900
Inspect and approved PSNH Electrical Service drops for Temporary & Permanent Electrical Service	474
Community Juvenile Supervised Working Services Administered for Nashua District Court	9

1997 CONSERVATION COMMISSION REPORT

1997 was a very busy year for the Conservation Commission. The commission over the past year has been actively working at filling out its membership capacity and was able to reach full staffing by the years end. This increase in staffing has allowed for us to undertake many of the requirements for the Commission as detailed in RSA 36-A.

In reviewing 1997, the Commission has worked on and accomplished several key tasks:

- The Commission actively worked with a developer to provide 100 foot wetland setbacks and use restrictions on a subdivision to protect the Grassy Pond wetlands. The Grassy Pond wetland is very special to Litchfield as it represents one of very few remaining examples of a basin marsh in the State of N.H. Grassy Pond has been identified as the number three most valuable wetland in the state of N.H.
- The Commission has designed and gained approvals from the State of N.H. and an easement holder to begin construction of a parking area at the Town owned property located at Moore's Falls in the northern part of town. This parking area will provide access to the town's residents for their enjoyment of the Merrimack River and associated conservation land.
- Arrangements have been made for early 1998 to hold a presentation to the residents of Litchfield on the tax consequences of the cost of development vs. open space for the town.
- During SummerFest '97, the Commission constructed a poster display showing the cost of open space preservation compared to development and the amount of open space still available in Litchfield.
- The members of the Commission attended the annual Association of Conservation Commissions where each of us were able to attend training in various aspects of the science and regulatory requirements necessary to effectively serve on the commission.
- The Commission has formed a volunteer group composed of several residents who have started to undertake the task of inventorying and analyzing the Town's wetlands and open spaces utilizing the New Hampshire Method. It is anticipated that this task will require several years of hard work to complete.

Looking forward into 1998, the Conservation Commission anticipates continuing to work with State and Town officials, organizations, boards and commissions to plan for the best utilization and preservation of our natural resources. Should you have questions or wish to participate, please contact the Conservation Commission at the Litchfield Town hall.

Respectfully submitted,

Frank Byron
Joan McKibben
Doug Rogers
Marjory Pitcher
Glenn McKibben
Torene Tango-Lowy
John Devereaux, Selectmen's Representative

LITCHFIELD FIRE/RESCUE SERVICES

It is my pleasure to present my 13th annual report of the Fire/Rescue Services to you. During 1997, the department responded to **380** incidents of various types and duration, the breakdown of which follows this narrative. Notable events impacting the department during the year included the dramatic rescue by department personnel of two canoeists from Merrimack River in April, the two fires at Shorty's Mexican Roadhouse, as well as one on Century Lane. These fires along with several smaller ones, in 1997 caused an estimated \$201,845.00 in property damage. On January 2, 1998, we experienced a large loss fire on Woodburn Drive, which has caused us to re-visit our efforts in obtaining better fire protection for the southern section of Town.

During the past few years, we have had several major fires in the Route 102 "corner" of town. Each time, in spite of our best efforts, it still took us over 8 minutes to get the first fire truck to the fire and distraught residents and property owners have complained. Our mutual aid agreements with surrounding fire departments certainly help, but we cannot abrogate our responsibility to our own residents for fire and EMS protection. We will be meeting with the Planning Board and Board of Selectmen over the next several months to develop a long range plan for the construction of the two proposed fire stations (Albuquerque and Liberty Way and Talent Road near Albuquerque). When this program is complete, each structure in town will be within 3 miles of a responding fire station. In 1989, a warrant article for \$353,000 for the south-end station narrowly missed the 2/3 vote needed! Just think, it could have been paid for by now!

In July, the department was awarded a grant through Optima Health's Healthy Community Grant Program, towards the purchase of an Automatic External Defibrillator. A committee was formed to research the appropriate type to purchase and submitted its findings in November, recommending a unit compatible to the needs of both our medical personnel and the Hudson Fire Department ambulances, but it cost over \$4,300.00. In order to allow the purchase of the unit, the Litchfield Firefighters' Association donated the \$800.00 balance. I want to extend my sincere appreciation to them, as the unit is slated for delivery in late February of 1998. The unit will be carried on one of the fire engines so that in the event that a medical emergency occurs where a heart stops beating, this unit will be able to "zap" it going again prior to the arrival of the ambulance.

Department members again continued to sharpen their skills by attending almost 100 hours of training on various subjects in firefighting, emergency medical and hazardous materials areas. Several more members completed all the requirements for and became certified as Firefighter Level III. In addition, all personnel continue to participate in intensive vehicle extrication training with the rescue tool, and also completed Hazardous Materials Operations level refresher classes.

Our emergency medical services (EMS) personnel also completed over 36 hours of continuing training both in the hospitals and our classrooms, and as of this writing, three members are currently in Emergency Medical First Responder refresher classes.

Our fire safety compliance inspection program continues, with over 48 businesses and multi-unit residential units surveyed this year. In addition all schools and kindergartens are given monthly fire drills to insure orderly evacuation in the event of an emergency. The full time staff have recently completed training in the new State Fire Code (NFPA 1), which will result in several changes in commercial and multi-unit residential code compliance. Owners will be receiving letters of explanation during the upcoming months. I want to thank our Code Enforcement Officer, Mr. Bergeron, for his untiring efforts in promoting and assisting in our fire safety efforts.

I am also pleased to announce that our efforts to develop a comprehensive subdivision regulation amendment, which would require that appropriate fire protection (water) be provided in each subdivision as part of the approval process, have succeeded, as the Planning Board adopted one during the summer of 1997. I want to take this opportunity to thank and commend them for their foresight in providing the Town with much needed policies in this area.

Our Fire Prevention Week programs continue to attract hundreds of participants! We do look forward to this time each year and sincerely believe that our efforts in spreading the fire safety message are not in vain! Once again special thanks to the Litchfield Women's Club, Litchfield PTO, Bruce Transportation Co. and the Litchfield Firefighters' Association, for their efforts and support for the Open House! As always I want to recognize our fulltime fire personnel for their school and child care center programs, which continue to be well received. I also appreciate some of the part time members taking time from their full time work to assist at the schools.

During November, we received a newer (1976) all-wheel drive surplus military 5-ton truck through the State of New Hampshire lend/lease program. As of this writing, it has been painted red and work is proceeding in the conversion of the truck into a heavy-duty brush and forest fire attack truck. This unit will replace the lime yellow 1955 unit which has served the town well and will be returned to the state in February of 1998.

As usual, our fund raising activities for the Litchfield Firefighter's Association will commence in March, with the annual **Ham & Bean Supper** at GMS Cafeteria on Saturday, March 28, 1998 from 4:30 to 7:00 p.m. Your continued support and attendance is very much appreciated, as we use the proceeds of the fund raising events to pay for items such as the defibrillator and also for the supplemental insurance policy for the firefighters in the event they are injured or killed while performing their duties for the Town.

Remember, now you can DIAL 9-1-1 FOR FIRE, POLICE AND/OR EMERGENCY MEDICAL ASSISTANCE (EMS) in all areas of Litchfield!.

As always, I wish to sincerely thank the men and women of the department for their dedication and the provision of countless hours of service to the department and the town. We continue to get busier and busier, and this certainly puts a great strain on their "free time". I am proud to say every year, their efforts in responding

to your emergency needs provide you with one of the finest, most cost effective per capita services available in the region.

I would also like to thank the various boards and commissions in town for their support and cooperation throughout the year, and as always, to you the taxpayer for your support in our efforts to keep Litchfield fire-safe and provide you with prompt, efficient emergency medical care.

Respectfully submitted,

Brent T. Lemire
Chief of Department

1997 CALLS

LITCHFIELD FIRE/RESCUE SERVICES

Total Number of Incidents:	380
Fires:	39
Special Service:	298
False Alarms:	23
Accidental Alarms:	20
Types of Fire Calls	39
Structure:	16
Brush:	7
Vehicle:	3
Mutual Aid (Fire Scene): (Hudson, Londonderry)	3
Miscellaneous:	10
Types of Special Service Calls:	298
Mutual Aid (Station Coverage): (Hudson, Londonderry, Manchester)	8
Medical Emergencies:	154
Vehicle Accidents: 26	
Farm Accident: 1	
Home: 106	
School: 6	
Businesses: 6	
Walk in: 2	
Vehicle: 2	
Pedestrian: 2	
Police Dept: 2	
Hazardous Materials Incidents:	11
MISCELLANEOUS	
Animal Rescue:	2
Arcing Wires:	13
Assist Occupant:	3
Check Conditions:	12
CO Detector Activation:	7
*(Actual co leaks under Hazardous Materials)	
Controlled Burn:	42
*(Dump calls, legal burning permits investigated)	
Electrical Problem:	5

Fire Investigation:	1
Hazardous Condition:	6
Lock in:	1
Lock out:	3
Odor Investigation:	1
Powerline Down:	3
River Rescue:	1
River Search:	1
Smoke Investigation:	18
Water Problem:	2
Wrong Location::	5

*(Calls w/same address names, found to be in another town.)

Total Property Damage:	\$201,845.00
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REPORT OF TOWN FOREST FIRE WARDEN AND STATE FOREST RANGER

To aid your Forest Fire Warden, Fire Department and State Forest Ranger, contact your local Warden or Fire Department to find out if a permit is required. Violations of RSA 227-L:17, the fire permit law and the other burning laws of the State of New Hampshire are misdemeanors punishable by fines of up to \$2,000 and/or a year in jail. Violators are also liable for all fire suppression costs.

There are ten Forest Rangers who work for the New Hampshire Division of Forests and Lands, Forest Protection Bureau. State Forest Rangers are available to assist communities with forest fire suppression, prevention and training programs as well as the enforcement of forest fire and timber harvest laws. If you have any questions regarding forest fire or timber harvest laws, please call our office at 271-2217.

There are 2400 Forest Fire Wardens and Deputy Forest Fire Wardens throughout the state. Each town has a Forest Fire Warden and several Deputy Wardens who assist the Forest Rangers with forest fire suppression, prevention, and law enforcement. The 1997 fire season was a safe period for wildland firefighters with no major injuries reported. The drought conditions experienced during the early summer months was a significant factor resulting in the total number of fires reported during the season.

The State of New Hampshire operates 15 fire towers, 2 mobile patrols and 3 contract aircraft patrols. This early detection and reports from citizens aid in the quick response from local fire departments. This is a critical factor in controlling the size of wildland fires and keeping the loss of property and suppression costs as low as possible.

1997 FIRE STATISTICS

(All Fires Reported thru December 23, 1997)

FIRES REPORTED BY COUNTY

Belknap	58
Carroll	96
Cheshire	63
Coos	29
Grafton	51
Hillsborough	145
Merrimack	148
Rockingham	54
Strafford	63
Sullivan	19
TOTAL FIRES	726
TOTAL ACRES	17717

CAUSES OF FIRES REPORTED

Smoking	54
Debris Burning	261
Campfire	99
Power Line	33
Railroad	3
Equipment Use	23
Lightning	14
Children	60
OHRV	0
Miscellaneous	130
Incendiary	33
Fireworks	16

BRYAN NOWELL
N.H. Forest Ranger

BRENT LEMIRE
Forest Fire Warden - Litchfield

SOUTHEASTERN N.H. HAZARDOUS MATERIALS MUTUAL AID DISTRICT

The Southeastern New Hampshire Hazardous Materials Mutual Aid District is organized as a regional solution to the hazardous materials problem. The purpose of the district is to prepare our communities, regionally, for responses to hazardous materials incidents, both with training and equipment. The 15 communities that comprise the district are: Auburn, Atkinson, Chester, Danville, Derry, East Derry, Hampstead, Hooksett, Litchfield, Londonderry, Pelham, Plaistow, Salem, and Windham.

The District is managed by an Operations Committee, consisting of a Chief Officer from each member community, who carries out the day-to-day business of the organization; and a Board of Directors, consisting of an elected or appointed member of municipal government in each community, who provide oversight and fiscal management.

District resources include two response trailers, equipped with generators, oil spill and decontamination equipment, and chemical reference material. The District also owns a response truck equipped in the same manner as the trailers. Equipment upgrades to the Derry Fire Department Special Services Vehicle and the Pelham Fire Department Rescue Truck enable these vehicles to function as mobile command posts, complete with computerized reference software, as well as radio, fax, and cellular communications. The District trailers and truck are strategically located to respond to any community requesting them. New is a trailer located in Londonderry is equipped with mass casualty supplies, which is available to respond to any member community.

Since the incident command system is mandated by law at a hazardous materials incident, the District has devised an on-call notification system whereby a member community may request Chief Officers from member communities to staff positions in the incident command system.

Six technician team leaders, and twenty four team members are now on-call to respond to member communities, to conduct research, advise the incident commander on control activities and safety, and fill incident command system staff positions. They also assist member communities with planning, since the District has been recognized as a regional Local Emergency Planning Committee, to comply with SARA Title III of the federal regulations governing hazardous materials. This allows the District to be eligible for Emergency Management Assistance funding.

On October 1, the District's Level "B" hazardous materials response team became operational; the members of which are on-call to respond to any member community to assist with control activities at a hazardous materials incident. The next goal to be accomplished is the movement of the response team from Level "B" to Level "A"; the highest level of control activity at an incident.

The District has and will continue to move forward to meet our original goal:
To provide the most cost effective manner of responding to a hazardous materials incident.

Respectfully submitted:

For the Board of Directors

Mr. Donald Chase
Commissioner, East Derry Fire Precinct
Chair, Board of Directors

For the Operations Committee

Chief Brent Lemire
Litchfield Fire Department
Member, Operations Committee

HEALTH DEPARTMENT

REPORT OF THE HEALTH OFFICER 1997

Description	Cases	Permits	Inspections
Individual Sewerage Disposal Systems		91	273
Individual Wells		33	36
Viewing Test Pits & Soil Percolation Rates			96
Inspection of Food Service Establishments			8
Inspection of Mobile Home Parks			4
Dog Bites Reported by Animal Control Officer	3		
Cat Bites	0		
Raccoon Bites	0		
Complaints Received & Investigated			26
Foster Home Inspections		12	12
Child Care/Day Care Facility Inspections	5	5	5
Kindergarten/Nurseries	5	5	5
	<u>13</u>	<u>146</u>	<u>465</u>

Respectfully Submitted,
Roland E. Bergeron
Health Officer

LITCHFIELD HIGHWAY DEPARTMENT 1997 ANNUAL REPORT

1997 was a busy year as 3.0 miles of private subdivision road were completed by private developers and added to the list of streets maintained by the town. During the past year the following streets were added to the list of streets requiring year round maintenance by the Highway Department

Deerwood Drive	Brenton St. (White St. - Reid St.)
Colonial Drive	Rookery Way
Buttonbush Lane	Spicebush Circle
Talent Road (Pilgrim Drive - Woodhawk Way)	Willow Drive
Naticook Lane	Midway Avenue

These streets add 3.0 miles to the Town infrastructure bringing the total miles of Town maintained streets to approximately 60 miles. This translates into 120 lane miles of plowing that the Highway department is responsible for. This is a 5% increase in the total miles of town maintained road during just the past year.

I would like to remind the residents that no vehicles shall be left on the street during a snowstorm and no snow should be plowed onto a Town maintained road. The following is the Street and Highway Ordinance adopted by the Town in 1971:

SNOW REMOVAL

It shall be unlawful for an operator of a motor vehicle or other vehicle to park said vehicle on a public way in said Litchfield between the hours of 11:00 PM and 7:00 AM from November 15 to April 15 of each year or any other time during a snowstorm or snow removal operation. Penalty for violation of such regulations shall be Twenty Dollars.

SNOW THROWN INTO STREET

No person or persons shall by himself or his agent or agents throw, push, or put any snow or ice into or across the right of way of any street, highway or secondary road in the Town. For the purposes of the ordinance, right of way means street and sidewalk. Any person who shall violate the provisions of this ordinance shall, upon conviction, pay a fine of Twenty Dollars.

This past summer the Intersection of Pinecrest Road and NH Route 3A was reconstructed by the New Hampshire Department of Transportation (NHDOT) with Continental Paving as the prime contractor. This intersection was originally identified by the Litchfield Highway Department as a problem area due to sight distance and safety concerns. The Highway Department requested that this intersection as well as several other problem areas along Route 3A be added to the NHDOT ten year road construction plan. Although the NHDOT did not add these areas to the ten year plan, the Highway Department continued communication with NHDOT and was eventually successful in convincing the state to fund and complete the project. This was originally a Town project valued at approximately

\$300,000.00. Due to the efforts of the highway department this project was completed at no cost to the Town.

Also completed this summer, under the direction of the NHDOT, in cooperation with the Nashua Regional Planning Commission, was the construction of an eight foot wide, paved, pedestrian/bikeway along the easterly side of Albuquerque Avenue. This pedestrian bikeway begins at Page Road and runs northerly approximately 12,000 feet to Pinecrest Road. This project was initiated when the Highway Department submitted a grant application to the Nashua Regional Commission requesting funds for the design and construction of the pedestrian/bikeway. Litchfield's application was then recommended, by the Nashua Regional Planning Commission, for funding by the NHDOT and the town was subsequently awarded a \$240,000.00 grant. The grant stipulated that the NHDOT would fund 80% of the project and the Town was responsible for 20% of the funds. The cost of the town's 20% share was \$41,557.80. However the Town of Litchfield also receives Highway block grant money from another state agency, on a yearly basis, for road construction and maintenance. The town was able to allocate \$31,557.80 of this Highway block grant money to the pedestrian/bikeway. As a result, the cost to the Town taxpayers was only \$10,000.00.

At this point I would like to recognize the generous contribution of Rick and Mark Charbonneau, the owners of Continental Paving. At no cost to the Town, Continental Paving supplied the manpower, equipment and material for the construction of an eight foot wide, paved pedestrian/bikeway, along Albuquerque Avenue from Griffin Street to Simeon Lane.

This year our office will, with the approval of the Board of Selectman, present several warrant articles at town meeting. The first is for the construction of 3,000 feet of Albuquerque Avenue from Meadow Brook Lane to Hillcrest Road. The construction of this portion of Albuquerque Avenue will provide direct access for southern residents of the Town, to the new Town Municipal Building, located at the corner of Pinecrest and Albuquerque Avenue. This new building houses the Highway Department, building Department, Selectman's office, Planning Board, Town Clerk, Town Tax Collector and Police Department. As part of the construction of this section of Albuquerque Avenue, a second entrance drive will be constructed to the Municipal Building offering residents direct access to the Municipal Building. During the past summer the construction of a 12 inch water main along this section was completed by Consumer's NH Water company. Completion of this portion of Albuquerque Avenue will provide a through roadway from Page Road to Simeon Way.

A second warrant article will be presented at Town meeting for the full depth reclamation, shimming and pavement overlay of Page Road from Route 3A to Route 102. A third warrant article for the full depth reclamation and paving of Albuquerque Avenue from Wren Street to Pinecrest Road will also be presented.

The engineering design of the northerly section of Albuquerque Avenue from April Drive to NH Route 3A will be completed this spring. This will complete the engineering design for the remaining sections of Albuquerque Avenue.

In closing, I would like to thank my Administrative staff, Terry Brodeur and Lori Dogopoulos, the Administrative Assistant Cecile Durocher, the Board of Selectman,

the Litchfield Police Department, and the Litchfield Fire Department for their support in helping me perform my duties in an efficient and cost effective manner. With your continued support and adequate funding, I will continue to maintain and upgrade our existing roadway system at a reasonable cost.

Our office is located at the new Town Hall on Liberty Way and is open weekdays, with the exception of holidays, from 8:00 AM to 4:00 PM. We are available to listen to your concerns, comments, and recommendations.

Respectfully submitted,
Roland E. Bergeron
Road Agent

HILLCREST CEMETERY ASSOCIATION
NOTES TO FINANCIAL STATEMENT
December 31, 1997

The Hillcrest Cemetery Association is a non-profit association established on November 11, 1908, to improve and maintain the Hillcrest Cemetery located in Litchfield, New Hampshire.

CASH/SAVINGS

Checking Acct. – St. Mary's Bank	\$ 778.97
Savings Acct. – St. Mary's Bank	3,172.54
Certificate of Deposit – Citizens Bank	<u>7,528.67</u>
	<u>\$11,480.18</u>

CONTRIBUTIONS

Town of Litchfield	\$ 400.00
Cemetery Trust	300.00
Perpetual Care	<u>600.00</u>
	<u>\$ 1,300.00</u>

INTEREST INCOME

St. Mary's Bank (NOW)	\$ 9.19
St. Mary's Bank (Savings)	104.54
Citizens Bank (CD)	<u>434.34</u>
	<u>\$ 548.07</u>

INCOME STATEMENT
(As of December 31, 1997)

INCOME

Contributions	\$1,300.00	
Interest Income	548.07	
		<u>\$ 1,848.07</u>

OPERATING EXPENSES

Maintenance	\$2,922.00	
NH State Fees	50.00	
		<u>\$ 2,972.00</u>

**HILLCREST CEMETERY ASSOCIATION
BALANCE SHEET**

December 31, 1997

ASSETS:

Cash	\$ 778.97
Savings	3,172.54
Certificate of Deposit	<u>7,528.67</u>

TOTAL ASSETS:

\$11,480.18

LIABILITIES:

-0-

EQUITY:

Principal Fund	\$12,604.11
Net Loss	<u>1,123.93</u>

\$11,480.18

REPORT OF THE BOARD OF LIBRARY TRUSTEES

The past year has been one of momentous change for the Aaron Cutler Memorial Library. The Library Board of Trustees appreciates the patience of the townspeople as we strive to make our Library the very best that it can be.

The trustees are pleased to announce the appointment of Brian Hackert, to the position of the Library Director. Mr. Hackert received his Bachelor of Arts degree from the University of New Hampshire in 1986, and he received his Master of Library Science degree from Simmons College in 1997. The job of the Library Director has been changed from a part time position to a full time position. The trustees are looking forward to a rewarding professional relationship with Mr. Hackert.

The new Children's Library Room has been completed and will be operational in the very near future.

In keeping pace with the modern time the trustees have installed a new computer terminal for use by the Library patrons. Mr. Hackert has expressed interest in holding instructional seminars regarding the use of the computer.

The trustees would like to take this opportunity to thank Florence Hamilton and Cheryl Brigham for their hard work during the past year. As a result of their professional dedication the Library has taken on a fresh new look.

This past summer, trustee Candace Hale, with the help of the Story Time mothers, undertook the task of reorganizing and implementing our Story Time Program for three and four year olds.

I would like to thank the members of the board of trustees, Pamme Boutselis, Vice Chairman; Carolyn Leary Lambert, treasurer; Tammy Law, secretary; Candace Hale, Zendelle Bouchard and Quentin Lewis, for their dedication to the Library.

Respectfully Submitted

Steven P. Calawa, D.D.S.
Chairman

1997 PLANNING BOARD ANNUAL REPORT

1997 was a very productive year for the Litchfield Planning Board. Throughout the year the Board addressed three substantive changes to our ordinances and regulations. As a result, all major subdivisions must now work with our Fire Department to provide adequate fire protection. Also, all new major subdivisions must now provide underground utilities. Finally any new telecommunications facilities, such as cellular phone antennae, must be located with existing facilities. The Board also prepared an all encompassing telecommunication facility ordinance, which will control and regulate the location and size of any new telecommunication towers in Town. The proposed Telecommunication Ordinance will be submitted for a ballot vote in March, 1998, and the Planning Board strongly recommends its passage.

The Planning Board conducted two projects to assist the Town with long range planning. A Build Out Study for the Town was conducted throughout the summer and was presented in the fall. The Build Out Study analyzed the potential full capacity of Litchfield if our Town is fully developed, and the costs associated with full build out. I wholeheartedly thank the members of the Build Out Study Committee for their hard work on this project. The Planning Board also compiled costs and priority information from all Town departments, which information will be presented in the Capital Improvement Program report in January, 1998.

Many applicants came before our Board for various land use issues, the largest of which was the Carlisle Road Subdivision, now seen as the Woodland Estates. Because this development encroached upon Grassy Pond, the Conservation Commission worked with the developer to minimize adverse environmental consequences of this project. As a result of this effort, the Planning Board and Conservation Commission now work together, regularly attending each other's meetings.

There is plenty to be done in 1998. We will be conducting a Community Profile in the spring, the results of which will begin the update to the Town's Master Plan.

The Board extends warm welcomes to Rich Tango-Lowey, a new Board Member, and Susan Wright, our new Recording Secretary. We also encourage anyone interested in the Planning Board to attend our meetings and perhaps join the Board, or volunteer to work on the Community Profile or Master Plan update.

Respectfully Submitted,

Andrew A. Prolman, Planning Board Chair

Harry Menzigian, Vice Chair

Paul Freeman

Joel Kapelson

Heather Tibbetts

Tom Levesque, Selectman's Representative

Frank Byron, Conservation Commission Chair, Planning Board Alternate

Rich Tango-Lowey, Alternate

Joan McKibben, Planning Board Staff

Susan Wright, Recording Secretary

Julie Cummings, Nashua Regional Planning Commission

1997 ANNUAL REPORT
of the
NASHUA REGIONAL PLANNING COMMISSION
to the
TOWN OF LITCHFIELD

The end of the 1997 fiscal year marked my arrival as the Executive Director of the Nashua Regional Planning Commission. Having grown up in the Nashua region, and having lived in other states, it is a pleasure to be back in New Hampshire. If any one has any issues or concerns regarding local planning, do not hesitate to contact me at the NRPC. We at the NRPC are grateful for the participation of Litchfield's NRPC Commissioners: Patricia Jewett and Loren Jean.

The following is a brief summary of our accomplishments in 1997:

Geographic Information System

Staff applied our GIS resources and technology to a broad variety of local applications in a number of our communities including real property parcel mapping, build out analyses, floodplain and floodway mapping, aquifer protection, development constraints mapping, long range visioning and traffic analyses.

Planning Board Training

The Regional Planning Commission conducted an evening workshop in April for all member communities. The topic of the workshop was on sound decision making for planning issues. In addition to this, through funding through the Office of State Planning, NRPC produced a video tape on community growth management. The video is available to all local planning commissioners in the region.

Build-Out Analysis

The NRPC conducted a build-out analysis with a town committee. The analysis examined the maximum development potential of the town, and evaluates the fiscal and social implications for such growth. Build-out analyses are typically conducted in order to prepare for future master plan updates. In addition, NRPC staff assisted the Town's planning board with the development of amendments to the Town's zoning ordinance.

Agricultural Preservation Strategy

The NRPC submitted an application to the New Hampshire Charitable Foundation to assist the Town in developing an agricultural preservation strategy. The grant was awarded in September and preliminary work has begun on this initiative.

Lower Merrimack River Local Advisory Committee

NRPC staff assisted the Lower Merrimack River Local Advisory Committee and the Souhegan Watershed Association in reinstating the citizen water quality monitoring program on the Souhegan and Merrimack Rivers.

Transportation Improvement Program

The NRPC assisted the Town of Litchfield in submitting an ISTEA Enhancement project application for the 1997 round of TIP development. All applications were reviewed and ranked by NRPC and a public participation process was conducted in conjunction with the FY 1999-2008 TIP update.

TravelNet Information System

The NRPC completed the development of a computer based system of transportation related information, such as ridematching availability, transit schedules, airline information, transportation project status reports, currently planned projects and other information. The system will soon be available at public kiosk locations in the region and on the Internet.

Highway Data Collection Program

With automatic counters at over 80 locations throughout the region, NRPC maintained a traffic count system to provide the most accurate and current data to meet the needs of both public agencies and private businesses. The data were published in an annual summary document and distributed to local communities. NRPC also updated its GIS roadway map for the town and worked on the development of a GIS based traffic data reporting system.

Respectfully submitted,

Andrew Singelakis
Executive Director

PINECREST CEMETERY ASSOCIATION OF LITCHFIELD, NH

BALANCE SHEET

DECEMBER 31, 1997

ASSETS

Current Assets:

Cash	\$4,308.90
Savings	2,939.95
Certificates of Deposits	<u>5,418.25</u>

Total Current Assets \$12,667.10

Total Assets \$12,667.10

LIABILITIES & EQUITY

Current Liabilities: \$ 0.00

Long Term Liabilities: 0.00

Equity:

Principal Fund \$7,918.25

Income Fund 4,968.29

Net Income (Loss) (219.44) 4,748.85

Total Equity 12,667.10

Total Liabilities & Equity \$12,667.10

PINECREST CEMETERY ASSOCIATION OF LITCHFIELD, NH
INCOME STATEMENT
FOR TWELVE MONTHS ENDED DECEMBER 31, 1997

Income:

Contributions	\$1,957.00	
Interest Income	<u>366.87</u>	
Total Income		\$2,323.87

Operating Expenses:

Monument	\$1,200.00	
Outside Labor	550.00	
Donations	225.00	
Professional Services	154.95	
Flowers	132.00	
Maintenance	125.00	
Supplies	102.50	
State Fees	50.00	
Bank Charges	<u>3.86</u>	
Total Operating Expenses		<u>\$2,543.31</u>
Net Income (Loss)		<u><u>(\$219.44)</u></u>

PINECREST CEMETERY ASSOCIATION OF LITCHFIELD, N.H.

NOTES TO THE FINANCIAL STATEMENTS

DECEMBER 31, 1997

Pinecrest Cemetery Association of Litchfield, N.H. is a non-profit association established to improve and maintain the Pinecrest Cemetery located in Litchfield, NH. It is on the cash basis of accounting with its year end on December 31st.

CASH

Checkbook	<u>\$4,308.90</u>
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SAVINGS

	<u>\$2,939.95</u>
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CERTIFICATES OF DEPOSIT

Bank	ACCT. #	Rate	Expires	Amount
				<u>\$5,418.25</u>

PRINCIPAL FUND

Beginning Balance	\$7,518.25
Lot Sales	400.00
Ending Balance	<u>\$7,918.25</u>

CONTRIBUTIONS

Town of Litchfield	\$ 400.00
Town Trustees	357.00
BIXBY FUND	1,200.00
Total	<u>\$1,957.00</u>

INTEREST INCOME

Type	Amount
Certificates	\$ 299.21
Savings	67.66
	<u>\$ 366.87</u>

LITCHFIELD POLICE DEPARTMENT

ANNUAL REPORT – 1997

Due to the retirement of Chief Roberts, the privilege of reporting this narrative summary of the activities of the Litchfield Police Department for 1997 falls to me. The Litchfield Police Department has experienced a number of changes in 1997. Some of these changes were for the better, some of these changes were not. To our detriment, some of our more experienced officers resigned or retired this year. They will be difficult to replace and their absence is being keenly felt by the remaining members.

On a positive note, the police department will have moved into the new Police Station by the time this report is published. We are grateful for the support of the voters who passed the warrant article which funded this much needed construction project. We look forward to being able to provide better, more professional service to the citizens of Litchfield for many years to come.

As many of you already know, last July Chief David L. Roberts suffered a heart attack and has not been able to return to work since that time. On January 1, 1998, Chief Roberts retired after twenty years of law enforcement service. The last twelve years of his career were spent as Chief of Police in Litchfield. During this tenure, Chief Roberts increased the size of the department, improved the professionalism of the department through the adoption of formal operating procedures, and worked tirelessly for the construction of a new police facility. Chief Roberts was an excellent administrator who always tried to be fair and consistent in his management of the department. Further, Chief Roberts enjoyed the respect of his men, his colleagues and the citizens whom he served so diligently. His absence will be sorely felt. We all wish him well, whatever the future may hold for him.

Unfortunately, I must report the resignations of a number of other officers. Officer Patrick Goodridge resigned in October 1997 to take a position with the Nashua Police Department. Officer Goodridge was a gifted officer who served with distinction since January of 1993, most notably as a School Resource Officer at Alvirne High School. Next, Officer John McGregor resigned effective January 1998 to take a position with the Hudson Police Department. Officer McGregor joined our staff in September of 1994 and has served with competence and professionalism. Both Officer Goodridge and Officer McGregor were full time officers. Unfortunately our part time ranks were also affected. Officer Nelson Breton resigned in October 1997 for personal reasons. Officer Breton served honorably and competently since November of 1987. We wish all these officers the best of luck in their future endeavors.

On a positive note, Officer Paul Dwyer was promoted to full time from the part time ranks. Officer Dwyer has served the Town of Litchfield since August of 1996.

Also, Officer Frank Jones was hired to fill one of the vacant part time positions. Officer Jones works full time for the Hillsborough County Sheriff's Department and has over fourteen years of law enforcement service. He is a welcomed addition to our staff.

Sadly, the Town of Litchfield bid farewell to Mr. Eduardo Albuquerque who passed away this past November. Officer Albuquerque served the Town of Litchfield as a part time police officer for fifteen years. Officer Albuquerque's life was dedicated to service, first to his country as a naval veteran and then to his community as a member of the Planning Board and the Police Department. Litchfield is a better place because of Ed Albuquerque's tireless service to his country and to his community. Thank you, Ed.

Finally, the staff of the Litchfield Police Department are grateful for the support we enjoy from the community. We are grateful for the new police station and will strive to use it well. We will continue to try and provide the best law enforcement service possible to keep the quality of life in Litchfield the best that it can be.

Respectfully Submitted,
Lt. Gerard A. Millette
Patrol Supervisor

LITCHFIELD POLICE DEPARTMENT INCIDENT REPORTS - 1997

Halfway through 1997, the department moved to a new record-keeping system, which tracks offenses that are National Incident Based Reporting System (NIBRS) compatible. You will note many minor offense categories missing. These have been amalgamated or reclassified under other categories. Attempts to commit crimes are now shown under the offense itself.

Arrests:		Accidents:	
Adult	272	MV	66
Juvenile	85	Fatal	0
Protective Custody	28	OHRV	1
Abandoned 911 Calls	66	Abandoned MV	2
Alarms	149	Arson	1
Animal Complaint	81	Assist Motorist	53
Assaults (All)	71	Attempt to Locate	5
Assist Other Agency	42	Civil Standby	17
Burglary	22	Conspiracy	1
Child Abuse/Neglect	3	Contr. To Delinquent	1
Conduct After Accident	10	Criminal Trespass	16
Criminal Mischief	83	Death Investigations	2
Criminal Threatening	8	Disorderly Conduct	4
Disobeying an Officer	6	Domestic Disturbances	36
Dog Bites	3	DWI's	21
Drug Law Violations	25	False Report to Law Enforcement	2
False Inspection Sticker	4	Forgery	4
Firearms Violations	5	Harassment	35
Found/Recovered Property	33	Medical Emergency	33
Habitual Offender	2	Noise Complaints	46
Hindering Apprehension	2	Police Information	750
Incidents (Non criminal)	640	Possession of Alcohol	9
Issuing Bad Checks	10	Prohibition	8
Missing Person	5	Reckless Operation	5
OHRV Complaints	12	Resisting Arrest/Detention	4
Paperwork Service	127	School Bus Violations	2
Police Service	31	Suspicious Activities	27
Prohibited Sales	4	Suspended Registrations	8
Reckless Conduct	8	Suspended Licenses	27
Recovered Stolen MV	1	Thefts (MV)	2
Runaways	23	Town Ordinance Violation	5
Summonses	669	Unsworn Falsification	1
Suspicious Persons	87	Violation of Protective Orders	3
Suspicious Vehicles	90		
Thefts (Misc.)	81	Radio Communications	9,960
Tobacco Violations	6	Telephone Communications	11,453
Unlawful Acts (Littering)	7		
Violation of Bail Orders	1		
Vacant Properties	2335		
Warnings	2529		

ZONING BOARD OF ADJUSTMENT

This year the board was a lot busier than it has been in past years. Perhaps its an indication of a better economy. We accepted 9 cases and conducted hearings on 8 of those. One case will be heard in 1998. Compared with 1996, where the Board heard only 2 cases, this past year kept us busy. Also the Board conducted a re-hearing on one of the 8 cases. We try to be as open as possible and consider all evidence that is presented but sometimes we miss something or some important points are not presented. This was the case at the re-hearing and as a result the Board reversed its previous decision.

We meet the second Wednesday of every month at 7 PM at the Town Hall. We look forward to meeting this year at the new Town Hall meeting room. The Board would like to urge all Litchfield residents to consider serving on this important town board.

Gregory Lepine, Chairman
Kevin Lynch, Vice-Chairman
John Burke
Jon Ciemiewicz
Lawrence Levesque

**ELECTION RESULTS
MARCH 11, 1997**

Voters on checklist at opening of polls:	4,017
Voters added Election Day:	1
Voters on checklist at close of polls:	4,018

Polls declared open by Moderator Reed at 6:55 a.m. and closed at 7:10 p.m.

Regular ballots cast: 603, including 18 absentee

Charter Commission ballots cast: 582, including 1 absentee

Ballots Clerks on duty: Kathleen Algeo, Zendelle Bouchard, Joan McKibben, and Bertha Mieckowski

Election Results follow:

Municipal Offices

Moderator, two-year term:

Philip M. Reed	540 Elected
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Selectman, three-year term:

John R. Devereaux	313 Elected
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Raymond Peeples, Jr.	247
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2 Budget Committee Members, three-year terms:

Charles A. Jones	237
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David P. Michaud	291 Elected
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Cecil A. Williams	364 Elected
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Trustee of Town Trust Funds, three-year term:

Susan M. Rafferty	510 Elected
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2 Library Trustees, three-year terms:

Bonnie Delano	9 Declined
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Tamara Law	6 Elected
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Carrie Colby	6 Declined
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Priscilla Door	5 Declined
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Deborah Stapleton	5 Elected
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Library Trustee, one-year term:

Susan M. Rafferty	489 Elected
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Road Agent, one-year term:

Roland E. Bergeron	408 Elected
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Fire Chief, one-year term:

Brent T. Lemire	527 Elected
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**PLANNING BOARD
WARRANT ARTICLES**

1. Are you in favor of the adoption of Amendment No. 1 as proposed by the Planning Board for the Town of Litchfield Zoning Ordinance as follows:

Amend the Definitions section by adding a definition for recreational vehicles and renumbering subsequent sections, and amend the Residential District Section 501 Permitted Uses to allow the occupancy of a recreational vehicle on a lot for a period not to exceed 90 days in a calendar year.

Yes: 269

No: 274 DEFEATED

2. Are you in favor of the adoption of Amendment No. 2 as proposed by the Planning Board for the Town of Litchfield Zoning Ordinance as follows:

Amend Section 505 Manufactured Housing Parks to require that new manufactured housing parks be located in Residential Manufactured Housing Districts.
(Note: This corrects a typographical error and does not change the substance of the existing ordinance.)

Yes: 439 CARRIED

No: 107

3. Are you in favor of the adoption of Amendment No. 3 as proposed by the Planning Board for the Town of Litchfield Zoning Ordinance as follows:

Amend Section 400, General Provisions, to include a new section, 405.00 Personal Wireless Communications Facilities, requiring the collocation of new facilities which provide for reception and transmission of signals to serve personal wireless devices, including, but not limited to, pagers, cellular telephones, and personal communications services, unless it can be demonstrated that collocation would be mechanically or otherwise infeasible, or would frustrate the provision of the service.

Yes: 323 CARRIED

No: 189

School District Offices

Moderator, one-year term:

Philip M. Reed	588	Elected
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2 School Board Members, three-year terms:

Cynthia Couture	362	Elected
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Lawrence E. Quigley	222	
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Donna F. Straight	341	Elected
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Timothy Creedon	17	write-in
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Laurie Ortolano	29	write-in
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John Pierog	30	write-in
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School Board Member, one-year unexpired term:

Laurie Ortolano	121	write-in	Elected
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John Pierog	87	write-in	
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Clerk, one-year term:

Diane L. Jerry	531	Elected
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Treasurer, one-year term:

JoEllen Bellerive	501	Elected
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Charter Commission Ballot

Shall a charter commission be established for the purpose of establishing a School District Charter?

Yes:	222
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No:	344
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Blank:	16
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Article DEFEATED

A true record of election results, attest:

Diane L. Jerry

Town Clerk

March 12, 1997

**BUSINESS PORTION
ANNUAL MEETING
TOWN OF LITCHFIELD
FRIDAY, MARCH 14, 1997**

Time, Place: 7:36 p.m., Litchfield Middle School

Present: Philip M. Reed, Moderator, presiding; Selectmen Cecil Williams, chairman and Budget Committee member, M. Patricia Jewett, John Lazzaro, Thomas Levesque, and John Pinciario; Administrative Assistant Cecile Durocher; Town Counsel Jay Hodes and Heather Burns; Budget Committee members William Spencer, chairman; Ralph Boehm, William Gray, Sue Ann Johnson, Charles Jones, and Richard Lascelles, who is also School Board representative; and approximately 350 voters and guests.

Fire Chief Brent Lemire led the assembly in the Pledge of Allegiance to the flag.

The Moderator explained the Rules of Order under which the meeting would proceed, announced the results of the previous Tuesday's elections, and asked voters whether they wished to continue with the usual practice of allowing non-voters to speak. On a voice vote, voters agreed to continue this practice.

Selectman Chairman Cecil Williams recognized a number of municipal employees for their contributions to the Town; among them were Administrative Assistant Cecile Durocher, Selectman Pat Jewett, Police Chief David Roberts, Fire Chief Brent Lemire, and Highway Department Administrator Roland Bergeron; he also offered words of appreciation to his wife, Connie, for the personal sacrifices indirectly imposed upon her as wife of the chairman of the Board of Selectmen. Selectman Thomas Levesque made more formal presentations to Fire Chief Lemire, Deputy Chiefs Brian Barton and James Beetz, and firefighter Warren Adams.

Budget Committee chairman William Spencer and Selectman Pat Jewett both offered Motions of Recognition in honor of retiring Selectman Cecil Williams, and were joined therein by the assembly.

The meeting was opened to business under **Article 1:**

Cecil Williams MOVED to raise and appropriate the sum of \$545,976 to construct and originally equip a new town hall with community core on Town-owned land on Hillcrest Road, and to authorize the use/transfer of \$516,198 of the December 31, 1996 fund balance for this purpose; and to further authorize the withdrawal of \$24,120 and accrued interest from the capital reserve fund, and \$5,658 and accrued interest from the municipal impact fees. This will be a non-lapsing account per RSA 32:3, VI and will not lapse until the work is completed or in two years, whichever is less. (The article had been recommended by the Selectmen and the Budget Committee.) Thomas Levesque seconded.

The Moderator said he was in receipt of a written request for a secret ballot. Cecil Williams and Building Committee members Timothy Parker (chairman) and Ronald O'Blenis spoke to the issue. There was brief discussion before Mark Charbonneau CALLED THE QUESTION. Cloture CARRIED by voice vote. There were several requests from the floor to reopen debate. On a voice vote, the motion to REOPEN DEBATE CARRIED. Discussion continued until Kevin Lynch CALLED THE QUESTION. Cloture CARRIED by voice vote. The Moderator instructed voters to use Litchfield 1997 Annual Meeting Ballot number 16.

Ballots cast: 316
Yes: 225
No: 87
Spoiled: 4
Motion CARRIED.

Article 2—Cecil Williams MOVED to raise and appropriate the sum of \$247,124 to construct and originally equip a new police station on Town-owned land on Hillcrest Road and to authorize the use/transfer of \$85,658 of the December 31, 1996 fund balance for this purpose, with the balance of \$161,466 to be raised by taxation. This will be a non-lapsing account per RSA 32:3, VI and will not lapse until the work is completed or in two years, whichever is less. (The Article had been recommended by the Selectmen and the Budget Committee.) Thomas Levesque seconded.

The Moderator reported being in receipt of a written request for a secret ballot.

Michael Pendleton MOVED to amend Article 2 by increasing the amount to be raised by taxation by \$60,000, which would make the bottom-line appropriation \$307,124; this increase would be to add a single sally port and two holding cells to the proposed facility. The motion was adequately seconded from the floor.

Following brief presentations by Selectman Williams and Police Chief David Roberts, the amendment CARRIED by voice vote.

Budget Committee chairman William Spencer began a comparative assessment of Warrant Articles 2 and 3; following objections from the floor, the Moderator ruled the discussion OUT OF ORDER. Steven Harris MOVED TO OVERRULE THE MODERATOR. The motion was seconded from the floor and CARRIED by voice vote. Following continuation of Mr. Spencer's presentation and brief discussion, John Pinciario CALLED THE QUESTION. Cloture CARRIED by voice vote.

The Moderator instructed the assembly to vote with paper ballot number 15.

Ballots cast: 304
Yes: 213
No: 91
Article CARRIED as amended.

Article 3. Cecil Williams MOVED to withdraw the Article calling to raise and appropriate the sum of \$109,000 to renovate the existing Town Hall if Article 2 had not passed, and to authorize the use/transfer of \$109,000 of the December 31, 1996

fund balance for this purpose. This would have been a non-lapsing account per RSA 32:3, VI and would not have lapsed until the work was completed or in two years, whichever would have been less. (The Selectmen had, but the Budget Committee had not, recommended this Article.) The motion was adequately seconded from the floor and CARRIED by voice vote.

Article 4. Thomas Levesque MOVED to raise and appropriate the sum of \$29,500 for Phase 1 of a 4-year town-wide assessment update plan. The entire cost of the assessment update over the 4-year phasing will be \$131,300. (The Selectmen and Budget Committee had recommended this appropriation.) John Pinciario seconded the motion. Discussion was brief, following which the Moderator declared that the Article LOST by voice vote. Voters requested a division vote, which again showed that the motion had LOST.

Article 5. Diane Jerry MOVED to raise and appropriate the sum of \$15,220 to purchase computer equipment for the Town Clerk's office. Said equipment will allow for the processing of motor vehicle registrations by mail, and will also automate other functions. (The Selectmen did, but the Budget Committee did not, recommend this appropriation.) John Lazzaro seconded the motion. Following brief discussion, the Article CARRIED by voice vote.

Article 6. Thomas Levesque MOVED TO WITHDRAW the proposal to raise and appropriate the sum of \$20,000 to upgrade Brick Yard Drive soccer field and to authorize the withdrawal of \$14,042 and accrued interest from the Cummings Farm Recreational Offsite Fund, and to further authorize the use of \$5,958 from the recreational impact fees. Work was to include tree removal, installation of a sprinkler system, grading and seeding of the field, and such other improvements as may have been needed. This was to have been a non-lapsing account per RSA 32:3, VI and would not have lapsed until the work was completed, or in two years, whichever had been less. Cecil Williams seconded. (This appropriation had been recommended by the Selectmen and by the Budget Committee.) Cecil Williams seconded. The Motion CARRIED by voice vote.

Article 7. Joan McKibben MOVED to raise and appropriate the sum of \$5,000 for the purpose of conducting a perimeter survey and placing permanent bounds at the boundaries and turning points of the 28+/- acres owned by the Town of Litchfield known as Moores Falls Conservation Area. Also to purchase a sign for the said mentioned property. (This Article had been submitted by petition. The Selectmen and the Budget Committee had recommended it.) Frank Byron seconded. Following discussion, the Moderator ruled that the Article had CARRIED by voice vote. When the rulling was questioned from the floor, a Division Vote was held by show of hands.

Hands Raised: 164
Yes: 86
No: 78
Motion CARRIED

Article 8. Frank Byron MOVED to raise and appropriate the sum of \$5,000 for deposit into the Conservation Land Acquisition Fund. Said funds may be used to

purchase land, conservation or trail easements, or purchase of development rights. (This Article had been submitted by petition, and had been recommended by both the Selectmen and the Budget Committee.) Glenn McKibben seconded.

Following discussion, a voice vote was taken and the Moderator declared that the Article had CARRIED. A division vote was requested; the YES votes were clearly in the majority, and hands were not counted.

Article 9. Pamela Boutsellis MOVED TO WITHDRAW the proposal to raise and appropriate the sum of \$49,500 to purchase and install a Handicapped Lift at the Aaron Cutler Memorial Library. (The Article had been submitted by petition, but had been recommended by neither the Selectmen nor the Budget Committee.) Leon Barry seconded the motion.

Mrs. Boutsellis explained that the lift which had been proposed was no longer being manufactured; a new proposal, she said, would be prepared for the 1998 Annual Meeting.

The motion to withdraw CARRIED by voice vote.

Article 10. Pamela Boutsellis MOVED to hire a children's librarian at the Aaron Cutler Memorial Library effective July 1, 1997, upon completion of the renovation of the Library's lower level into a children's room, and to raise and appropriate the sum of \$4,155 for salary and related costs for the period of July 1, 1997 to December 31, 1997. (The Article had been presented by petition; it had not been recommended by the Board of Selectmen but had been recommended by the Budget Committee.) William Spencer seconded.

Following discussion, the Article CARRIED by voice vote.

Article 11. M. Patricia Jewett MOVED to modify the elderly exemptions from property tax in the Town of Litchfield, based on assessed value, for qualified taxpayers, to be as follows: for a person 65 years of age up to 75 years, \$10,000; for a person 75 years of age up to 80 years, \$15,000; for a person 80 years of age or older, \$20,000. To qualify, the person must have been a New Hampshire resident for at least 5 years, own the real estate individually or jointly, or if the real estate is owned by such person's spouse, they must have been married for at least 5 years. In addition, the taxpayer must have a net income of not more than \$16,400 or, if married, a combined net income of less than \$20,400; and own net assets not in excess of \$35,000 excluding the value of the person's residence. Thomas Levesque seconded.

Following a brief presentation by Selectman Jewett, a specially-prepared paper ballot was used for the vote.

Ballots cast: 75
Yes: 59
No: 16
Article CARRIED.

Article 12. John Pinciario MOVED to adopt the provisions of RSA 79-A:25-a to account for revenues received from the land use change tax in a fund separate from the general fund. Any surplus remaining in the land use change tax fund shall not be part of the general fund until such time as the legislative body shall have had the opportunity at an annual meeting to vote to appropriate a specific amount from the land use change tax fund for any purpose not prohibited by the laws or by the constitution of this State. After an annual meeting, any unappropriated balance of the land use change tax revenue received during the prior fiscal year shall be recognized as general fund revenue for the current fiscal year. M. Patricia Jewett seconded.

Discussion was brief, following which voting was done by specially-prepared paper ballot.

Ballots Cast: 144
Yes: 112
No: 32
Motion CARRIED

Article 13. Steven Calawa MOVED to adopt the provision of RSA 202-A:4-d authorizing the Library trustees to accept gifts of personal property, other than money, which may be offered to the Library for any public purpose, provided, however, that no acceptance of personal property by the Library trustees shall be deemed to bind the Town or Library trustees to raise, appropriate, or expend any public funds for the operation, maintenance, repair or replacement of such personal property. This authorization shall remain in effect until rescinded by a voice vote of Town Meeting. M. Patricia Jewett seconded. Motion CARRIED by voice vote.

Article 14. William Spencer MOVED to raise and appropriate \$1,972,788, in addition to sums already appropriated above, to defray Town charges for the ensuing year. The motion was amply seconded from the floor.

Richard Lascelles MOVED to amend line item #50-001-740, Fire Department new equipment, by adding \$65,000, making the new line-item total \$93,893; this increased the bottom line to a new figure of \$2,037,788. Ralph Boehm seconded.

Mr. Lascelles explained the intent of the amendment was to run a water line west along Pinecrest Road from its intersection with McElwain Drive and north along Route 3-A from its intersection with Pinecrest Road while road construction is in progress, in order to install a fire hydrant at Griffin Memorial School.

On a voice vote, the amendment CARRIED.

John Pinciario CALLED THE QUESTION on the Main Motion. On a voice vote, motion CARRIED.

On a voice vote, the main motion CARRIED, at a final figure of \$2,037,788.

Article 15. Leon Barry MOVED to dispense with the reading of the reports of agents, committees and other officers. The motion was amply seconded from the floor and CARRIED by voice vote.

There were numerous MOTIONS to adjourn, many seconds, and the motion CARRIED by voice vote at 10:55 p.m.

A true record of actions taken at the Annual Meeting of 1997, attest:

Diane L. Jerry
Town Clerk
March 17, 1997

MARRIAGES — 1997

Date	Groom	Residence	Bride	Residence
10/11/97	Allard, Craig	Litchfield	Roy, Annie	Litchfield
10/04/97	Bacon, Richard	Litchfield	McGill, Mary	Litchfield
11/09/97	Caprioglio, Michael	Litchfield	Quinn, Tracy	Litchfield
09/06/97	Chapman, Keith	Hudson	Bloom, Rebecca	Litchfield
09/13/97	Conaty, Kenneth	Litchfield	Simpson, Deanna	Litchfield
08/03/97	Conaty, Leonard	Litchfield	Grey, Cynthia	Litchfield
05/24/97	Coughlin, Jeffrey	Litchfield	Higgins, Kimberly	Nashua
09/20/97	Dalton Jr., Edward	Litchfield	Monas, Kristen	Litchfield
06/21/97	Downie, Thomas	Litchfield	Raiche, Muriel	Litchfield
05/24/97	Eaton, Jeffrey	Hudson	Fauteux, Vicky	Litchfield
02/14/97	Gibbons, Eric	Litchfield	Michaud, Julie	Litchfield
04/11/97	Guay, John	Litchfield	Darby, Barbara	Litchfield
10/18/97	Haley, Brian	New Jersey	Hamilton, Jennifer	Litchfield
09/13/97	Harriton, David	Litchfield	Levangie, Michelle	Litchfield
11/01/97	Hiscoe, Gifford	Hudson	Deschenes, Sandra	Litchfield
11/29/97	Hulslander, Erik	Litchfield	Painter, Iora	Litchfield
09/06/97	Lapointe Jr., Richard	Litchfield	Michaels, Angela	Manchester
02/01/97	Lavasseur, Daniel	Litchfield	Letendre, Lisa	Litchfield
12/31/97	Marquis, Charles	Litchfield	Moreira, Rosangela	Litchfield
10/09/97	Martin, Eric	Litchfield	Dion, Tina	Nashua
05/31/97	Mathieu, Dave	Litchfield	Cannava, Nicole	Litchfield
12/20/97	Miller, Joel	Litchfield	Warner, Jennifer	Manchester
04/10/97	Mills, Stephen	Litchfield	Bogel, Jolanta	Litchfield
11/15/97	Moland, Mark	Litchfield	McIntosh, Kelley	Derry
04/19/97	Monaghan, Robert	Litchfield	Englund, Ingrid	Litchfield
06/21/97	Picardi, Brian	Litchfield	Morin, Paula	Litchfield
08/23/97	Pilant, Laurence	Litchfield	Kelley, Theresa	Litchfield
08/09/97	Roy Jr., James	Litchfield	Belhumeur, Michelle	Litchfield
09/20/97	Stokes, Michael	Litchfield	Hogan, Jennifer	Litchfield
07/05/97	Vincent, Douglas	Litchfield	McGivern, Elizabeth	Litchfield
09/13/97	Wilson, Eric	Nashua	Zagorites, Kristin	Litchfield

BIRTHS — 1997

Date	Child's Name	Father's Name	Mother's Name
12/11/97	Amadio, Daniel	Thomas	Nancy
11/14/97	Aman, Sara	Christopher	Kerriann
06/24/97	Beauregard, Elise	Todd	Nicola
12/12/97	Bouchard-Latulippe, Jennifer	Michael	Kristen
05/20/97	Boucher, Brook	Robert	Maria
11/10/97	Boucher, Valerie	Dana	Ellen
03/14/97	Burke, Mackenzie	William	Audrey
04/29/97	Callahan, David	Timothy	Lisa
09/04/97	Carlson, Hannah	Eric	Debora
10/13/97	Carter,Jaimee	Mark	Amy
03/24/97	Chaisson, Kelly	Peter	Nancy
06/14/97	Champagne, Adam	Darryl	Lucille
05/28/97	Chant, Thomas	Paul	Anne
10/14/97	Chauvette, Tyler	Dennis	Debra
06/23/97	Cherico, Jacob	Peter	Colleen
12/06/97	Christino, Julia	Scott	Ruth
11/12/97	Cooke, Nathan	Nicholas	Lori
07/03/97	Curtin, Brendan	William	Laurie
09/03/97	Desmarais, Rhiana	Robert	Dawn
02/14/97	Dion, Emily	Michael	Kathleen
09/28/97	Dommel, Kendall	David	Lynda
09/08/97	Donaghey, Jonathan	Kenneth	Nancy
06/15/97	Dructor, Mitchell	James	Christine
12/21/97	Dyac, Sarena	Charles	Christine
03/04/97	Dyer, Caitlyn	Paul	Tammy
02/06/97	Fletcher, Samantha	Kenneth	Rhonda
12/15/97	Gagliardi, Amy	Robert	Erin
09/03/97	Gibbons, Amber	Eric	Julie
12/04/97	Graveline, Elizabeth	Stephen	Margaret
12/28/97	Grzesik, Madeline	Thaddeus	Wendy
08/06/97	Guarino, Jake	David	Suzanne
09/15/97	Hannon, Hunter	John	Ronisa
05/19/97	Hicks, Kyle	Adam	Melissa
06/03/97	Holton, Emily	Kenneth	Cynthia
10/02/97	Johnson, Gail	David	Lynda
03/09/97	Kopaczynski, Kyle	Edmund	Robbin
07/27/97	Kuczkowski, Emma	Keith	Kathleen
02/11/97	Laass, Trevor	Edward	Letty
11/30/97	Lacroix, Avery	Peter	Darlene
06/22/97	Lepore, Matthew	Mark	Janine
04/04/97	Lesavage, Isabella	George	Lorella
07/25/97	Lloyd, Taylor	Jeffrey	Eileen
10/04/97	Mackey, Danielle	Brian	Michelle
06/04/97	Marchese, Samantha	Salvatore	Karen

Date	Child's Name	Father's Name	Mother's Name
07/23/97	Marr, Meredith	James	Jennifer
07/29/97	Mattucci, Paul	Paul	Kimberly
04/17/97	McAndrew, David	Thomas	Karen
12/16/97	Meyers, Trevor	Robert	Marjorie
05/04/97	Mitchell, Andrew	Bryan	Rebecca
07/02/97	Morgan, Samantha	Wayne	Sharon
09/11/97	Moses, Sean	Todd	Vickie
10/21/97	Nadeau, Maegan	Steven	Wanda
01/06/97	Neild, Hannah	Charles	Pamela
03/06/97	Nolan, Sarah	Gregory	Teressa
10/28/97	Otis, Meghan	Timothy	Allison
03/12/97	Palma, Connor	Domingo	Chandra
02/05/97	Parsons, Courtney	Bruce	Sharon
04/16/97	Plunkett, William	Francis	Donna
01/30/97	Richardson, Kelly	Paul	Patricia
04/22/97	Robertson, Cameron	George	Tammy
05/05/97	Robinson, Kevin	Brian	Alexandra
01/16/97	Rochon, Jordyn	John	Theresa
02/25/97	Sanger, Alexandria	Douglas	Kendra
12/19/97	Shaw, Kyle	Richard	Patricia
03/11/97	Silva, Sammantha	Glenn	Jennifer
07/24/97	Smith, Tory	Michael	Trudy
08/13/97	St. Clair, Cody	James	Lisa
04/15/97	Stanhope, Rachel	Michael	Pamela
03/30/97	Stone, Delaney	Joseph	Leigh
07/05/97	Stratton, Samuel	Michael	Deanna
09/20/97	Szaro, Brenda	Sean	Michelle
02/14/97	Taddonio, Julia	Nicholas	Lisa
01/27/97	Tremblay, Jack	Dana	Christine
07/19/97	Trunca, Kali	Michael	Michele
03/03/97	Vessels, Joshua	William	Shannon
12/09/96	Wallace, Daniel	Kevin	Katherine
12/09/96	Wallace, Thomas	Kevin	Katherine
10/18/97	Walsh, Andrew	Michael	Cathryn
04/26/97	Warren, Samuel	James	Elaine
05/22/97	Wilson, Cameron	Dennis	Karen

DEATHS — 1997

Date	Name of Deceased	Father	Mother	Spouse
11/25/97	Albuquerque, Eduardo	Antonio	Carlotta	Rita
01/18/97	Cadran Jr., Leo	Leo Sr.	Marion	Lorraine
02/08/97	Campbell, Arnold	Roy	Bertha	Olive
05/15/97	Danforth, Mae			Walter
11/09/97	Fitzgerald, Betty (Tonks)	John	Edith	Arthur
12/16/97	Garcia, Faustina	Esmeraldo	Andrea	Ramon
11/26/97	Gele, Claude	Emannuel	Marie	Claudette
12/26/96	Haskins, Ronald "Skye"	Asa	Jennie	Delores
08/30/97	Hodgkins, Mary (Christiansen)	Ludvig	Mary	Archie
05/19/97	Hunt, Donald	Henry	Cecilia	A. Joanna
03/24/97	Janosz, Mildred			
04/13/97	Jonis, John	Anthony	Marcella	Marguerite
08/01/97	Knight, Kenneth			Joan
07/08/97	Morin, Karen (Burr)	Lloyd	Eleanor	
09/17/97	Paquin, Yvette (Turgeon)	Edouard	Alexina	Emery
05/02/97	Piscitello, Doris (Fox)	Harrison	Pearl	Robert
11/28/97	Poulin, Yvon	Omer	Yvette	
05/17/97	Provencher, Richard	Paul	Verna	Phyllis
03/23/97	Swain, Clifford	Clifford	Bridget	Moir
08/11/97	Tardif, Clermont	Fernando	Madeline	Nancy
05/14/97	Walako, Paul			

SCHOOL DISTRICT OFFICERS

MODERATOR

Philip Reed

CLERK

Diane Jerry

TREASURER

Jo Ellen Bellerive

SCHOOL BOARD

Richard Lascelles, Chairman
Term Expires March 1998

Laurie Ortolano
Term Expires March 1998

Linda Tate
Term Expires March 1999

Cindy Couture
Term Expires March 2000

Donna Straight
Term Expires March 2000

REPORT OF THE SCHOOL BOARD

To the citizens of Litchfield,

This past year has been an interesting and challenging year for the board.

For much of the year we struggled with the environment at Griffin Memorial School. Parental concern with their children's health while at the school was a major issue. Factors effecting air quality were: high water table, leaky roof, inadequate ventilation, defective ceiling tiles, overall housekeeping at the school, and old carpeting in some classrooms. The situation is now much improved. New ventilation systems were put in place, the roof leaks have been repaired, carpeting has been replaced with tile in some classrooms, and the overall cleanliness of the school has been improved. A "Tools for Schools" committee has been put in place made up of volunteers from the community, as well as staff and administrators. A new position of facilities manager has been created and filled to maintain the school. I feel confident GMS now has a safe learning environment.

An addition was approved by last district meeting for new rooms at the Litchfield Middle School to relieve overcrowding at GMS. The construction was completed on time and under budget for the opening of the school year in September. The fifth grade was moved to the Middle School. That transition was completed very successfully with few problems.

The board and building committee have been hard at work to find a long-term solution for our high school children. The urgency for a solution was heightened by an unexpectedly high number of new high school students this fall from Litchfield. These new students plus more than predicted Hudson students brought the enrollment at Alvirne High above the maximum capacity as set by the Hudson School Board. Although Hudson agreed to allow this year's eighth grade to begin their high school career in the fall of 1998, they have placed an overall cap of 1500 on the enrollment at Alvirne beginning in 1999. Hudson has not entertained any addition to Alvirne to accommodate more Litchfield students. It is now clear that Alvirne is not a long-term solution.

The building committee has been exploring the construction of a high school facility. They have been working with architects to prepare preliminary plans for a facility that would accommodate up to one thousand students in grades 7-12. The additional grades (7 & 8) in one building would enable the town to not build any additional buildings for about ten years. Even without a high school, current projections would have us building additional elementary classrooms within

three years. The committee is also exploring a two-build solution with a new elementary building in addition to a high school.

As this is being written, the Manchester School District is considering expanding their facilities to enable Litchfield (and other surrounding towns) to send all its high school children there. The board has explored all surrounding communities to find all the possible alternatives. At the present time there seems to be only two choices—a Litchfield/Manchester relationship or Litchfield High School.

The board held two informational meetings in December and January to solicit feedback from the community concerning a high school. There is no consensus on the board or in the community as to the best solution. The factors effecting the decision are complicated, multifaceted, and emotional. The effect on the community's future will rival in impact any made to date. It is important for Litchfield to continue to plan its own facility in case there are no acceptable alternatives.

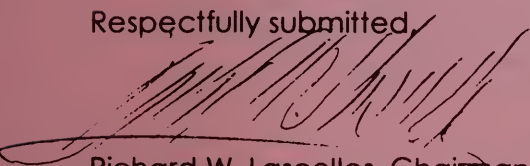
The increased high school enrollment and tuition expenses have made it very difficult to manage this year's budget. A shortfall of \$252,000 in the tuition line item has forced the administration and board to make many adjustments in spending. A deficit appropriation may well be needed to meet these expenditures.

Two new members joined the board this year. Donna Straight was elected to a three-year term replacing Ellen-Ann Robinson and Laurie Ortolano was elected for one year to fill the unexpired term previously filled by Timothy Creedon. Linda Tate has resigned from the board but has agreed to stay on through this district meeting. No matter what the result of this year's election, the new board will be made up of members with less combined experience than any board in recent memory.

A new collective bargaining agreement has been negotiated with the Litchfield Education Association. This agreement will, if ratified by you, eliminate that uncertainty for three years.

The board wishes to thank you, the people of Litchfield for your support of Litchfield's schools both in the past and the future. The years ahead will indeed be challenging.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Richard W. Lascelles', written over a horizontal line.

Richard W. Lascelles, Chairman
Litchfield School Board

REPORT OF THE SUPERINTENDENT

To the Litchfield Community:

In the following paragraphs, I'll attempt to highlight the activities of the past several months and comment on current and future educational issues of interest to the Litchfield community.

As authorized by the voters at the annual meeting in March of 1997, the District immediately contracted with Hutter Construction Company and the Architectural Firm of Keyes Associates to add nine additional classrooms to the Litchfield Middle School. It was anticipated that five spaces would be completed by September of 1997 and that the District would be able to temporarily relieve its space problems in grades 1-5 by transferring the 5th graders to LMS. With ideal weather conditions, outstanding coordination and cooperation with the sub-contractors and a team effort by all, the nine classrooms were available for occupancy at the end of August. Each of the participants are to be congratulated for their efforts and a special thanks is extended to Litchfield's Building Inspector, Roland Bergeron, for his guidance and assistance as we attempted to weave through the maze of building codes, electrical codes, fire codes and a variety of other state regulations. Hutter Construction is also to be commended for bringing the project in under budget and substantially advancing the occupancy timeline.

Recognizing the above addition to LMS was only a short term solution to the District's future space needs, the building committee, the board and the administration continue to explore the options available for providing adequate educational space for Litchfield's Pre-12 student population over the next decade. To date, the school board has contacted all the surrounding communities, both verbally and in writing, relative to their interest in co-op and/ or area agreements, and/ or long term tuition contracts. Having received no favorable responses to their inquiries, the school board instructed the building committee to continue examining various building proposals, educational programming issues, and the associated operating costs. Working with the Architectural Firm of Keyes Associates, the committee continued to study the demographics of the community, evaluated the property owned by the District and has analyzed a number of educational and building configurations. It is anticipated that the committee will present the school board with a recommendation(s) for their consideration sometime in March of 1998.

During the past several months, the board and administration have also been actively engaged in addressing the recommendations contained in the air quality studies completed at Griffin Memorial School. Based on the observations and recommendations in the reports, and with input from the community, the District has methodically implemented corrective actions to create a more healthy and safe environment throughout the school.

Whereas the respective studies indicated a high level of carbon dioxide in various parts of the GMS building, considerable time and energy was devoted to repairing, cleaning and replacing motors, fans, etc. in the existing HVAC system. In addition, the District installed adequate ventilation in rooms 1-10 in the 1950's and 1960's wings of the building and has planned for additional upgrades in the proposed budget for FY 98. The District has also reassessed its cleaning practices-revamped them where necessary, expanded its custodial staff and has implemented practices to reduce clutter, and established more proactive strategies for responding to potential building issues.

During this past spring, as part of the N.H. State Assessment Program, all third graders at Griffin Memorial School were tested for the fourth year in a row. Again, the results were very encouraging as significant improvements were observed in both areas assessed, Language Arts and Mathematics. In Language Arts , 49% of Litchfield's students scored on the Advanced or Proficient levels compared to 29% for the State. In Math, the scores were even higher, with 64% of Litchfield's students scoring on the Advanced or Proficient levels compared to 39% for the State. Mrs. Worthley and her staff have done an outstanding job in successfully implementing the various strands of the District's Educational Improvement Plan.

The board and administration are also happy to report that a new three-year labor agreement has been negotiated with the Litchfield Teachers' Association. The three-year pact keeps the District reasonably competitive with neighboring communities and provides some control over the District's spiraling health costs.

At this writing, the N.H. Supreme Court has handed down one of the most momentous decisions in the history of the court. In a 4 to 1 vote, the court ruled that the present system of financing elementary and secondary public education in New Hampshire is unconstitutional. Justice Brock, writing on behalf of the court majority, states that, "providing an adequate education is the duty of state government expressly created by the State's highest governing document, the State Constitution. ...We

emphasize that the fundamental right at issue is the right to a State funded constitutionally adequate public education." Based on this decision, the State legislature will be addressing this subject during the 1998 session. How public education is supported in New Hampshire is important to us all. We strongly encourage all citizens to keep informed, get involved, and let your elected legislative officials know and understand your position.

In closing, I'd like to take this opportunity to thank the school board and the professional and support staff for their dedication and commitment to Litchfield's youth. Your efforts do make a difference and I laud you for it. I'd also like to thank the many members of the community that have volunteered and continue to volunteer their assistance to the Litchfield School District. Through teamwork, we can achieve the extraordinary. By working together, the entire community benefits.

Respectfully Submitted,

A handwritten signature in dark ink, reading "Larry W. Burton". The signature is written in a cursive style with a large, stylized "L" and "B".

Larry W. Burton
Superintendent of Schools

Griffin Memorial School

Doreen M. Worthley

Principal

Linda Scott

Asst. Principal

Diane Minnis

Guidance Counselor

239 Charles Bancroft Hwy.
Litchfield, New Hampshire 03052-2399
(603) 424-5931

February 2, 1998

Mr. Larry Burton
Superintendent of Schools
20 Library Street
Hudson, New Hampshire 03051

Dear Mr. Burton:

I am pleased to submit my fifth annual report as the Principal of Griffin Memorial School. This letter will highlight the major accomplishments and events since my last annual report.

Griffin Memorial School now educates students in Grades One through Four. In June of 1997 the fifth grade was moved to the Litchfield Middle School because of extreme overcrowding in a building with a core capacity of 500 students. 545 students are currently enrolled in Grades 1-4 with an additional 19 students enrolled in the Pre-school Program.

The issue of air quality has consumed much of the administrative time since my last report. Reports from Northeast Tests Consultants and Desmaris indicated high carbon dioxide and humidity levels in parts of the school. Although the second study and report by Mr. Desmaris indicated molds and mildews consistent with the outside environment, his recommendations were to continue to increase ventilation, remove carpet and replace it with tile surfaces, replace all stained ceiling tiles, repair the roofs and provide a drainage system under one wing of the school. Requests for expenditures for these items were contained in the Principal's budget. A *Tools for Schools Committee*, composed of school personnel and community members who monitor the building for air quality and safety has been very active since the summer of 1997. To date carpeting has been replaced by tile in nine classrooms, ventilation has been added to rooms 1-10, many ceiling tiles have been replaced and roof repairs have been on going as required.

The recruitment of professional and paraprofessional staff has been very challenging this year. As I write this we are still searching for a Special Education Case Coordinator, Maintenance Director, and temporary Speech Therapists. In addition to the continuous vacancies, the shortage of substitute teachers that impacted us last year has continued. The following staff members replaced teachers who are on family leave or who accepted positions in other school districts: Heather Jarecki, Lori Morris, Grade 1; Susan Benoit,

Jodi Daron, Owen Harrington, Grade 2; Danya Sclar, School Psychologist; Christine Tate, and Diane Pawluk, Special Educators. The addition of five monitors who were hired to supervise the cafeteria and the recesses because of a change in the teacher contract has enlarged our support staff this year.

For the fourth consecutive year third grade students participated in the New Hampshire Assessment in May of 1997. The achievement at each proficiency level is as follows: In Language Arts: 4% Advanced; 55% were Proficient; 38% were Basic; 12% were Novice. In Mathematics: 30% were Advanced; 34% were Proficient; 29% were Basic; 6% were Novice. The median national percentiles for fourth grade students who took the California Achievement Tests in fourth grade were: 62nd percentile in Reading; 72nd percentile in Language; 80th percentile in Math; 55th percentile in Spelling; 75th percentile in Study Skills; 72nd percentile in Science; 62nd percentile in Social Studies.

The second year of the technology plan was implemented in 1997-1998. A computer and a printer were placed in every classroom in grades 1-3 with two computers and a printer remaining in fourth grade classrooms. Essential to the technology initiative for Griffin Memorial School has been the purchase of additional software to supplement each subject area and continuous adult education courses for teachers. We need to continue with this focus. Plans for networking the computers in the school, and the development of an Internet access policy are current issues being addressed by the community wide technology committee.

I am proud to report the receipt of the Blue Ribbon Award again this year. This award is given in recognition of the exemplary school volunteer program made possible through the cooperative efforts of educators and citizens. Griffin has also received the Gold Circle award for a business partnership with the Bank of New Hampshire for a third year. A brand new business partnership being introduced this February is the Wee Deliver program with the U. S. Postal Service. This weekly in-school mail service encourages students to engage in the writing process and facilitates communication among students and staff at GMS. Citizens who would like to know more about these programs and some of the other exciting events at Griffin Memorial School are invited to attend the Hudson/Litchfield "Adopt" Day to be held at Alvirne High School on Saturday, March 7, 1998 from 10:00 a.m. - 2:00 p.m.

Once again, I wish to thank the dedicated educators and parents with whom I work. Guiding the education of young children in the town of Litchfield has often been a challenge and always been rewarding.

Sincerely yours,

A handwritten signature in cursive script that reads "Doreen M. Worthley". The signature is written in dark ink and is positioned above the printed name and title.

Doreen M. Worthley
Principal

Litchfield Middle School

19 McELWAIN DRIVE
LITCHFIELD, NEW HAMPSHIRE 03052-2328

MARTIN SCHLICHTER
PRINCIPAL

TELEPHONE
424-2133
FAX
424-1246

January 29, 1998

Mr. Larry Burton
Superintendent Of Schools
20 Library Street
Hudson, NH 03051

Dear Larry:

It is with great pride and pleasure that I write this annual report to you regarding the Litchfield Middle School.

We have gone through significant facility changes over the past year. With the town's approval of the nine-room addition, the fifth grade is now housed here. The project ran very smoothly and it is truly amazing how quickly the addition went up. We were all pleasantly surprised that all the major construction was completed prior to the opening of school in September. All of the groups, individuals and companies involved in this project are to be commended in this effort. I have never worked on such a large endeavor and had such great teamwork exhibited by all. Particular thanks have to go to Hutter Construction, the general contractor, Keyes Associates, the architect and Roland Bergeron, the town's building inspector. Roland served as our clerk of the works and his expertise was a great asset.

The fifth graders have adjusted to their new setting better than any of us could have dreamed of. From day one they have been an integral part of our school and all appear to be enjoying their experience here. The fifth grade program is somewhat different than the sixth through eighth grades. They remain in self-contained settings and have a different starting and closing time to their school day. The different start time has made some things difficult from an operational standpoint, but hopefully next year we can all have the same start and closing time. All of the staff and students have welcomed the new students to the middle school and we have had little or no behavioral issues between the different grade levels.

We continue to provide all the middle school students with an excellent instructional program. Our focus continues to be on the refinement of basic skills while allowing this age group to experience new and challenging experiences. The Technology Program has certainly had a positive impact on our overall instructional program. Our building is fully networked due to the hard work of the Technology

Committee and several volunteers. This group has provided excellent training programs as well as the technical support to all of us. Steve Pitcher and Tim Wade, school volunteers, have to be individually recognized for the long hours that they spend at our school helping us implement our technology plan. I often joke with Steve that he is in the building longer than I am.

Student behavior at our school continues to be very good. When I meet with colleagues from other middle schools throughout the state, I am amazed at the number and types of problems they are encountering. We can all take pride in our students' behavior. We have had very few discipline infractions that involve fighting or physical confrontations and those that have occurred are dealt with quickly. I must thank the parents and staff for their support in this critical area.

I continue to be very involved with the school district's Building Committee as we try and resolve the very complicated high school issues as well as long term space needs for all the town's children. Hopefully, we will be able to bring forward a sensible plan that the town can afford and one that will meet the needs of all. The Building Committee is to be commended for three long years of study and planning.

Litchfield Middle School students continue to do very well in high school. A large proportion of our former students makes up the National Honor Society at Alvirne High School. We continue to have many students in leadership positions in student government, clubs and sports. I continue to be very proud of our graduates and I am always delighted to see them back at Litchfield Middle School when they visit a former teacher.

Finally, Larry, I would like to thank the many groups and organizations, which help, make our schools what they are. The Litchfield School Board, Litchfield Middle School P.T.O., Booster Club, Women's Club, Parks and Recreation Committee, Technology Committee, and Building Committee have all helped our students find a level of success. I thank the police and fire departments for their continued involvement with our students and the middle school program. I thank the dedicated teaching staff, support staff, and my hard working secretaries and custodial crew. I also thank those individuals and groups I am sure to have forgotten.

In closing, I thank you, Mr. Burton and all the central office staff for support and assistance. It continues to be a pleasure to work for you.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Martin Schlichter". The signature is fluid and cursive, with the first name "Martin" and last name "Schlichter" clearly distinguishable.

Martin Schlichter
Principal

Business Portion
Litchfield School District
Annual Meeting
Friday, March 7, 1997

Time, Place: 7:44 p.m.; gymnasium, Litchfield Middle School

Present: Philip Reed, Moderator, presiding; School Board members Ellen-Ann Robinson, chairman; members Cynthia Couture, Timothy Creedon, Richard Lascelles (also Budget Committee rep.), and Linda Tate; Budget Committee members William Spencer, chairman; Ralph Boehm, William Gray, Sueann Johnson, Charles Jones, and David Michaud; Superintendent of Schools Peter Dolloff and Assistant Superintendent Larry Burton; Business Administrator Sally Keelan; Special Education Director Dr. Jonathan Smith; Griffin Memorial School Principal Doreen Worthley and Assistant Principal Linda Scott; Litchfield Middle School Principal Martin Schlichter; School District Counsel Robert Lesley; approximately 450 voters and guests.

Litchfield N.H. State Representative Leon Calawa, Jr. led the assembly in the Pledge of Allegiance to the American flag.

Moderator Reed announced that Peter Dolloff would be retiring as Superintendent of Schools at the conclusion of the present school year, and said he would entertain a Motion of Appreciation for Mr. Dolloff's many years of dedicated service. There were numerous motions offered from the floor, an even greater number of seconds, and the assembly enthusiastically offered a Rising Vote of Thanks.

Budget Committee Chairman William Spencer presented an overview of the current property tax status and the impact that could be expected from the passage of various proposals.

(Note: There were several changes in the order in which warrant articles were considered at the meeting. Because reporting on the votes in the order of their consideration would make the minutes confusing and hard to follow, the Articles are being listed in the order in which they appeared on the warrant.)

The Moderator opened the meeting to business under Article I, noting that it called for the issuance of a bond, and would therefore require two-thirds (2/3) voter approval by paper ballot. Polls would remain open for one hour.

Ellen-Ann Robinson MOVED that the School District raise and appropriate the sum of \$1,440,000 for the construction and original equipping of an addition to the Litchfield Middle School, and authorize the issuance of not more than \$1,440,000 of bonds and notes in accordance with the provisions of the Municipal Finance Act (RSA Chapter 33) and authorize the School Board to issue and negotiate such bonds or notes and determine the rate of interest thereon; and to apply toward the cost of construction any interest earned from the temporary investment of bond or note proceeds, up to an amount of \$30,000. Stephen Robinson seconded. Both the School Board and the Budget Committee had recommended this article.

There were lengthy presentations by various School District personnel; several voters offered questions and/or points for discussion until resident Richard Charbonneau CALLED THE QUESTION. There were numerous seconds from the floor. Cloture motion CARRIED by voice vote.

The polls were opened for voting on the Main Motion at 8:58 p.m. The Moderator instructed the assembly to use LITCHFIELD SCHOOL DISTRICT 1997 Annual Meeting Ballot Number Ten (10) for the vote. Ballot clerks Kathleen Algeo, Zendelle Bouchard, Joan McKibben, and Bertha Mieckowski checked voters off the checklist.

The Meeting went on to other business until the polls were closed at 10:03 p.m.

Ballots Cast: 349
Needed to Carry: 233
Yes: 290
No: 59

The Article CARRIED.

Article II: Ellen-Ann Robinson MOVED to raise and appropriate the sum of \$29,610 for the purpose of paying interest on the bond issue referred to in Article I. Stephen Robinson seconded. This article had been recommended by the School Board and the Budget Committee.
There was no discussion, and the Article CARRIED by voice vote.

Article III: Richard Lascelles MOVED to approve the cost items included in the collective bargaining agreement reached between the Litchfield School Board and the Litchfield Education Association which calls for the following increases in salaries and benefits:

<u>Year</u>	<u>Estimated Increase</u>
1996/97	\$ 29,673
1997/98	189,781

and further to raise and appropriate the sum of \$189,781 for the 1997/98 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits over those of the appropriation at the current staffing levels paid for the prior fiscal year. William Spencer seconded. This had been recommended by the School Board and by the Budget Committee.

The Moderator said he was in receipt of a written request for a secret ballot on this Article. Following brief discussion, the Moderator instructed the assembly to use paper ballot number nine (9).

Ballots cast: 299
Yes: 181
No: 118
Motion CARRIED.

Article IV: Cynthia Couture MOVED to raise and appropriate the sum of \$33,340, which includes salary and benefits, to hire one (1) new elementary teacher for the 1997/98 academic year. Ellen-Ann Robinson seconded. This had been recommended by the School Board, but not by the Budget Committee.

The Moderator said he was in receipt of a written request that this article be voted by paper ballot, and he instructed voters to use ballot number twenty (20).

Ballots cast: 279
Yes: 113
No: 166
Motion DEFEATED.

Article V: Ellen Robinson MOVED to raise and appropriate the sum of \$24,515, which includes salary and benefits, to upgrade the part-time physical education position at the Litchfield Middle School to full time. William Spencer seconded.

The Moderator reported being in receipt of a written request for a secret ballot on this warrant article. Following brief discussion, voters were instructed to use paper ballot #19.

Ballots Cast: 248
Yes: 151
No: 97
Motion CARRIED

Article VI: Linda Tate MOVED to raise and appropriate the sum of \$25,331, which includes salary and benefits, to upgrade the part-time speech therapist position to full time. Ellen-Ann Robinson seconded. This Article had been recommended by the School Board and by the Budget Committee. Following a brief presentation, there were no questions from the floor. The Article CARRIED by voice vote.

Article VII: Cynthia Couture MOVED to raise and appropriate the sum of \$11,283, which includes salary and FICA, to hire a part-time program para-professional for grade one. Ellen-Ann Robinson seconded. This Article had been recommended by the School Board and by the Budget Committee. Following a brief presentation, there were no questions from the floor. The Article CARRIED by voice vote.

Article VIII: Cynthia Couture MOVED to raise and appropriate the sum of \$11,283, which includes salary and FICA, to hire a part-time language arts para-professional for the Litchfield Middle School. Ellen-Ann Robinson seconded. This article had been recommended by the School Board and by the Budget Committee. Following a brief presentation, there were no questions from the floor. The Article CARRIED by voice vote.

Article IX: Linda Tate MOVED to raise and appropriate the sum of \$71,200 to purchase computer equipment and furnishings for the purpose of implementing the second year of a three-year technology plan for grades 1 through 8. Ellen-Ann Robinson seconded.

The Moderator reported being in receipt of a written request for a secret vote on this article. Following discussion, the Moderator instructed the assembly to use paper ballot #8.

Ballots Cast: 211
Yes: 111
No: 100
Article CARRIED.

While ballots were being counted for the above warrant article, Richard Lascelles spoke about retiring School Board member Ellen-Ann Robison's nearly twenty years of service as a member of the Litchfield School Board. He noted that her contributions encompass not only her School Board service, but also

her several terms as a N. H. Representative. He said that Ellen-Ann is recognized at the State level as an authority on education issues. The School Board presented her with a bouquet of flowers and the assembly offered a Rising Vote of Thanks.

Article X: Ellen-Ann Robinson MOVED to raise and appropriate the sum of \$91,865, as a supplemental appropriation for the 1996/97 fiscal year, for the purpose of school planning, construction, and renovations, and to authorize the withdrawal and expenditure of \$91,865 from the capital reserve fund established at the 1994 Annual School District Meeting for that purpose. Stephen Robinson seconded.

In the course of considerable debate on this article, there were a couple of amendments proposed, and then withdrawn, the intent of which was to reduce the amount of money to be bonded by whatever amount was withdrawn from the capital reserve fund. The School Board assured the assembly that it was their intention to do so.

Alfred Raccio MOVED to amend the article by reducing the amount withdrawn from capital reserves from \$91,865 to \$45,000. The motion was seconded from the floor; following extensive discussion, Mark Charbonneau CALLED THE QUESTION. Cloture CARRIED by voice vote, but the motion on the amendment LOST by voice vote.

Eventually, Scott Raswyck CALLED THE QUESTION. Cloture CARRIED by voice vote, and the main motion CARRIED by voice vote.

Article XI: William Spencer MOVED to raise and appropriate the sum of \$7,952,816 for the support of schools, for the payment of statutory obligations of the District, for the payment of salaries and benefits for School District officials and agents, excluding any moneys raised and appropriated under any other article(s). The motion was adequately seconded from the floor.

Linda Tate MOVED to amend the bottom-line budget figure (above) by \$6,010, bringing the total to \$7,958,826, in order to allow the School Board to grant four percent (4%) raises to 22 positions of non-bargaining personnel within various line items of the budget. The motion was seconded from the floor, and CARRIED by voice vote.

Philip Seavey MOVED to amend the bottom line by \$1,000 in order to grant salary increases of \$200 to each of the five School Board members. The motion was seconded from the floor. Budget Committee chairman William Spencer noted that members of many boards receive no salaries, and that selectmen accepted salary decreases when they changed from a three-member to a five-member board. The motion was DEFEATED by voice vote.

Linda Tate MOVED to increase Legal Fees under the 2300 series from \$5,000 to \$10,000. William Spencer seconded. The motion was DEFEATED by voice vote.

Ellen-Ann Robinson MOVED to reduce the 2550 series by \$19,980 because of the new Transportation Contract. William Spencer seconded. The motion CARRIED by voice vote. The Main Motion on the bottom line at this point stood at \$7,938,846.

Scott Raswyck CALLED THE QUESTION on the Main Motion. Cloture carried by voice vote. The bottom-line budget, at \$7,938,846, CARRIED by voice vote.

Richard Lascelles offered the School Board's thanks to retiring Board member Timothy Creedon, and the assembly also offered him a round of applause.

Article XII: Ellen-Ann Robinson MOVED to create a Cooperative School District Planning Committee pursuant to RSA 195:18, said committee to consist of three qualified voters, of whom at least one shall be a member of the School Board, all of whom shall be appointed by the Moderator and/or an AREA school planning committee, pursuant to RSA 195-A:3, consisting of three qualified voters, of whom at least one shall be a member of the School Board, all of whom shall be appointed by the Moderator. Stephen Robinson seconded the motion.

There was some discussion of the proposal, the main point of which was that it is important for the School District to study and maintain its options. The Article CARRIED by voice vote.

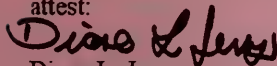
Article XIII Stephen Robinson MOVED to dispense with the reading of reports of Agents, Committees, or Officers chosen, since they are all available in the printed Annual Reports. Scott Raswyck seconded. Motion CARRIED by voice vote.

There were various MOTIONS TO ADJOURN, numerous seconds, and the motion CARRIED by voice vote.

The Meeting adjourned at 12:00 a.m.

A true record of the Business Portion of 1997 School District Meeting

attest:



Diane L. Jerry

School District Clerk

Litchfield, NH School District
Election Results
March 11, 1997
School District Offices

Moderator, one-year term: Philip M. Reed 588 Elected

2 School Board Members, three-year terms:

Cynthia Couture	362	Elected
Lawrence E. Quigley	222	
Donna F. Straight	341	Elected
Timothy Creedon	17 write-in	
Laurie Ortolano	29 write-in	
John Pierog	30 write-in	

School Board Member, one-year unexpired term:

Laurie Ortolano	121 write-in	Elected
John Pierog	87 write-in	

Clerk, one-year term: Diane L. Jerry 531 Elected

Treasurer, one-year term: JoEllen Bellerive 501 Elected

Charter Commission Ballot

Shall a charter commission be established for the purpose of establishing a School District Charter?

Yes: 222

No: 344

Blank: 16

Article DEFEATED

A true record of election results, attest:

Diane L. Jerry

Diane L. Jerry

Town Clerk

March 12, 1997

PLODZIK & SANDERSON

Professional Association/Accountants & Auditors

193 North Main Street • Concord • New Hampshire • 03301-5063 • 603-225-6996 • FAX-224-1380

INDEPENDENT AUDITOR'S REPORT ON FINANCIAL PRESENTATION

To the Members of the School Board
Litchfield School District
Litchfield, New Hampshire

We have audited the accompanying general-purpose financial statements of the Litchfield School District as of and for the year ended June 30, 1997. These general-purpose financial statements are the responsibility of the School District's management. Our responsibility is to express an opinion on these general-purpose financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general-purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the general-purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall general-purpose financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the general-purpose financial statements referred to above present fairly, in all material respects, the financial position of the Litchfield School District, as of June 30, 1997, and the results of its operations for the year then ended in conformity with generally accepted accounting principles.

Our audit was made for the purpose of forming an opinion on the general-purpose financial statements taken as a whole. The combining and individual fund financial statements listed in the table of contents are presented for purposes of additional analysis and are not a required part of the general-purpose financial statements of the Litchfield School District. Such information has been subjected to the auditing procedures applied in the audit of the general-purpose financial statements and, in our opinion, is fairly presented in all material respects in relation to the general-purpose financial statements taken as a whole.

July 25, 1997

Plodzik & Sanderson
Professional Association

EXHIBIT A
LITCHFIELD SCHOOL DISTRICT
Combined Balance Sheet - All Fund Types and Account Groups
June 30, 1997

<u>ASSETS AND OTHER DEBITS</u>	<u>Governmental Fund Types</u>		
	<u>General</u>	<u>Special Revenue</u>	<u>Capital Projects</u>
<u>Assets</u>			
Cash and Equivalents	\$ 212,670	\$ 14,253	\$ 18,235
<u>Receivables</u>			
Accounts	3,845		
Intergovernmental	28,066	3,139	
Fixed Assets			
<u>Other Debits</u>			
Amount to be Provided for			
Retirement of General Long-Term Debt			
 TOTAL ASSETS AND OTHER DEBITS	 <u>\$ 244,581</u>	 <u>\$ 17,392</u>	 <u>\$ 18,235</u>
 <u>LIABILITIES, EQUITY AND OTHER CREDITS</u>			
<u>Liabilities</u>			
Accounts Payable	\$ 56,615	\$	\$
Contracts Payable			581,838
Retainage Payable			36,386
Due to Student Groups			
General Obligation Debt Payable			
Capital Lease Payable			
Compensated Absences Payable			
Total Liabilities	<u>56,615</u>		<u>618,224</u>
 <u>Equity and Other Credits</u>			
Investment in General Fixed Assets			
<u>Fund Balances</u>			
Reserved for Encumbrances	77,501		403,651
<u>Unreserved</u>			
Designated for Special Purposes		17,392	
Undesignated	<u>110,465</u>		<u>(1,003,640)</u>
Total Equity and Other Credits	<u>187,966</u>	<u>17,392</u>	<u>(599,989)</u>
 TOTAL LIABILITIES, EQUITY AND OTHER CREDITS	 <u>\$ 244,581</u>	 <u>\$ 17,392</u>	 <u>\$ 18,235</u>

Fiduciary Fund Types Trust and Agency	Account Groups		Total (Memorandum Only)
	General Fixed Assets	General Long-Term Debt	
\$ 18,472	\$	\$	\$ 263,630
			3,845
			31,205
	7,093,852		7,093,852
		1,399,274	1,399,274
<u>\$ 18,472</u>	<u>\$ 7,093,852</u>	<u>\$ 1,399,274</u>	<u>\$ 8,791,806</u>
\$	\$	\$	\$ 56,615
			581,838
			36,386
18,472			18,472
		1,350,000	1,350,000
		25,849	25,849
		23,425	23,425
<u>18,472</u>		<u>1,399,274</u>	<u>2,092,585</u>
	7,093,852		7,093,852
			481,152
			17,392
			(893,175)
	<u>7,093,852</u>		<u>6,699,221</u>
<u>\$ 18,472</u>	<u>\$ 7,093,852</u>	<u>\$ 1,399,274</u>	<u>\$ 8,791,806</u>

The notes to financial statements are an integral part of this statement.

EXHIBIT B
LITCHFIELD SCHOOL DISTRICT
Combined Statement of Revenues, Expenditures and Changes in Fund Balances
All Governmental Fund Types and Expendable Trust Funds
For the Fiscal Year Ended June 30, 1997

	<u>Governmental Fund Types</u>			<u>Fiduciary Fund Type</u>	<u>Total</u>
	<u>General</u>	<u>Special Revenue</u>	<u>Capital Projects</u>	<u>Expendable Trusts</u>	<u>(Memorandum Only)</u>
<u>Revenues</u>					
School District Assessment	\$ 6,985,309	\$	\$	\$	\$ 6,985,309
Intergovernmental Revenues	518,208	36,996			555,204
Charges for Services	27,151	111,620			138,771
Miscellaneous	39,204	1,034	95,493	3,785	139,516
<u>Other Financing Sources</u>					
Operating Transfers In			93,758		93,758
<u>Total Revenues and Other Financing Sources</u>	<u>7,569,872</u>	<u>149,650</u>	<u>189,251</u>	<u>3,785</u>	<u>7,912,558</u>
<u>Expenditures</u>					
<u>Current</u>					
Instruction	4,857,091				4,857,091
<u>Supporting Services</u>					
Pupils	235,511				235,511
Instructional Staff Services	87,864				87,864
General Administration	158,971				158,971
School Administration	278,426				278,426
Business	891,433	155,195			1,046,628
Other	669,653				669,653
Facilities Acquisition and Construction	93,751		789,385		883,136
Debt Service	357,294				357,294
<u>Other Financing Uses</u>					
Operating Transfers Out				93,758	93,758
<u>Total Expenditures and Other Financing Uses</u>	<u>7,629,994</u>	<u>155,195</u>	<u>789,385</u>	<u>93,758</u>	<u>8,668,332</u>
<u>(Deficiency) of Revenues and Other Financing Sources (Under)</u>					
<u>Expenditures and Other Financing Uses</u>	(60,122)	(5,545)	(600,134)	(89,973)	(755,774)
<u>Fund Balances - July 1</u>	<u>248,088</u>	<u>22,937</u>	<u>145</u>	<u>89,973</u>	<u>361,143</u>
<u>Fund Balances (Deficit) - June 30</u>	<u>\$ 187,966</u>	<u>\$ 17,392</u>	<u>\$ (599,989)</u>	<u>\$ -0-</u>	<u>\$ (394,631)</u>

The notes to financial statements are an integral part of this statement.

EXHIBIT C
LITCHFIELD SCHOOL DISTRICT
Combined Statement of Revenues, Expenditures and Changes in Fund Balances
Budget and Actual (Budgetary Basis)
General and Special Revenue Funds
For the Fiscal Year Ended June 30, 1997

	General Fund		Variance
	Budget	Actual	Favorable (Unfavorable)
<u>Revenues</u>			
School District Assessment	\$ 6,985,309	\$ 6,985,309	\$
Intergovernmental Revenues	459,169	518,208	59,039
Charges for Services	10,000	27,151	17,151
Miscellaneous	37,000	39,204	2,204
<u>Other Financing Sources</u>			
Operating Transfers In			
<u>Total Revenues and Other Financing Sources</u>	<u>7,491,478</u>	<u>7,569,872</u>	<u>78,394</u>
<u>Expenditures</u>			
<u>Current</u>			
Instruction	4,983,874	4,860,902	122,972
<u>Supporting Services</u>			
Pupils	239,884	235,289	4,595
Instructional Staff Services	97,141	88,822	8,319
General Administration	158,518	158,836	(318)
School Administration	278,712	278,476	236
Business	843,643	920,307	(76,664)
Other	648,710	669,653	(20,943)
Facilities Acquisition and Construction	82,650	93,751	(11,101)
Debt Service	357,269	357,294	(25)
<u>Other Financing Uses</u>			
Operating Transfers Out	5,000		5,000
<u>Total Expenditures and Other Financing Uses</u>	<u>7,695,401</u>	<u>7,663,330</u>	<u>32,071</u>
<u>Excess (Deficiency) of Revenues and</u>			
<u>Other Financing Sources Over (Under)</u>			
<u>Expenditures and Other Financing Uses</u>	(203,923)	(93,458)	110,465
<u>Unreserved Fund Balances - July 1</u>	<u>203,923</u>	<u>203,923</u>	
<u>Unreserved Fund Balances - June 30</u>	<u>\$ -0-</u>	<u>\$ 110,465</u>	<u>\$ 110,465</u>

Special Revenue Fund			Totals (Memorandum Only)		
Budget	Actual	Variance Favorable (Unfavorable)	Budget	Actual	Variance Favorable (Unfavorable)
\$	\$	\$	\$ 6,985,309	\$ 6,985,309	\$
22,000	36,996	14,996	481,169	555,204	74,035
96,000	111,620	15,620	106,000	138,771	32,771
	1,034	1,034	37,000	40,238	3,238
<u>5,000</u>	<u> </u>	<u>(5,000)</u>	<u>5,000</u>	<u> </u>	<u>(5,000)</u>
<u>123,000</u>	<u>149,650</u>	<u>26,650</u>	<u>7,614,478</u>	<u>7,719,522</u>	<u>105,044</u>
			4,983,874	4,860,902	122,972
			239,884	235,289	4,595
			97,141	88,822	8,319
			158,518	158,836	(318)
			278,712	278,476	236
123,000	155,195	(32,195)	966,643	1,075,502	(108,859)
			648,710	669,653	(20,943)
			82,650	93,751	(11,101)
			357,269	357,294	(25)
<u> </u>	<u> </u>	<u> </u>	<u>5,000</u>	<u> </u>	<u>5,000</u>
<u>123,000</u>	<u>155,195</u>	<u>(32,195)</u>	<u>7,818,401</u>	<u>7,818,525</u>	<u>(124)</u>
	(5,545)	(5,545)	(203,923)	(99,003)	104,920
<u>22,937</u>	<u>22,937</u>	<u> </u>	<u>226,860</u>	<u>226,860</u>	<u> </u>
<u>\$ 22,937</u>	<u>\$ 17,392</u>	<u>\$ (5,545)</u>	<u>\$ 22,937</u>	<u>\$ 127,857</u>	<u>\$ 104,920</u>

The notes to financial statements are an integral part of this statement.

LITCHFIELD SCHOOL DISTRICT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 1997

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Litchfield School District is incorporated, and in New Hampshire, each town constitutes a school district except districts organized under special acts of Legislature. The School District serves the community of Litchfield, New Hampshire and provides public education services for approximately 950 students in grades one through eight.

The financial statements of the School District have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to the governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The more significant of the government's accounting policies are described below.

A. Reporting Entity

The Litchfield School District is a municipal corporation governed by an elected 5-member Board. As required by generally accepted accounting principles, these financial statements present the Litchfield School District (primary government), and its component units. Component units are organizations for which the primary government is financially accountable or for which the nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete. Based on the foregoing criteria, no other organizations are included in the School District's financial reporting entity.

B. Basis of Presentation - Fund Accounting

The accounts of the School District are organized on the basis of funds or account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures, as appropriate. The various funds are grouped by type in the financial statements. The following fund types and account groups are used by the School District:

Governmental Fund Types

General Fund - The General Fund is the general operating fund of the School District. All general tax revenues and other receipts that are not allocated by law or contractual agreement to another fund are accounted for in this fund. From the fund are paid the general operating expenditures, the fixed charges, and the capital improvement costs that are not paid through other funds.

LITCHFIELD SCHOOL DISTRICT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 1997

Special Revenue Funds - Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than expendable trust or major capital projects) requiring separate accounting because of legal or regulatory provisions or administrative action. The Food Service fund is included in this fund type.

Capital Projects Funds - Transactions related to resources obtained and used for the acquisition, construction, or improvement of capital facilities are accounted for in Capital Projects Funds. The Middle School Addition fund is included in this fund type.

Fiduciary Fund Types

Fiduciary Fund Types - These funds account for assets held or established by the School District for expendable trust funds and student groups.

The following funds are included in this fund type:

Expendable Trust Fund

Capital Reserve

Agency Funds

Middle School Student Activities

Griffin Memorial School Student Activities

Account Groups

Account groups are not "funds." They are concerned only with the measurement of financial position. They are not involved with measurement of results of operations. The School District uses the following account groups:

General Fixed Assets Account Group - This group of accounts is established to account for all fixed assets.

General Long-Term Debt Account Group - This account group is established to account for all long-term debt of the School District.

C. Measurement Focus/Basis of Accounting

Governmental, Expendable Trust and Agency Funds use the modified accrual basis of accounting. Under this method, revenues are recognized in the accounting period in which they become both available and measurable (flow of current financial resources measurement focus). Miscellaneous revenues are recorded as revenues when received in cash. General taxes, intergovernmental revenues, charges for services, and investment earnings are recorded when earned (when they are measurable and available). Expenditures are recognized in the accounting period in which the fund liability is incurred, if measurable, except expenditures for debt service, prepaid expenses, and other long-term obligations, which are recognized when due.

LITCHFIELD SCHOOL DISTRICT
NOTES TO FINANCIAL STATEMENTS

JUNE 30, 1997

D. Budgetary Accounting

General Budget Policies

General governmental revenues and expenditures accounted for in budgetary funds are controlled by a formal integrated budgetary accounting system in accordance with various legal requirements which govern the School District's operations. At its annual meeting, the School District adopts a budget for the next fiscal year for the General and all Special Revenue Funds. Project-length financial plans are adopted for all Capital Project Funds. Except as reconciled below, budgets are adopted on a basis consistent with generally accepted accounting principles.

Management may transfer appropriations between operating categories as they deem necessary, but expenditures may not legally exceed budgeted appropriations in total except as described in the following paragraph. Unexpended balances of special articles for specific purposes may not be transferred and all annual appropriations lapse at year-end unless encumbered.

In the case of emergency expenditures, overexpenditures are allowed under the provisions of the Municipal Budget Law (RSA Chapter 32) if prior approval is secured from the State Department of Education.

State statutes require balanced budgets, but provide for the use of beginning unreserved fund balance to achieve that end. In the fiscal year 1996-97, \$203,923 of the beginning General Fund fund balance was applied for this purpose.

Encumbrances

Encumbrance accounting, under which purchase orders, contracts, and continuing appropriations (certain projects and specific items not fully expended at year end) are recognized, is employed in the governmental funds. Encumbrances are not the equivalent of expenditures and are therefore reported as part of the fund balance at June 30 and are carried forward to supplement appropriations of the subsequent year.

Amounts recorded as expenditures in the Combined Statement of Revenues, Expenditures and Changes in Fund Balance - Budget and Actual - General and Special Revenue Funds (Exhibit C) are presented on the basis budgeted by the District. The amounts differ from those reported in conformity with generally accepted accounting principles in the Combined Statement of Revenues, Expenditures and Changes in Fund Balances for All Governmental and Expendable Trust Funds (Exhibit B) as follows:

	<u>General</u>
<u>Expenditures and Other Financing Uses</u>	
Per Exhibit C (Budgetary Basis)	\$ 7,663,330
<u>Adjustments</u>	
<u>Basis Difference</u>	
Encumbrances - June 30, 1996	44,165
Encumbrances - June 30, 1997	<u>(77,501)</u>
Per Exhibit B (GAAP Basis)	<u>\$ 7,629,994</u>

LITCHFIELD SCHOOL DISTRICT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 1997

Assets, Liabilities and Fund Equity

Cash and Investments

For financial reporting purposes, cash and equivalents include amounts in demand deposits and money market funds, as well as certificates of deposit and short-term investments with original maturities of 90 days or less.

State statutes authorize the Treasurer, with the approval of the School Board, to invest excess funds in obligations of the United States Government in the public deposit investment pool established pursuant to RSA 383:22, in savings bank deposits of banks incorporated under the laws of the State of New Hampshire or in certificates of deposits of banks incorporated under the laws of the State of New Hampshire or in national banks located within New Hampshire or the Commonwealth of Massachusetts. Any person who directly or indirectly receives any such funds for deposit or for investment in securities of any kind shall, prior to acceptance of such funds, make available at the time of such deposit or investment an option to have such funds secured by collateral having a value at least equal to the amount of such funds. Such collateral shall be segregated for the exclusive benefit of the District. Only securities defined by the Bank Commissioner as provided by rules adopted pursuant to RSA 386:57 shall be eligible to be pledged as collateral.

Receivables

Revenues for the most part are recorded when received, except for the following items for which receivables have been recorded:

- a. Certain grants received from other governments require that eligible expenditures be made in order to earn the grant. Revenue for these grants is recorded for the period in which eligible expenditures are made.
- b. Tuition charges are recorded as revenue for the period when service was provided.

Fixed Assets

General fixed assets are those acquired for general governmental purposes. They are not capitalized in the funds used to acquire or construct them. Instead, capital acquisitions are recorded as expenditures in the governmental funds at the time goods are received and a liability is incurred. The related assets are reported in the General Fixed Assets Account Group.

All fixed assets are valued at historical cost, or estimated historical cost, if actual historical cost is not available. Donated fixed assets are valued at their estimated fair value on the date donated.

LITCHFIELD SCHOOL DISTRICT
NOTES TO FINANCIAL STATEMENTS

JUNE 30, 1997

To establish the General Fixed Asset Account Group records, the District used an independent appraisal for insurance purposes as of July 1, 1995. The property appraised consisted of construction and equipment and was exclusive of land, automobiles and trucks, supplies, fine arts, antiques, materials on hand, school records and any current or intangible assets.

The School District capitalizes all buildings, public domain assets and other assets with an estimated useful life of more than five years and a cost of \$100 or more. Public domain ("infrastructure") general fixed assets consisting of certain improvements other than buildings, including roads, bridges, curbs and gutters, streets and sidewalks, drainage systems, and lighting system, are not capitalized along with other general fixed assets. These assets are immovable and of value only to the government.

Long-Term Liabilities

General Obligation Debt - General obligation bonds, notes, capital leases, and other forms of long-term debt supported by general revenues are obligations of the School District as a whole. Accordingly, such unmatured obligations of the School District are accounted for in the General Long-Term Debt Group of Accounts.

Compensated Absences - Employees may accumulate a limited amount of earned but unused vested benefits, which will be paid to employees upon separation from the School District's service. In Governmental Fund Types and Fiduciary Fund Types, the cost of vested benefits paid or expected to be liquidated with expendable available financial resources are reported as an expenditure and fund liability of the fund. Amounts of vested or accumulated leave benefits that are not expected to be liquidated with expendable available financial resources are reported in the general long-term debt account group. No expenditure is reported for these amounts.

Fund Equity

The portion of fund balance which has been legally segregated for a specific future use, or which indicates that a portion is not appropriable for expenditures, is shown as reserved. The following reserve was used by the School District during the year:

Reserve for Encumbrances - is used to account for open purchase orders, contracts and other commitments at year end for which goods and services have not been received.

F. Total Columns (Memorandum Only) on Combined Statements

Amounts in the "Total (Memorandum Only)" columns in the combined financial statement line items of the fund types and account groups are presented for analytical purposes only. The summation includes fund types and account groups that use different bases of accounting, includes interfund transactions that have not been eliminated and the caption "amounts to be provided," which is not an asset in the usual sense. Consequently, amounts shown in the "Total (Memorandum Only)" columns are not comparable to a consolidation and do not represent the total resources available or total revenues and expenditures/expenses of the School District.

LITCHFIELD SCHOOL DISTRICT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 1997

NOTE 2 - STEWARDSHIP, COMPLIANCE, AND ACCOUNTABILITY

A. Deficit Fund Balance

Project Deficit

There is an unreserved fund deficit of \$1,003,640 in the Capital Project (Middle School Addition) Fund at June 30, 1997. Generally, this deficit arises because of the application of generally accepted accounting principles to the financial reporting for this fund. Bonds or notes authorized to finance the project are not recognized on the financial statements until issued.

B. Excess of Expenditures Over Appropriations

The following governmental fund had an excess of expenditures over appropriations for the year ended June 30, 1997:

<u>Special Revenue Fund</u>	
Food Service	<u>\$32,195</u>

Overexpenditures occurred primarily due to the receipt and expenditure of unanticipated funds.

NOTE 3 - ASSETS

A. Cash and Equivalents

The School District maintains a common bank account in which the cash balances of most funds are maintained. The common bank account is used for receipts and disbursements relating to all these funds. All time deposits are the property of the General Fund.

All bank balances of deposits as of June 30, 1997, were insured or collateralized with securities held by the School District or its agent (Citizens Bank) in the School District's name.

Repurchase Agreement

Included in the School District's cash equivalents at June 30, 1997, were short-term investments in repurchase agreements issued by a local banking institution. Under these agreements, the School District will be repaid principal plus interest on a specified date which is subsequent to year end. The agreement is guaranteed/collateralized with securities held by the banking institution which exceed the amount of the agreement.

LITCHFIELD SCHOOL DISTRICT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 1997

At June 30, 1997, the School District held an investment in a repurchase agreement as follows:

<u>Amount</u>	<u>Interest Rate</u>	<u>Maturity Date</u>	<u>Underlying Securities</u>	<u>Market Value</u>
<u>\$ 317,798</u>	4.352%	July 1, 1997	FHLB	<u>\$ 319,900</u>

B. Receivables

Receivables as of June 30, 1997, are as follows:

	<u>General</u>	<u>Special Revenue</u>	<u>Total</u>
Accounts	\$ 3,845	\$	\$ 3,845
Intergovernmental	<u>28,066</u>	<u>3,139</u>	<u>31,205</u>
<u>Total Receivables</u>	<u>\$ 31,911</u>	<u>\$ 3,139</u>	<u>\$ 35,050</u>

C. Changes in General Fixed Assets

A summary of changes in general fixed assets for the fiscal year ended June 30, 1997 is as follows:

	<u>Balances, July 1</u>	<u>Additions</u>	<u>Retirements</u>	<u>Balances, June 30</u>
Buildings and Other	\$ 5,248,700	\$ 789,385	\$	\$ 6,038,085
Equipment	<u>961,167</u>	<u>109,512</u>	<u>(14,912)</u>	<u>1,055,767</u>
<u>Totals</u>	<u>\$ 6,209,867</u>	<u>\$ 898,897</u>	<u>\$ (14,912)</u>	<u>\$ 7,093,852</u>

D. Risk Management

The District is exposed to various risks of loss related to torts; theft of, damage to, or destruction of assets, errors or omissions, injuries to employees, and natural disasters. During the fiscal year, the District was a member of the following public entity risk pools, currently operating as a common risk management and insurance programs for member school districts and school administrative units.

The New Hampshire School Boards Insurance Trust is a trust organized to provide certain property and liability insurance coverages to member School Districts and School Administrative Units. The pool is self-sustaining through member premiums and includes varying amounts of coverage for property, auto, general liability, crime umbrella, and boiler and machinery. Reinsurance through commercial companies is carried for claims in excess of self-insured amounts. Settled claims resulting from these risks have not exceeded coverage in any of the past three years.

LITCHFIELD SCHOOL DISTRICT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 1997

The trust agreement permits the Trust to make additional assessments to members should there be a deficiency in trust assets to meet its liabilities. At this time, the Trust foresees no likelihood that such action would be needed.

Compensation Funds of New Hampshire Workers' Compensation Fund is a Trust organized to provide statutory workers' compensation coverage to member towns and cities (and other qualified political subdivisions) of New Hampshire. As a member of Compensation Funds of New Hampshire - Workers' Compensation Fund, the School District shares in contributing to the cost of and receiving benefits from a self-insured pooled risk management program. The membership and coverage runs from January 1 through December 31. The coverage is for the statutorily required workers' compensation benefits and employer's liability coverage up to \$1,000,000. The program includes a Loss Fund from which is paid up to \$375,000 for each and every covered claim.

The Trust maintains, on behalf of its members, the following insurance policy shared by the membership for the year ended December 31, 1997.

Aggregate reinsurance to cover total claims should they exceed the Loss Fund established by the Trust (coverage to \$5,000,000).

The Trust Agreement permits the Trust to make additional assessments to members should there be a deficiency in Trust assets to meet its liabilities. At this time, the Trust foresees no likelihood of an additional assessment for any of the past years.

The School District continues to carry commercial insurance for all other risks of loss, including employee and public official fidelity bonds, health and accident insurance.

NOTE 4 - LIABILITIES

A. Defined Benefit Pension Plan

Plan Description and Provisions

The New Hampshire Retirement System (System) is the administrator of a cost-sharing multiple-employer contributory pension plan and trust established in 1967 by RSA 100-A:2 and is qualified as a tax-exempt organization under Sections 401 (a) and 501 (a) of the Internal Revenue Code. The plan is a contributory, defined benefit plan providing service, disability, death and vested retirement benefits to members and their beneficiaries. Substantially all full-time state employees, public school teachers and administrators, permanent firefighters and permanent police officers within the State of New Hampshire are eligible and required to participate in the System. Full-time employees of political subdivisions, including counties, municipalities and school districts, are also eligible to participate as a group if the governing body of the political subdivision has elected participation.

LITCHFIELD SCHOOL DISTRICT
NOTES TO FINANCIAL STATEMENTS

JUNE 30, 1997

The Litchfield School District participates in the System and the payroll for employees covered by the System for the year ended June 30, 1997, was \$2,547,319; the School District's total payroll was \$3,016,909.

All full-time employees are eligible to participate in the System. The System is divided into two employee groups; **Group I** - teachers and all other employees except firefighters and police officers, and **Group II** - firefighters and police officers.

Group I - Members at age 60 qualify for a normal service retirement allowance based on years of creditable service and average final salary for the highest three years. The yearly pension amount is 1/60 or 1.667% of average final compensation (AFC), multiplied by years of creditable service. AFC is defined as the average of the three highest salary years, and for benefit calculation purposes only, the final year's salary can not exceed by more than 150% the higher of the previous year's salary or the salary for the highest year used in the calculation of AFC (not including the final year's salary). At age 65, the yearly pension amount is recalculated at 1/66 or 1.515% of AFC multiplied by years of creditable service. Members in service with 10 or more years creditable service who are between age 50 and 60 or members in service with at least 20 or more years of service, whose age plus service is equal to or greater than 70 are entitled to a retirement allowance with appropriate graduated reduction based on years of creditable service.

Group II - Members who are age 60, or members who are at least age 45 with at least 20 years creditable service can receive a retirement allowance at a rate of 2.5% of AFC for each year of creditable service, not to exceed 40 years.

Members of both groups may qualify for vested deferred allowances, disability allowances, and death benefit allowances subject to meeting various eligibility requirements; benefits are based on AFC or earnable compensation and/or service.

The State of New Hampshire funds 35% of employer costs for teachers employed by the District. The State does not participate in funding the employer cost of other District employees.

Description of Funding Policy

The System is financed by contributions from both the employees and the School District. By State statute, Group I employees are required to contribute 5% of earnable compensation. Group II employees are required to contribute 9.3% of gross earnings. The School District contributed 2.43% for teachers and 3.39% for other employees, during the year ended June 30, 1997. The contribution requirement was as follows:

School District's Portion	\$ 64,686
Employees' Portion	<u>127,366</u>
<u>Total</u>	<u>\$ 192,052</u>

LITCHFIELD SCHOOL DISTRICT
NOTES TO FINANCIAL STATEMENTS

JUNE 30, 1997

The amount shown as "pension benefit obligation" is based on a standardized measurement which reflects the present value of pension benefits, adjusted for the effects of projected salary increases and step-rate benefits, estimated to be payable in the future as a result of employee service to date. The measure, which is the actuarial present value of credited projected benefits, is intended to help users assess the System's funding status on a going-concern basis, assess progress made in accumulating sufficient assets to pay benefits when due, and make comparisons among PERS and employers. The System does not make separate measurements of assets and pension benefit obligations for individual employers. The pension benefit obligation at June 30, 1996, for the System as a whole, determined through an actuarial valuation performed as of June 30, 1995, was \$2.419 billion. The System's net assets available for benefits on June 30, 1996, (valued at market) were \$2.812 billion. The System holds none of the School District's securities.

Trend Information

Historical trend information showing the System's progress in accumulating sufficient assets to pay benefits when due is available for two-year periods from 1983-1995 and is presented in the System's June 30, 1996 annual financial report (the latest year available).

B. Construction and Other Significant Commitments

As of June 30, 1997, the School District had the following commitments with respect to unfinished capital projects:

<u>Capital Project</u>	<u>Contracts Payable</u>	<u>Retainage Payable</u>	<u>Remaining Construction Commitment</u>
Middle School Addition	<u>\$ 581,838</u>	<u>\$ 36,386</u>	<u>\$ 403,651</u>

C. Long-Term Debt

The following is a summary of the School District's general long-term debt transactions for the fiscal year ended June 30, 1997:

	<u>General Obligation Debt Payable</u>	<u>Capital Leases Payable</u>	<u>Compensated Absences Payable</u>	<u>Total</u>
<i>General Long-Term Debt Account Group</i>				
Balance, Beginning of Year	\$ 1,600,000	\$ 35,325	\$ 17,225	\$ 1,652,550
Retired	(250,000)	(9,476)		(259,476)
Net increase in compensated absences payable			6,200	6,200
Balance, End of Year	<u>\$ 1,350,000</u>	<u>\$ 25,849</u>	<u>\$ 23,425</u>	<u>\$ 1,399,274</u>

LITCHFIELD SCHOOL DISTRICT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 1997

Long-term debt payable at June 30, 1997, is comprised of the following individual issues:

<u>Description of Issue</u>	<u>Original Amount</u>	<u>Issue Date</u>	<u>Maturity Date</u>	<u>Interest Rate %</u>	<u>Outstanding at 6/30/97</u>
<u>General Long-Term Debt Account Group</u>					
<u>General Obligation Debt Payable</u>					
School Building	\$3,850,000	1986	2002	7.2-7.3	\$ 1,350,000
<u>Capital Lease Payable</u>					
Copier Machines					25,849
<u>Compensated Absences Payable</u>					
Vested Sick Leave					<u>23,425</u>
<u>Total General Long-Term Debt Account Group</u>					<u>\$ 1,399,274</u>

Annual Requirements To Amortize General Obligation Debt

The annual requirements to amortize all general obligation debt outstanding as of June 30, 1997, including interest payments, are as follows:

<u>Fiscal Year Ending June 30,</u>	<u>General Obligation Debt</u>		
	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
1998	\$ 250,000	\$ 88,925	\$ 338,925
1999	250,000	70,925	320,925
2000	250,000	52,863	302,863
2001	250,000	34,675	284,675
2002	250,000	16,425	266,425
2003	<u>100,000</u>	<u>3,650</u>	<u>103,650</u>
<u>Totals</u>	<u>\$ 1,350,000</u>	<u>\$ 267,463</u>	<u>\$ 1,617,463</u>

LITCHFIELD SCHOOL DISTRICT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 1997

Annual Requirements to Amortize Capital Leases

<u>Fiscal Year Ending</u> <u>June 30,</u>	<u>Capital Leases</u>		
	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
1998	\$ 6,801	\$ 2,101	\$ 8,902
1999	7,462	1,440	8,902
2000	8,187	714	8,901
2001	<u>3,399</u>	<u>124</u>	<u>3,523</u>
<u>Totals</u>	<u>\$25,849</u>	<u>\$4,379</u>	<u>\$30,228</u>

All debt is general obligation debt of the School District, which is backed by its full faith and credit.

All lease-purchase agreements contain non-appropriation funding clauses whereby, in the event no funds or insufficient funds are appropriated by the School District, the lease shall terminate without penalty or expense to the School District.

Bonds or Notes Authorized - Unissued

Bonds and notes authorized and unissued as of June 30, 1997 were as follows:

<u>Per District</u> <u>Meeting Vote of</u>	<u>Purpose</u>	<u>Unissued</u> <u>Amount</u>
March 7, 1997	Middle School Addition	<u>\$1,440,000</u>

NOTE 5 - FUND EQUITY

A. Reservations of Fund Balances

Reserve for Encumbrances

Funds encumbered at year end were as follows:

General Fund	\$ 77,501
<u>Capital Projects Fund</u>	
Middle School Addition	<u>403,651</u>
<u>Total Reserve for Encumbrances</u>	<u>\$ 481,152</u>

LITCHFIELD SCHOOL DISTRICT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 1997

B. Unreserved Fund Balances

Designated for Special Purposes

The \$17,392 designated for special purposes represents Special Revenue (Food Service) Fund balance which management intends to use in the subsequent years.

NOTE 6 - SUMMARY DISCLOSURE OF SIGNIFICANT CONTINGENCIES

A. Litigation

There are various claims and suits pending against the School District which arise in the normal course of the School District's activities. In the opinion of management, the ultimate disposition of these various claims and suits will not have a material effect on the financial position of the School District.

B. Grants

Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agencies, principally the Federal government. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount of expenditures which may be disallowed by the grantor cannot be determined at this time although the School District expects such amounts, if any, to be immaterial.

GRIFFIN MEMORIAL SCHOOL STAFF - 1997/98

Benoit, Susan	Grade 2	B	23,093
Bliss, James	Physical Ed.	B	38,535
Bognaski, Mary	Librarian	M	44,571
Campbell, Colinette	Grade 3	B	40,647
Charest, Pauline	Grade 3	B	39,647
Cote, Doris	Grade 2	M	42,362
Couto, Karen	Special Ed.	B	23,948
Cullen-Kent, Paula	Grade 4	B	40,647
Daron, Jodi	Grade 2	M	27,215
Deslauries, Jill	Speech	B	40,790
Doane, Lenora	Grade 1	M	45,851
Faro, Constance	Reading	CAGS	49,599
Follett, Harrison	Grade 4	M	43,362
Gigerenzer, Carol	Grade 4	M	43,362
Harrington, Owen	Grade 2	B	23,093
Hirsch, Francine	Preschool	B	43,588
Jarecki, Heather	Grade 1	B	25,752
Joy, Joan	Grade 1	M	44,588
Leite, Carolyn	Music	B	34,439
Levi, Heidi	Speech	M	29,267
McGowan, Susan	Grade 1	M	30,350
Michalewicz, Inga	Grade 2	B	26,526
Miller, Heidi	Art	B	38,535
Minnis, Diane	Guidance	M	42,088
Morris, Lori	Grade 1	B	23,093
Parent, Margaret	Grade 4	B	44,588
Pawluk, Diane	Special Ed.	B	29,580
Pratt, Kim	Grade 4	M	29,464
Proctor, Marilyn	Grade 2	M	45,851
Schieding, Carol	Grade 1	M	26,423
Scott, Linda	Asst. Principal	M	52,409
Sherman, Sharon	Grade 3	B	26,706
Shupe, Penelope	Grade 1	M	39,138
St. Louis, Julie	Grade 3	B	39,647
Tate, Christine	Special Ed.	B	23,093
Tibbetts, Mirian	Grade 3	B	39,647
Worthley, Doreen	Principal	M	62,505
Zingales, Elizabeth	Grade 2	M	37,999

LITCHFIELD MIDDLE SCHOOL STAFF - 1997/98

Brooks, Melanie	Grade 6/Lang. Arts	B	27,322
Brucker, Nancy	Grade 5	M	32,858
Choate, Joyce	Science/Math	M	43,588
Cogan, Carolyn	Jr. High	B	40,647
Demers, Phyllis	Grade 6/Math	M	26,244
Dodge, Christopher	Science	B	26,706
Dodge, Jean	Grade 7	B	27,694
Garabedian, Kathleen (1/2)	Art	M	13,212
Kreider, Kimberly	Grade 8/Math	B	28,720
Lane, Jason (1/2)	Music	B	12,753
Langton, Debra	Grade 6/Gen. Science	B	25,752
Lippincott, Donald	Industrial Arts	B	37,035
Love, Holly	Grade 5	M	37,999
McPhee, Catherine	Jr. High	B	38,535
Medeiros, Maryellen	Language Arts	B	23,093
Meivin, Leigh Ann (1/2)	Foreign Language	B	14,588
Mooradian, Catherine	Guidance	M	40,862
Murray, Jane	Special Ed.	M	45,851
Nolan, Kim	Grade 5	M	29,464
Sidilau, Kathleen	Grade 6	B	38,535
Schlichter, Martin	Principal	M	57,374
Scurrah, Geraldine	Physical Ed.	B	27,694
Sunderland, Donna	Grade 7/Lang. Arts	M	29,069
Tarr, Teresa	Grade 5	B	37,035
Thayer, Martha	Grade 5	B	25,752
Therrien, Jennifer	Grade 8	M	26,423
Welch, Patricia	Home Economics	B	38,535

Griffin Memorial School

Doreen M. Worthley

Principal

Linda Scott

Asst. Principal

Diane Minnis

Guidance Counselor

229 Charles Bancroft Hwy.

Litchfield, New Hampshire 03052-2399

(603) 424-5931

Annual School Health Report

September 1996- June 1997

Physicals:

Height/Weight	673
Vision Screening	549
Typanometry Screening	65
Audiometer Screening	65

Communicable Diseases:

Chicken Pox	50
Pediculosis	2
Impetigo	2
Strep Throat	106
Scarlet Fever	1
Scabies	1
Fifths disease	4
Conjunctivites	29
Mononucleosis	1
Staph/Strep Skin Infections	2
Enterobiasis	2

Respectfully submitted,

Johanna Gascoyne R.N.

Johanna Gascoyne, R.N.

Substitute School Nurse

Litchfield Middle School

19 McELWAIN DRIVE
LITCHFIELD, NEW HAMPSHIRE 03052-2328

MARTIN SCHLICHTER
PRINCIPAL

TELEPHONE
424-2133
FAX
424-1296

ANNUAL SCHOOL HEALTH REPORT (September 1996 - June 1997)

Physicals

Height & Weight	330
Vision Screening	330
Scoliosis Screening	330
Audiometer	330

Communicable Diseases

Chicken Pox	0
Conjunctivitis	10
Fifth's Disease	1
Mononucleosis	3
Pediculosis	2
Strep Throat	15
Scabies	1

Respectfully submitted,



Barbara Rowe, R.N., B.S.
School Nurse

LITCHFIELD SCHOOL DISTRICT

ENROLLMENT PROJECTIONS

Grade	Enrolled September 1997	Projected September 1998
1	143	139
2	143	140
3	122	146
4	123	126
5	114	123
6	125	117
7	129	126
8	<u>84</u>	<u>134</u>
Total	983	1,051

ENROLLMENT PROJECTIONS OUT-OF-DISTRICT HIGH SCHOOL

Grade	Enrolled September 1997	Projected September 1998
9	109	83
10	94	104
11	93	91
12	<u>85</u>	<u>91</u>
Total	381	369
Combined Totals	1,364	1,420

Distribution of Central Office Salaries

1998-99

Distribution of Superintendent's Salary

<u>District</u>	<u>District Percentage</u>	<u>District Share</u>
Hudson	80	64,464.00
Litchfield	20	<u>16,116.00</u>
		80,580.00

Distribution of Assistant Superintendent's Salary

<u>District</u>	<u>District Percentage</u>	<u>District Share</u>
Hudson	80	53,040.00
Litchfield	20	<u>13,260.00</u>
		66,300.00

Distribution of Assistant Superintendent's Salary

<u>District</u>	<u>District Percentage</u>	<u>District Share</u>
Hudson	80	53,040.00
Litchfield	20	<u>13,260.00</u>
		66,300.00

Distribution of Business Administrator's Salary

<u>District</u>	<u>District Percentage</u>	<u>District Share</u>
Hudson	80	48,000.00
Litchfield	20	<u>12,000.00</u>
		60,000.00

Distribution of Director of Special Services' Salary

<u>District</u>	<u>District Percentage</u>	<u>District Share</u>
Hudson	80	46,176.00
Litchfield	20	<u>11,544.00</u>
		57,720.00

LITCHFIELD
VOTING WARRANT

March 10, 1998

The State of New Hampshire

To the inhabitants of the School District of the Town of Litchfield in the County of Hillsborough and the State of New Hampshire, qualified to vote upon district affairs:

YOU ARE HEREBY NOTIFIED TO MEET AT THE LITCHFIELD TOWN HALL IN SAID DISTRICT ON TUESDAY, THE 10TH DAY OF MARCH, 1998, AT 7:00 O'CLOCK IN THE FORENOON TO ACT UPON THE FOLLOWING QUESTIONS:

1. To choose a Moderator for the ensuing year.
2. To choose a Clerk for the ensuing year.
3. To choose a Member of the School Board for the ensuing three years.
4. To choose a Member of the School Board for the ensuing three years.
5. To choose a Member of the School Board for the ensuing year.
6. To choose a Treasurer for the ensuing year.
7. By petition: "Shall we adopt the provisions of RSA 40:13 to allow official ballot voting on all issues before the Litchfield School District?"

POLLS WILL BE OPEN FROM 7:00 A.M. AND WILL CLOSE NO EARLIER THAN 8:00 P.M.

GIVEN UNDER OUR HANDS AT SAID LITCHFIELD ON THIS 23rd DAY OF FEBRUARY 1998.

Richard Lascelles, Chairman
Linda Tate
Cynthia Couture
Donna Straight
Laurie Ortolano
School Board

LITCHFIELD
SCHOOL DISTRICT WARRANT

March 20, 1998

The State of New Hampshire

To the inhabitants of the School District of Litchfield, New Hampshire qualified to vote in District affairs:

YOU ARE HEREBY NOTIFIED TO MEET AT THE LITCHFIELD MIDDLE SCHOOL IN SAID DISTRICT ON THE 20TH DAY OF MARCH, 1998 AT 7:30 P.M. TO ACT UPON THE FOLLOWING SUBJECTS:

ARTICLE 1:

To see if the District will vote to discontinue the school building capital reserve fund created at the March 18, 1994 annual meeting.

Recommended by Litchfield School Board

ARTICLE 2:

To see if the District will vote to raise and appropriate the sum of \$140,978. as a supplemental appropriation for the 1997-98 school year for the purpose of meeting the District's tuition responsibilities for high school tuition students. This amount will be funded from current revenue (excess state foundation aid for FY-98 -- \$47,221.) and the balance to come from the Litchfield Middle School building project to the general fund (\$93,757. -- revenue from the former capital reserve fund). In the event that this tuition responsibility, or portions thereof, can be met through underexpenditures in the existing 1997-1998 budget, this supplemental appropriation will be used to reduce the 1998-99 school tax rate.

Recommended by Litchfield School Board
Recommended by Litchfield Budget Committee

ARTICLE 3:

To see if the District will vote to approve the cost items included in the collective bargaining agreement reached between the Litchfield School Board and the Litchfield Education Association which calls for the following increases in salaries and benefits:

<u>Year</u>	<u>\$</u> <u>Estimated Increase</u>	<u>%</u> <u>of Salary Schedule</u>
1998 - 1999	100,945.	3
1999 - 2000	100,709.	3
2000 - 2001	106,387.	3

and further to raise and appropriate the sum of \$100,945. for the 1998-99 fiscal year, such sum representing the additional costs attributable to the increase in salary and benefits over those of the appropriation at the current staffing levels for the prior fiscal year.

Recommended by Litchfield School Board
Recommended by Litchfield Budget Committee

ARTICLE 4:

To see if the District will vote to raise and appropriate the sum of \$59,316. which includes salary and benefits, to hire two (2) 8th grade teachers at the Litchfield Middle School. This will reduce the student-teacher ratio projected for 1998-99 from 45 - 1 to 27 - 1.

Recommended by Litchfield School Board
Recommended by Litchfield Budget Committee

ARTICLE 5:

To see if the District will vote to raise and appropriate the sum of \$42,556. which includes salary and benefits, to upgrade the half time fine arts teaching positions (art and music) to full time.

Recommended by Litchfield School Board
Recommended by Litchfield Budget Committee

ARTICLE 6:

To see if the District will vote to raise and appropriate the sum of \$29,658. which includes salary and benefits, to hire one (1) elementary teacher at Griffin Memorial School.

Recommended by Litchfield School Board
Not Recommended by Litchfield Budget Committee

ARTICLE 7:

To see if the District will vote to raise and appropriate the sum of \$13,000. to continue to expand the technology initiative at the Griffin Memorial School.

Recommended by Litchfield School Board
Recommended by Litchfield Budget Committee

ARTICLE 8:

To see if the District will vote to raise and appropriate the sum of \$130,000. to re-roof the 1978 section of the Griffin Memorial School.

Recommended by Litchfield School Board
Recommended by Litchfield Budget Committee

ARTICLE 9:

To see if the District will vote to raise and appropriate the sum of \$40,000. to complete the ventilation project begun at Griffin Memorial School during the 1997-98 school year. This would add ventilation to rooms 33 and 34 in the 1930's wing and to rooms 25, 26 and 27, plus the office space in the 1972 wing.

Recommended by Litchfield School Board
Not Recommended by Litchfield Budget Committee

ARTICLE 10:

To see if the District will vote to raise and appropriate the sum of \$157,500. to develop alternate concept(s) for a proposed school(s), including site and building plans, excavation, finish schedules, building system outline specifications in sufficient detail to get a bona fide not to exceed price from a CM contractor or contractors. Said work will define the major building systems - HVAC, plumbing, electrical, computer wiring, sprinklers, etc., and site engineering details. Should the building be subsequently approved by the voters, the architect will credit the district for monies previously paid to the vendor. No design work under this article will begin prior to the start of the 1998-99 fiscal year.

Recommended by Litchfield School Board
Recommended by Litchfield Budget Committee

ARTICLE 11:

To see what sum of money the District will vote to raise and appropriate for the support of schools, for the payment of statutory obligations of the District, and for the payment of salaries and benefits for School District officials and agents, excluding any monies raised and appropriated under any other article(s).

ARTICLE 12:

To see if the District will vote to authorize the School Board to sell an approximately 50 acre parcel of land located behind the Litchfield Middle School, on the east side of the power lines, on such terms and conditions as the School Board shall determine are in the best interest of the School District.

Recommended by Litchfield School Board

ARTICLE 13 (Special):

To see if the District will raise and appropriate \$300,000. for the purchase of land to be used as a site for a new school(s), on such terms and conditions as the School Board shall determine are in the best interest of the School District; this appropriation is contingent upon the sale of the land, authorized in Article 12, and will be fully funded by the sale of that land. This is a non-lapsing appropriation which will not lapse for five years. (None of the money to fund this appropriation will be raised through taxation.)

Recommended by Litchfield School Board

Recommended by Litchfield Budget Committee

ARTICLE 14:

Shall the Litchfield School District vote to create a planning committee, under the provisions of RSA 194-C:2, for the purpose of considering withdrawal from or a reorganization of its school administration unit into a separate SAU, comprised of Litchfield only, per the provisions of RSA 194-C:3. The planning committee shall consist of two School Board members, appointed by the School Board, one member of the budget committee, appointed by the budget committee, four members of the public, appointed by the School District Moderator, and the Superintendent, who shall be a nonvoting member.

Recommended by Litchfield School Board

ARTICLE 15 (By Petition):

To see if the District will vote to support the Litchfield School Board seeking a long-term tuition agreement with the Manchester School District to send all Litchfield high school students to Manchester should the Manchester School District be able to accommodate Litchfield's high school needs.

By voting yes to this non-binding warrant article, I am telling the Litchfield School Board that I prefer a long-term tuition agreement with the Manchester School District, to send all Litchfield high school students to Manchester, over building a high school in Litchfield.

ARTICLE 16:

To hear the reports of Agents, Committees or Officers chosen, and pass any vote relating thereto.

Recommended by Litchfield School Board

**GIVEN UNDER OUR HANDS AT SAID LITCHFIELD THIS 23rd
DAY OF FEBRUARY 1998.**

Richard Lascelles, Chairman
Linda Tate
Cynthia Couture
Donna Straight
Laurie Ortolano
School Board

LITCHFIELD SCHOOL DISTRICT 1998-99

Account	Description	1996-97 Budgeted	1996-97 Expended	1997-98 Budgeted	1998-99 Supt Rec	1998-99 Sch Board	1998-99 Bud Com	Not Rec'd
1-1100-00-0110-2-87-2	Regular Teacher Salaries	410,072	394,799	410,071	640,864	629,234	569,918	59,316
1-1100-00-0110-2-88-1	Regular Teacher Salaries	997,490	1,022,879	1,069,044	933,000	914,933	885,275	29,658
1-1100-00-0113-2-00-0	Tutoring Salaries	15,300	17,878	15,300	17,646	17,646	17,646	-
1-1100-00-0114-4-87-2	Paraprofessionals Salaries	5,397	6,105	5,558	5,753	5,753	5,753	-
1-1100-00-0114-4-88-1	Paraprofessionals Salaries	8,096	7,702	22,234	23,012	23,012	23,012	-
1-1100-00-0120-2-00-0	Substitute Salaries	50,000	80,262	59,000	80,000	69,000	69,000	-
1-1100-00-0331-0-87-2	Assemblies	-	-	-	-	-	-	-
1-1100-00-0331-0-88-1	Assemblies	-	-	-	-	-	-	-
1-1100-00-0440-0-87-2	Repair/Maint Instruct Equip	10,200	8,998	10,200	10,587	10,587	9,087	1,500
1-1100-00-0440-0-88-1	Repair/Maint Instruct Equip	8,300	11,246	9,000	11,565	10,565	8,565	2,000
1-1100-00-0561-0-85-3	Tuition--Alvirne	2,272,500	2,058,145	2,275,320	2,504,700	2,504,700	2,429,559	75,141
1-1100-00-0561-0-86-3	Tuition--Manchester	61,500	34,071	43,560	27,225	27,225	27,225	-
1-1100-00-0580-0-00-0	Travel	4,100	4,357	3,700	4,100	4,100	4,100	-
1-1100-00-0610-0-87-2	Supplies	15,000	13,469	12,076	20,500	20,500	19,000	1,500
1-1100-00-0610-0-88-1	Supplies	22,500	21,105	18,400	19,836	19,836	18,200	1,636
1-1100-00-0611-0-87-2	Computer Supplies	4,400	3,645	2,250	2,250	1,750	1,750	-
1-1100-00-0630-0-88-1	Computer Supplies	3,200	3,201	2,500	3,000	2,500	2,500	-
1-1100-00-0630-0-87-2	Textbook Replacement	11,808	11,265	12,300	20,500	20,500	20,500	-
1-1100-00-0630-0-88-1	Textbook Replacement	10,404	10,373	12,250	6,819	6,819	6,819	-
1-1100-00-0631-0-87-2	New Programs/Textbooks	-	-	-	-	-	-	-
1-1100-00-0631-0-88-1	New Programs/Textbooks	-	-	-	-	-	-	-
1-1100-00-0632-0-87-2	Special Programs/Textbooks	599	578	712	711	711	711	-
1-1100-00-0632-0-88-1	Special Programs/Textbooks	-	-	-	-	-	-	-
1-1100-00-0640-0-88-1	Periodicals/Weekly Reader	-	-	-	-	-	-	-
1-1100-00-0741-0-00-0	Equipment--Additional	51,200	50,318	71,200	86,334	-	-	-
1-1100-00-0741-0-87-2	Equipment--Additional	13,137	13,140	-	-	-	-	-
1-1100-00-0741-0-88-1	Equipment--Additional	20,384	20,338	-	-	-	-	-
1-1100-00-0742-0-87-2	Equipment--Replacement	-	-	-	-	-	-	-
1-1100-00-0742-0-88-1	Equipment--Replacement	4,205	3,855	4,205	4,217	4,217	4,217	-
1-1100-00-0751-0-87-2	Furniture--Additional	-	-	1,600	-	-	-	-
1-1100-00-0751-0-88-1	Furniture--Additional	2,136	2,129	2,300	1,491	1,491	1,491	-
1-1100-00-0752-0-87-2	Furniture--Replacement	-	-	2,400	-	-	-	-
1-1100-00-0752-0-88-1	Furniture--Replacement	-	-	2,840	2,077	2,077	1,295	782
Subtotal:		4,001,928	3,799,855	4,068,020	4,426,187	4,297,156	4,125,623	171,533

LITCHFIELD SCHOOL DISTRICT 1998-99

Account	Description	1996-97 Budgeted	1996-97 Expended	1997-98 Budgeted	1998-99 Supt Rec	1998-99 Sch Board	1998-99 Bud Com	Not Rec'd
1-1100-02-0110-2-87-2	Art: Teachers Salary	11,012	12,061	13,212	13,212	13,212	13,212	-
1-1100-02-0110-2-88-1	Art: Teachers Salary	35,321	37,457	38,535	38,535	38,535	38,535	-
1-1100-02-0610-0-87-2	Art: Supplies	1,018	987	1,197	1,750	1,750	1,750	-
1-1100-02-0610-0-88-1	Art: Supplies	2,225	2,093	2,419	2,094	2,094	2,094	-
1-1100-02-0631-0-87-2	New Programs/Textbooks	-	-	-	-	-	-	-
1-1100-02-0631-0-88-1	New Programs/Textbooks	-	-	-	-	-	-	-
1-1100-02-0632-0-87-2	Special Programs/Textbooks	-	-	-	-	-	-	-
1-1100-02-0632-0-88-1	Special Programs/Textbooks	-	-	-	-	-	-	-
1-1100-02-0741-0-87-2	Equipment--Additional	-	-	-	-	-	-	-
1-1100-02-0741-0-88-1	Equipment--Additional	-	-	-	-	-	-	-
1-1100-02-0742-0-87-2	Equipment--Replacement	-	-	-	-	-	-	-
1-1100-02-0742-0-88-1	Equipment--Replacement	-	-	-	-	-	-	-
1-1100-02-0751-0-87-2	Furniture--Additional	-	-	-	-	-	-	-
1-1100-02-0751-0-88-1	Furniture--Additional	-	-	-	-	-	-	-
1-1100-02-0752-0-87-2	Furniture--Replacement	-	-	-	-	-	-	-
1-1100-02-0752-0-88-1	Furniture--Replacement	-	-	-	-	-	-	-
	Subtotal:	49,576	52,598	55,363	55,591	55,591	55,591	-
1-1100-06-0110-2-87-2	Foreign Lang: Teachers Salary	14,479	14,057	14,588	14,588	14,588	14,588	-
1-1100-06-0610-0-87-2	Supplies	800	798	900	900	900	900	-
1-1100-06-0631-0-87-2	New Programs/Textbooks	-	-	-	-	-	-	-
1-1100-06-0632-0-87-2	Special Programs/Textbooks	-	-	-	-	-	-	-
1-1100-06-0741-0-87-2	Equipment--Additional	-	-	-	-	-	-	-
1-1100-06-0742-0-87-2	Equipment--Replacement	-	-	-	-	-	-	-
1-1100-06-0751-0-87-2	Furniture--Additional	-	-	-	-	-	-	-
1-1100-06-0752-0-87-2	Furniture--Replacement	-	-	-	-	-	-	-
	Subtotal:	15,279	14,855	15,488	15,488	15,488	15,488	-
1-1100-08-0110-2-87-2	Phys Ed: Teachers Salary	11,012	12,964	28,577	27,694	27,694	27,694	-
1-1100-08-0110-2-88-1	Phys Ed: Teachers Salary	35,321	31,480	38,535	38,535	38,535	38,535	-
1-1100-08-0610-0-87-2	Phys Ed: Supplies	1,450	809	1,512	1,938	1,938	1,938	-
1-1100-08-0610-0-88-1	Phys Ed: Supplies	1,163	1,172	1,382	1,102	1,102	1,102	-
1-1100-08-0631-0-87-2	New Programs/Textbooks	-	-	-	-	-	-	-
1-1100-08-0631-0-88-1	New Programs/Textbooks	-	-	-	-	-	-	-
1-1100-08-0632-0-87-2	Special Programs/Textbooks	-	-	-	-	-	-	-

LITCHFIELD SCHOOL DISTRICT 1998-99

Account	Description	1996-97 Budgeted	1996-97 Expended	1997-98 Budgeted	1998-99 Supt Rec	1998-99 Sch Board	1998-99 Bud Com	Not Rec'd
1-1100-08-0632-0-88-1	Special Programs/Textbooks	-	-	-	-	-	-	-
1-1100-08-0741-0-87-2	Equipment--Additional	-	-	-	-	-	-	-
1-1100-08-0741-0-88-1	Equipment--Additional	-	-	-	-	-	-	-
1-1100-08-0742-0-87-2	Equipment--Replacement	-	-	-	-	-	-	-
1-1100-08-0742-0-88-1	Equipment--Replacement	-	-	431	-	-	-	-
1-1100-08-0751-0-87-2	Furniture--Additional	-	-	-	-	-	-	-
1-1100-08-0751-0-88-1	Furniture--Additional	-	-	-	-	-	-	-
1-1100-08-0752-0-87-2	Furniture--Replacement	-	-	-	-	-	-	-
1-1100-08-0752-0-88-1	Furniture--Replacement	-	-	-	-	-	-	-
	Subtotal:	48,946	46,425	70,437	69,269	69,269	69,269	-
1-1100-09-0110-2-87-2	Home Ec: Teachers Salary	36,821	37,457	38,535	38,535	38,535	38,535	-
1-1100-09-0610-0-87-2	Home Ec: Supplies	1,453	1,453	1,515	1,670	1,670	1,670	-
1-1100-09-0631-0-87-2	New Programs/Textbooks	-	-	-	-	-	-	-
1-1100-09-0632-0-87-2	Special Programs/Textbooks	-	-	-	-	-	-	-
1-1100-09-0741-0-87-2	Equipment--Additional	-	-	-	-	-	-	-
1-1100-09-0742-0-87-2	Equipment--Replacement	-	-	-	550	-	-	-
1-1100-09-0751-0-87-2	Furniture--Additional	-	-	-	-	-	-	-
1-1100-09-0752-0-87-2	Furniture--Replacement	-	-	-	216	-	-	-
	Subtotal:	38,274	38,910	40,050	40,971	40,205	40,205	-
1-1100-10-0110-2-87-2	Ind Arts: Teachers Salary	35,321	35,957	37,035	37,035	37,035	37,035	-
1-1100-10-0610-0-87-2	Ind Arts: Supplies	1,453	1,453	1,515	1,670	1,670	1,670	-
1-1100-10-0631-0-87-2	New Programs/Textbooks	-	-	-	-	-	-	-
1-1100-10-0632-0-87-2	Special Programs/Textbooks	-	-	-	-	-	-	-
1-1100-10-0741-0-87-2	Equipment--Additional	-	-	-	-	-	-	-
1-1100-10-0742-0-87-2	Equipment--Replacement	-	-	-	-	-	-	-
1-1100-10-0751-0-87-2	Furniture--Additional	-	-	-	-	-	-	-
1-1100-10-0752-0-87-2	Furniture--Replacement	-	-	-	-	-	-	-
	Subtotal:	36,774	37,410	38,550	38,705	38,705	38,705	-
1-1100-11-0610-0-87-2	Math: Workbooks/Supplies	325	332	350	600	600	600	-
1-1100-11-0610-0-88-1	Math: Workbooks/Supplies	1,400	1,383	1,500	3,000	3,000	3,000	-
1-1100-11-0611-0-87-2	Computer Supplies	-	-	-	-	-	-	-
1-1100-11-0611-0-88-1	Computer Supplies	-	-	-	-	-	-	-

LITCHFIELD SCHOOL DISTRICT 1998-99

Account	Description	1996-97 Budgeted	1996-97 Expended	1997-98 Budgeted	1998-99 Supt Rec	1998-99 Sch Board	1998-99 Bud Com	Not Rec'd
1-1100-11-0630-0-88-1	Math Workbooks	3,972	3,929	5,637	3,906	3,906	3,906	-
1-1100-11-0631-0-87-2	New Programs/Textbooks	-	-	-	-	-	-	-
1-1100-11-0631-0-88-1	New Programs/Textbooks	-	-	-	-	-	-	-
1-1100-11-0632-0-87-2	Special Programs/Textbooks	-	-	-	-	-	-	-
1-1100-11-0632-0-88-1	Special Programs/Textbooks	-	-	4,700	-	-	-	-
1-1100-11-0741-0-87-2	Equipment--Additional	-	-	-	-	-	-	-
1-1100-11-0741-0-88-1	Equipment--Additional	-	-	-	-	-	-	-
1-1100-11-0742-0-87-2	Equipment--Replacement	-	-	-	-	-	-	-
1-1100-11-0742-0-88-1	Equipment--Replacement	-	-	-	-	-	-	-
1-1100-11-0751-0-87-2	Furniture--Additional	-	-	-	-	-	-	-
1-1100-11-0751-0-88-1	Furniture--Additional	-	-	-	-	-	-	-
1-1100-11-0752-0-87-2	Furniture--Replacement	-	-	-	-	-	-	-
1-1100-11-0752-0-88-1	Furniture--Replacement	-	-	-	-	-	-	-
	Subtotal:	5,697	5,644	12,187	7,506	7,506	7,506	-
1-1100-12-0110-2-87-2	Music: Teachers Salary	11,012	16,881	19,000	12,753	12,753	12,753	-
1-1100-12-0110-2-88-1	Music: Teachers Salary	30,544	32,244	34,439	34,439	34,439	34,439	-
1-1100-12-0610-0-87-2	Supplies	461	446	436	615	615	615	-
1-1100-12-0610-0-88-1	Supplies	1,346	1,342	1,520	1,350	1,350	1,350	-
1-1100-12-0631-0-87-2	New Programs/Textbooks	-	-	1,050	-	-	-	-
1-1100-12-0631-0-88-1	New Programs/Textbooks	-	-	-	-	-	-	-
1-1100-12-0632-0-87-2	Special Programs/Textbooks	-	-	-	-	-	-	-
1-1100-12-0632-0-88-1	Special Programs/Textbooks	-	-	-	-	-	-	-
1-1100-12-0670-0-87-2	Tapes & Records	-	-	-	-	-	-	-
1-1100-12-0670-0-88-1	Tapes & Records	-	-	-	-	-	-	-
1-1100-12-0741-0-87-2	Equipment--Additional	-	-	-	-	-	-	-
1-1100-12-0741-0-88-1	Equipment--Additional	-	-	-	-	-	-	-
1-1100-12-0742-0-87-2	Equipment--Replacement	-	-	-	-	-	-	-
1-1100-12-0742-0-88-1	Equipment--Replacement	-	-	290	-	-	-	-
1-1100-12-0751-0-87-2	Furniture--Additional	-	-	-	-	-	-	-
1-1100-12-0751-0-88-1	Furniture--Additional	-	-	-	-	-	-	-
1-1100-12-0752-0-87-2	Furniture--Replacement	-	-	-	-	-	-	-
1-1100-12-0752-0-88-1	Furniture--Replacement	-	-	-	-	-	-	-
	Subtotal:	43,363	50,913	56,735	49,157	49,157	49,157	-

LITCHFIELD SCHOOL DISTRICT 1998-99

Account	Description	1996-97 Budgeted	1996-97 Expended	1997-98 Budgeted	1998-99 Supt Rec	1998-99 Sch Board	1998-99 Bud Com	Not Rec'd
1-1100-13-0610-0-87-2	Science: Supplies	1,968	1,966	2,052	3,500	3,500	3,500	-
1-1100-13-0610-0-88-1	Science: Supplies	3,978	3,620	4,492	3,857	3,857	3,857	-
1-1100-13-0631-0-87-2	New Programs/Textbooks	-	-	-	-	-	-	-
1-1100-13-0631-0-88-1	New Programs/Textbooks	-	-	-	-	-	-	-
1-1100-13-0632-0-87-2	Special Programs/Textbooks	-	-	-	-	-	-	-
1-1100-13-0632-0-88-1	Special Programs/Textbooks	-	-	-	1,200	-	-	-
1-1100-13-0741-0-87-2	Equipment--Additional	-	-	-	-	-	-	-
1-1100-13-0741-0-88-1	Equipment--Additional	-	-	-	-	-	-	-
1-1100-13-0742-0-87-2	Equipment--Replacement	-	-	-	-	-	-	-
1-1100-13-0742-0-88-1	Equipment--Replacement	-	-	-	-	-	-	-
1-1100-13-0751-0-87-2	Furniture--Additional	-	-	-	-	-	-	-
1-1100-13-0751-0-88-1	Furniture--Additional	-	-	-	-	-	-	-
1-1100-13-0752-0-87-2	Furniture--Replacement	-	-	270	-	-	-	-
1-1100-13-0752-0-88-1	Furniture--Replacement	-	-	-	-	-	-	-
Subtotal:		5,946	5,586	6,814	8,557	7,357	7,357	-
1-1100-23-0110-2-87-2	Reading: Teachers Salary	-	-	-	-	-	-	-
1-1100-23-0110-2-88-1	Reading: Teachers Salary	47,691	47,691	49,599	51,335	51,335	51,335	-
1-1100-23-0610-0-87-2	Reading: Supplies	5,319	5,250	6,747	6,932	6,932	6,932	-
1-1100-23-0610-0-88-1	Reading: Supplies	20,708	20,450	25,085	24,000	24,000	24,000	-
1-1100-23-0630-0-87-2	Textbooks/Replacement	1,357	1,341	848	2,310	2,310	2,310	-
1-1100-23-0630-0-88-1	Textbooks/Replacement	2,328	2,422	3,695	8,622	8,622	8,622	-
1-1100-23-0632-0-87-2	Special Programs/Textbooks	-	-	-	-	-	-	-
1-1100-23-0632-0-88-1	Special Programs/Textbooks	-	-	-	-	-	-	-
1-1100-23-0741-0-87-2	Equipment--Additional	-	-	-	-	-	-	-
1-1100-23-0741-0-88-1	Equipment--Additional	-	-	-	-	-	-	-
1-1100-23-0742-0-87-2	Equipment--Replacement	-	-	-	-	-	-	-
1-1100-23-0742-0-88-1	Equipment--Replacement	-	-	-	-	-	-	-
1-1100-23-0751-0-87-2	Furniture--Additional	-	-	-	-	-	-	-
1-1100-23-0751-0-88-1	Furniture--Additional	-	-	-	-	-	-	-
1-1100-23-0752-0-87-2	Furniture--Replacement	-	-	-	-	-	-	-
1-1100-23-0752-0-88-1	Furniture--Replacement	-	-	-	-	-	-	-
Subtotal:		77,403	77,153	85,974	93,199	93,199	93,199	-

Grand Total Regular Education (1100 Series)	4,323,186	4,129,350	4,449,618	4,804,630	4,673,633	4,502,100	171,533
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LITCHFIELD SCHOOL DISTRICT 1998-99

Account	Description	1996-97 Budgeted	1996-97 Expended	1997-98 Budgeted	1998-99 Supt Rec	1998-99 Sch Board	1998-99 Bud Com	Not Rec'd
1-1200-00-0110-2-88-1	Special Svs: Teachers Salaries	38,158	39,935	37,960	37,960	37,960	37,960	-
1-1200-00-0110-2-87-2	Special Svs: Teachers Salaries	42,844	43,588	45,851	83,772	83,772	83,772	-
1-1200-00-0113-2-00-0	Special Svs: Tutors	4,000	18,038	8,000	8,000	8,000	8,000	-
1-1200-00-0114-2-88-1	Special Svs: Teachers Salaries	123,979	121,577	127,015	112,804	112,804	112,804	-
1-1200-00-0114-4-88-1	Paraprofessional Salaries	160,297	157,095	172,595	133,854	133,854	133,854	-
1-1200-00-0114-4-87-2	Paraprofessional Salaries	28,557	44,255	64,120	83,282	83,282	83,282	-
1-1200-00-0569-0-00-0	Tuition--Handicapped	218,842	258,617	330,657	250,419	250,419	250,419	-
1-1200-00-0610-0-87-2	Supplies	1,200	1,128	2,700	1,600	1,600	1,600	-
1-1200-00-0610-0-88-1	Supplies	7,122	6,653	7,098	6,600	6,600	6,600	-
1-1200-00-0631-0-87-2	New Programs/Textbooks	-	-	-	-	-	-	-
1-1200-00-0631-0-88-1	New Programs/Textbooks	-	-	-	-	-	-	-
1-1200-00-0632-0-87-2	Special Programs/Textbooks	260	260	260	260	260	260	-
1-1200-00-0632-0-88-1	Special Programs/Textbooks	460	458	360	350	350	350	-
1-1200-00-0741-0-87-2	Equipment--Additional	2,600	2,475	1,000	-	-	-	-
1-1200-00-0741-0-88-1	Equipment--Additional	12,444	12,420	9,200	2,250	2,250	2,250	-
1-1200-00-0742-0-87-2	Equipment--Replacement	-	-	-	-	-	-	-
1-1200-00-0742-0-88-1	Equipment--Replacement	-	-	-	-	-	-	-
1-1200-00-0751-0-87-2	Furniture--Additional	-	-	-	-	-	-	-
1-1200-00-0751-0-88-1	Furniture--Additional	-	-	-	-	-	-	-
1-1200-00-0752-0-87-2	Furniture--Replacement	-	-	-	-	-	-	-
1-1200-00-0752-0-88-1	Furniture--Replacement	-	-	-	-	-	-	-
Grand Total Special Education (1200 Series):		640,763	706,499	806,816	721,151	721,151	721,151	-
1-1410-00-0110-2-87-2	Extra Curricular Salaries	13,200	13,267	14,250	14,250	14,250	14,250	-
1-1410-00-0110-2-88-1	Extra Curricular Salaries	1,425	1,129	2,650	2,750	2,750	2,750	-
1-1410-00-0391-0-87-2	Game Officials	2,130	2,336	2,130	3,090	3,090	3,090	-
1-1410-00-0580-0-88-1	Travel/Professional Meetings	-	225	250	210	210	210	-
1-1410-00-0610-0-87-2	Supplies	2,520	2,325	2,520	2,520	2,520	2,520	-
1-1410-00-0610-0-88-1	Supplies	-	-	250	650	650	650	-
1-1410-00-0741-0-87-2	Equipment--Additional	-	-	-	-	-	-	-
1-1410-00-0742-0-87-2	Equipment--Replacement	-	-	-	-	-	-	-
1-1410-00-0751-0-87-2	Furniture--Additional	-	-	-	-	-	-	-
1-1410-00-0752-0-87-2	Furniture--Replacement	-	-	-	-	-	-	-

LITCHFIELD SCHOOL DISTRICT 1998-99

Account	Description	1996-97 Budgeted	1996-97 Expended	1997-98 Budgeted	1998-99 Supt Rec	1998-99 Sch Board	1998-99 Bud Com	Not Rec'd
1-1410-00-0810-0-88-1	Dues & Fees	-	135	405	435	435	435	-
	Subtotal	19,275	19,416	22,455	23,905	23,905	23,905	-
1-1490-00-0890-0-87-2	Student Activities	200	200	200	200	200	200	-
1-1490-00-0890-0-88-1	Student Activities	450	115	450	450	450	450	-
	Subtotal	650	315	650	650	650	650	-
Grand Total Cocurricular Activities (1400 Series):		19,925	19,731	23,105	24,555	24,555	24,555	-
1-2112-00-0110-4-00-0	Attendance: Salaries	1	-	1	1	1	1	-
Grand Total Attendance Services (2110 Series):		1	-	1	1	1	1	-
1-2120-00-0110-2-87-2	Guidance: Salaries	40,099	39,600	41,184	42,292	42,292	42,292	-
1-2120-00-0110-2-88-1	Guidance: Salaries	38,408	38,408	39,944	43,561	43,561	43,561	-
1-2120-00-0610-0-87-2	Guidance Supplies & Testing	1,642	1,646	1,642	2,120	2,120	2,120	-
1-2120-00-0610-0-88-1	Guidance Supplies & Testing	1,864	948	2,049	1,877	1,877	1,877	-
1-2120-00-0631-0-87-2	New Programs/Textbooks	-	-	-	-	-	-	-
1-2120-00-0631-0-88-1	New Programs/Textbooks	-	-	-	-	-	-	-
1-2120-00-0632-0-87-2	Special Programs/Textbooks	-	-	-	-	-	-	-
1-2120-00-0632-0-88-1	Special Programs/Textbooks	-	-	-	-	-	-	-
1-2120-00-0741-0-87-2	Equipment--Additional	-	-	-	-	-	-	-
1-2120-00-0741-0-88-1	Equipment--Additional	-	-	-	-	-	-	-
1-2120-00-0742-0-87-2	Equipment--Replacement	-	-	-	-	-	-	-
1-2120-00-0742-0-88-1	Equipment--Replacement	-	-	-	-	-	-	-
1-2120-00-0751-0-87-2	Furniture--Additional	-	-	-	-	-	-	-
1-2120-00-0751-0-88-1	Furniture--Additional	-	-	-	-	-	-	-
1-2120-00-0752-0-87-2	Furniture--Replacement	-	-	-	-	-	-	-
1-2120-00-0752-0-88-1	Furniture--Replacement	-	-	-	-	-	-	-
Grand Total Guidance (2120 Series):		82,013	80,602	84,819	89,850	89,850	89,850	-
1-2134-00-0110-3-87-2	Nurses: Salary	20,753	21,057	21,629	21,689	21,689	21,689	-
1-2134-00-0110-3-88-1	Nurses: Salary	21,357	22,569	24,629	18,474	18,474	18,474	-
1-2134-00-0580-0-87-2	Nurses: Travel	-	-	-	-	-	-	-
1-2134-00-0580-0-88-1	Nurses: Travel	-	-	-	-	-	-	-
1-2134-00-0610-0-87-2	Nurses: Supplies	492	495	513	750	750	750	-

LITCHFIELD SCHOOL DISTRICT 1998-99

Account		1996-97 Budgeted	1996-97 Expended	1997-98 Budgeted	1998-99 Supt Rec	1998-99 Sch Board	1998-99 Bud Com	Not Rec'd
Description								
1-2134-00-0610-0-88-1	Nurses: Supplies	459	543	518	1,167	1,167	1,167	-
1-2134-00-0741-0-87-2	Equipment--Additional	-	-	-	-	-	-	-
1-2134-00-0741-0-88-1	Equipment--Additional	150	140	-	-	-	-	-
1-2134-00-0742-0-87-2	Equipment--Replacement	-	-	-	-	-	-	-
1-2134-00-0742-0-88-1	Equipment--Replacement	-	-	-	180	180	180	-
1-2134-00-0751-0-87-2	Furniture--Additional	-	-	-	-	-	-	-
1-2134-00-0751-0-88-1	Furniture--Additional	-	-	-	-	-	-	-
1-2134-00-0752-0-87-2	Furniture--Replacement	-	-	-	-	-	-	-
1-2134-00-0752-0-88-1	Furniture--Replacement	-	-	-	-	-	-	-
Grand Total Nurses Services (2130 Series):		43,211	44,804	47,289	42,260	42,260	42,260	-
1-2140-00-0110-1-00-0	Psychologists Salary	21,630	21,229	22,495	20,131	20,131	20,131	-
1-2140-00-0330-3-87-2	Psychological Services	7,500	6,604	6,310	13,866	13,866	13,866	-
1-2140-00-0330-3-88-1	Psychological Services	17,319	24,030	23,918	17,236	17,236	17,236	-
Grand Total Psychological Services (2140 Series):		46,449	51,863	52,723	51,233	51,233	51,233	-
1-2150-00-0110-2-88-1	Speech Salaries	64,387	53,448	70,826	70,057	70,057	70,057	-
1-2150-00-0310-0-88-1	Speech & Language Consultant	-	-	-	-	-	-	-
1-2150-00-0610-0-88-1	Speech Supplies	439	423	565	575	575	575	-
1-2150-00-0631-0-88-1	New Programs	-	-	-	-	-	-	-
1-2150-00-0632-0-88-1	Special Programs	-	-	-	-	-	-	-
1-2150-00-0741-0-88-1	Equipment--Additional	-	-	-	-	-	-	-
1-2150-00-0751-0-88-1	Furniture--Additional	-	-	-	-	-	-	-
1-2150-00-0752-0-88-1	Furniture--Replacement	-	-	-	-	-	-	-
1-2150-00-0742-0-88-1	Equipment--Replacement	-	-	-	-	-	-	-
Grand Total Speech Services (2150 Series):		64,826	53,871	71,391	70,632	70,632	70,632	-
1-2190-00-0811-0-00-0	SERESC (1052 x \$3.60)	3,384	3,323	3,719	3,787	3,787	3,787	-
1-2190-00-0891-0-87-2	Other Pupil Services	-	-	-	-	-	-	-
1-2190-00-0891-0-88-1	Other Pupil Services	-	-	-	-	-	-	-
Grand Total Other Student Support Services (2190 Series)		3,384	3,323	3,719	3,787	3,787	3,787	-
1-2210-00-0320-0-87-2	School Evaluations	-	-	-	-	-	-	-
1-2210-00-0320-0-88-1	School Evaluations	-	-	-	-	-	-	-
Subtotal		-	-	-	-	-	-	-

LITCHFIELD SCHOOL DISTRICT 1998-99

Account	Description	1996-97 Budgeted	1996-97 Expended	1997-98 Budgeted	1998-99 Supt Rec	1998-99 Sch Board	1998-99 Bud Com	Not Rec'd
1-2212-00-0640-0-87-2	Professional Publications	200	198	228	248	248	248	-
1-2212-00-0640-0-88-1	Professional Publications	200	193	400	400	400	400	-
	Subtotal	400	390	628	648	648	648	-
1-2213-00-0270-0-00-0	Course Reimburse/Non-Bargain	3,000	-	2,500	3,000	3,000	3,000	-
1-2213-00-0271-0-00-0	Course Reimburse/Bargaining	12,000	11,926	12,500	13,000	13,000	13,000	-
1-2213-00-0320-0-00-0	Teacher Workshops	7,500	1,000	5,500	9,000	9,000	8,000	1,000
1-2213-00-0580-0-87-2	Professional Meetings/Travel	840	372	500	840	840	840	-
1-2213-00-0580-0-88-1	Professional Meetings/Travel	650	441	500	750	750	750	-
	Subtotal	23,990	13,739	21,500	26,590	26,590	25,590	1,000
Grand Total Improvement of Instruction (2210 Series):								
		24,390	14,129	22,128	27,238	27,238	26,238	1,000
1-2222-00-0110-2-87-2	Library: Salary	-	-	-	-	-	-	-
1-2222-00-0110-2-88-1	Library: Salary	41,076	41,815	44,571	44,571	44,571	44,571	-
1-2222-00-0114-4-87-2	Library: Paraprofessionals	17,236	17,236	17,925	18,552	18,552	18,552	-
1-2222-00-0114-4-88-1	Library: Paraprofessionals	-	-	-	-	-	-	-
1-2222-00-0610-0-87-2	Library: Supplies	120	126	120	120	120	120	-
1-2222-00-0610-0-88-1	Library: Supplies	600	600	600	600	400	400	-
1-2222-00-0611-0-87-2	Computer Software	-	-	-	-	-	-	-
1-2222-00-0611-0-88-1	Computer Software	500	450	600	600	600	600	-
1-2222-00-0630-0-87-2	Library Books--Replacement	2,000	1,848	2,000	4,000	2,000	2,000	-
1-2222-00-0630-0-88-1	Library Books--Replacement	5,000	4,786	4,950	4,950	3,000	3,000	-
	Subtotal	66,532	66,861	70,766	73,393	69,243	69,243	-
1-2223-00-0440-0-87-2	Audio/Visual Repairs	900	1,093	500	900	900	900	-
1-2223-00-0440-0-88-1	Audio/Visual Repairs	1,000	1,113	1,000	1,200	1,200	800	400
1-2223-00-0453-0-87-2	Rental of AVV Aids	-	-	-	-	-	-	-
1-2223-00-0453-0-88-1	Rental of AVV Aids	250	-	350	-	-	-	-
1-2223-00-0610-0-87-2	Supplies	-	-	-	-	-	-	-
1-2223-00-0610-0-88-1	Supplies	-	-	-	-	-	-	-
1-2223-00-0640-0-87-2	Periodicals	600	488	675	710	710	710	-
1-2223-00-0640-0-88-1	Periodicals	500	482	500	500	500	500	-
1-2223-00-0670-0-87-2	Filmstrips	-	-	-	-	-	-	-

LITCHFIELD SCHOOL DISTRICT 1998-99

Account	Description	1996-97 Budgeted	1996-97 Expended	1997-98 Budgeted	1998-99 Supt Rec	1998-99 Sch Board	1998-99 Bud Com	Not Rec'd
1-2223-00-0670-0-88-1	Filmstrips	300	291	500	-	-	-	-
1-2223-00-0671-0-87-2	Tapes, Records, etc.	-	-	-	-	-	-	-
1-2223-00-0671-0-88-1	Tapes, Records, etc.	150	132	100	150	150	150	-
1-2223-00-0680-0-87-2	Maps, Charts, Globes	300	279	300	-	-	-	-
1-2223-00-0680-0-88-1	Maps, Charts, Globes	1,080	1,056	1,200	1,200	1,200	1,200	-
1-2223-00-0690-0-87-2	Audio/Visual--Other	-	-	-	-	-	-	-
1-2223-00-0690-0-88-1	Audio/Visual--Other	-	-	-	-	-	-	-
1-2223-00-0741-0-87-2	Equipment--Additional	1,014	1,019	240	-	-	-	-
1-2223-00-0741-0-88-1	Equipment--Additional	-	-	-	425	425	425	-
1-2223-00-0742-0-87-2	Equipment--Replacement	-	-	744	-	-	-	-
1-2223-00-0742-0-88-1	Equipment--Replacement	-	-	-	450	450	450	-
1-2223-00-0751-0-87-2	Furniture--Additional	-	-	-	-	-	-	-
1-2223-00-0751-0-88-1	Furniture--Additional	-	-	-	-	-	-	-
1-2223-00-0752-0-87-2	Furniture--Replacement	-	-	-	-	-	-	-
1-2223-00-0752-0-88-1	Furniture--Replacement	-	-	-	-	-	-	-
1-2224-00-0810-0-00-0	Dues & Fees	125	-	125	125	125	125	-
	Subtotal	6,219	5,952	6,234	5,660	5,660	5,260	400
Grand Total Educational Media (2220 Series):								
		72,751	72,813	77,000	79,053	74,903	74,503	400
1-2311-00-0110-0-01-0	School Board Salaries	4,000	4,000	4,000	4,000	4,000	4,000	-
1-2311-00-0580-0-01-0	Travel	-	-	-	-	-	-	-
	Subtotal	4,000	4,000	4,000	4,000	4,000	4,000	-
1-2313-00-0110-0-01-0	District Treasurer Salary	3,250	3,250	3,250	3,250	3,250	3,250	-
1-2313-00-0523-0-01-0	Bonds--Treasurer	-	-	-	-	-	-	-
1-2313-00-0610-0-01-0	Treasurer Supplies	1,500	1,816	1,500	2,000	2,000	2,000	-
	Subtotal	4,750	5,066	4,750	5,250	5,250	5,250	-
1-2314-00-0110-0-01-0	District Moderator Salary	200	200	200	200	200	200	-
1-2314-00-0550-0-01-0	Ballot Expenses--Printing	-	-	-	200	200	-	200
1-2314-00-0890-0-01-0	District Meeting Costs	750	1,129	750	750	750	750	-
	Subtotal	950	1,329	950	1,150	1,150	950	200
1-2315-00-0380-0-01-0	Legal Fees	10,000	7,383	5,000	15,000	15,000	10,000	5,000

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Account	Description	1996-97 Budgeted	1996-97 Expended	1997-98 Budgeted	1998-99 Supt Rec	1998-99 Sch Board	1998-99 Bud Com	Not Rec'd
1-2317-00-0380-0-01-0	Audit Fees	3,100	3,025	3,200	3,200	3,200	3,200	-
1-2319-00-0110-0-01-0	School District Clerk	200	200	200	200	200	200	-
1-2319-00-0522-0-01-0	School Board Liability Insurance	3,326	3,453	3,695	3,695	3,695	3,695	-
1-2319-00-0540-0-01-0	Advertising	3,500	5,771	3,500	3,500	3,500	3,500	-
1-2139-00-0610-0-01-0	District Office Supplies	1,700	1,701	1,700	1,700	1,700	1,700	-
1-2319-00-0380-0-01-0	Census Taker	-	-	-	-	-	-	-
1-2319-00-0810-0-01-0	NH School Board Assn Dues	2,909	2,909	3,118	3,118	3,118	3,118	-
	Subtotal	11,635	14,034	12,213	12,213	12,213	12,213	-
Grand Total School Board Expenses (2310 Series):		34,435	34,837	30,113	40,813	40,813	35,613	5,200
1-2320-00-0351-0-00-0	Office of the Superintendent	124,083	124,083	155,696	157,350	157,350	157,350	-
1-2330-00-0110-1-00-0	Special Area Admin Services	-	-	-	-	-	-	-
Grand Total Office of the Superintendent (2320 Series):		124,083	124,083	155,696	157,350	157,350	157,350	-
1-2410-00-0110-5-87-2	Clerical Staff: Salaries	39,728	39,571	41,334	42,698	42,698	42,698	-
1-2410-00-0110-5-88-1	Clerical Staff: Salaries	39,728	39,621	43,131	42,780	42,780	42,780	-
1-2410-00-0112-1-87-2	Principals: Salary	55,167	55,167	57,374	59,382	59,382	59,382	-
1-2410-00-0112-1-88-1	Principals: Salary	110,493	111,372	114,914	118,936	118,936	118,936	-
1-2410-00-0440-0-87-2	Repairs & Maintenance	1,600	1,828	2,178	2,178	2,178	1,778	400
1-2410-00-0440-0-88-1	Repairs & Maintenance	1,347	1,205	870	545	545	545	-
1-2410-00-0531-0-87-2	Telephone	6,819	7,029	7,160	7,242	7,242	7,242	-
1-2410-00-0531-0-88-1	Telephone	7,750	6,614	7,000	6,729	6,729	6,729	-
1-2410-00-0532-0-87-2	Postage & General Expenses	1,300	1,594	1,300	1,800	1,800	1,800	-
1-2410-00-0532-0-88-1	Postage & General Expenses	1,400	1,346	1,400	1,700	1,700	1,200	500
1-2410-00-0610-0-87-2	Principals' Office: Supplies	700	686	1,590	855	855	855	-
1-2410-00-0610-0-88-1	Principals' Office: Supplies	1,600	1,592	1,425	1,590	1,590	1,590	-
1-2410-00-0741-0-87-2	Equipment--Additional	4,200	4,220	-	-	-	-	-
1-2410-00-0741-0-88-1	Equipment--Additional	-	-	-	-	-	-	-
1-2410-00-0742-0-87-2	Equipment--Replacement	-	-	-	-	-	-	-
1-2410-00-0742-0-88-1	Equipment--Replacement	-	-	4,000	2,000	2,000	2,000	-
1-2410-00-0751-0-87-2	Furniture--Additional	-	-	-	-	-	-	-
1-2410-00-0751-0-88-1	Furniture--Additional	-	-	-	-	-	-	-

LITCHFIELD SCHOOL DISTRICT 1998-99

Account	Description	1996-97 Budgeted	1996-97 Expended	1997-98 Budgeted	1998-99 Supt Rec	1998-99 Sch Board	1998-99 Bud Com	Not Rec'd
1-2410-00-0752-0-87-2	Furniture--Replacement	-	-	-	-	-	-	-
1-2410-00-0752-0-88-1	Furniture--Replacement	-	-	-	180	180	180	-
1-2410-00-0810-0-87-2	Professional Membership	1,165	1,005	1,000	1,265	1,265	1,265	-
1-2410-00-0810-0-88-1	Professional Membership	1,065	1,472	1,200	1,610	1,610	1,610	-
	Subtotal	274,062	274,322	285,876	291,490	291,490	290,590	900
1-2490-00-0610-0-87-2	School Service Award/Report Cd	700	307	700	600	600	600	-
1-2490-00-0610-0-87-2	School Service Award/Report Cd	1,200	1,088	1,500	1,000	1,000	1,000	-
1-2490-00-0892-0-87-2	Graduation	2,750	2,455	2,750	2,750	2,750	2,750	-
	Subtotal	4,650	3,849	4,950	4,350	4,350	4,350	-
Grand Total School Admin Expenses (2400 Series):		278,712	278,171	290,826	295,840	295,840	294,940	900
1-2520-00-0360-0-00-0	Data Processing Services	-	1,502	-	-	-	-	-
	Grand Total Data Processing (2520 Series):	-	1,502	-	-	-	-	-
1-2540-00-0110-9-87-2	Custodial: Salary	67,764	60,334	70,477	86,513	86,513	86,513	-
1-2540-00-0110-9-88-1	Custodial: Salary	124,881	127,212	129,879	156,540	156,540	156,540	-
1-2540-00-0130-9-87-2	Custodial Overtime	1,854	4,223	2,500	6,004	4,200	4,200	-
1-2540-00-0130-9-88-1	Custodial Overtime	3,708	4,194	5,100	10,473	4,200	4,200	-
1-2540-00-0440-0-87-2	Maintenance Contractors	5,000	5,068	5,000	6,174	6,174	6,174	-
1-2540-00-0440-0-88-1	Maintenance Contractors	1,000	1,175	1,000	2,468	2,468	2,468	-
1-2540-00-0610-0-87-2	Custodial: Supplies	11,500	8,814	11,200	16,940	16,940	12,750	4,190
1-2540-00-0610-0-88-1	Custodial: Supplies	13,000	12,140	12,750	15,030	15,030	13,500	1,530
1-2540-00-0741-0-87-2	Equipment--Additional	-	-	-	-	-	-	-
1-2540-00-0741-0-88-1	Equipment--Additional	-	-	-	-	-	-	-
1-2540-00-0742-0-87-2	Equipment--Replacement	-	-	-	-	-	-	-
1-2540-00-0742-0-88-1	Equipment--Replacement	-	-	-	-	-	-	-
1-2540-00-0751-0-87-2	Furniture--Additional	-	-	-	-	-	-	-
1-2540-00-0751-0-88-1	Furniture--Additional	-	-	-	-	-	-	-
1-2540-00-0752-0-87-2	Furniture--Replacement	-	-	-	-	-	-	-
1-2540-00-0752-0-88-1	Furniture--Replacement	-	-	-	-	-	-	-
	Grand Total Custodial and Equip Services (2540 Series):	228,707	223,160	237,906	300,142	292,065	286,345	5,720
1-2542-00-0420-0-87-2	Utilities: Water	9,713	8,496	9,202	8,751	8,751	8,751	-

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Account	Description	1996-97 Budgeted	1996-97 Expended	1997-98 Budgeted	1998-99 Supt Rec	1998-99 Sch Board	1998-99 Bud Com	Not Rec'd
1-2542-00-0420-0-88-1	Utilities: Water	2,631	1,100	650	8,699	8,699	8,699	-
1-2542-00-0431-0-87-2	Disposal Services	2,210	4,592	2,210	2,584	2,584	2,584	-
1-2542-00-0431-0-88-1	Disposal Services	2,684	3,652	2,684	2,910	2,910	2,910	-
1-2542-00-0440-0-87-2	General Repairs to Buildings	16,682	10,722	14,558	15,182	13,682	12,500	1,182
1-2542-00-0440-0-88-1	General Repairs to Buildings	22,436	30,622	28,196	273,148	81,948	65,098	16,850
1-2542-00-0441-0-87-2	Painting	3,150	2,374	4,200	4,200	4,200	4,200	-
1-2542-00-0441-0-88-1	Painting	3,200	2,834	3,200	7,950	7,950	7,950	-
1-2542-00-0490-0-87-2	Boiler Repair & Maint	300	1,589	1,000	2,300	2,300	2,300	-
1-2542-00-0490-0-88-1	Boiler Repair & Maint	1,000	14,981	3,410	3,410	3,410	3,410	-
1-2542-00-0521-0-00-0	Property Insurance & Liability	20,616	17,884	22,228	20,863	20,863	20,863	-
1-2542-00-0651-0-87-2	Utilities: Natural Gas	-	-	-	-	-	-	-
1-2542-00-0651-0-88-1	Utilities: Natural Gas	-	-	-	-	-	-	-
1-2542-00-0652-0-87-2	Utilities: Electricity	54,400	58,226	67,203	67,571	67,571	67,571	-
1-2542-00-0652-0-88-1	Utilities: Electricity	45,500	45,627	45,557	48,136	48,136	48,136	-
1-2542-00-0653-0-87-2	Fuel Oil	8,540	9,416	12,000	11,698	11,698	11,698	-
1-2542-00-0653-0-88-1	Fuel Oil	20,000	16,688	18,900	18,689	18,689	18,689	-
1-2542-00-0655-0-88-1	Electricity (heat)	-	-	-	-	-	-	-
1-2542-00-0657-0-87-2	Bottled Gas	-	-	-	-	-	-	-
1-2542-00-0657-0-88-1	Bottled Gas	532	739	600	800	800	800	-
1-2542-00-0770-0-00-0	Site Development	-	-	-	-	-	-	-
1-2542-00-0890-0-88-1	Electric Heat Conversion	23,421	23,421	23,421	23,421	23,421	23,421	-
	Subtotal	237,015	252,964	259,219	520,312	327,612	309,580	18,032

1-2543-00-0432-0-87-2	Snow Plowing	4,875	4,275	4,875	4,875	4,875	4,875	-
1-2543-00-0432-0-88-1	Snow Plowing	8,304	7,554	4,675	4,675	4,675	4,675	-
1-2543-00-0440-0-87-2	Repairs	500	500	500	500	500	500	-
1-2543-00-0440-0-88-1	Repairs	500	428	500	500	500	500	-
1-2543-00-0610-0-87-2	Supplies	250	7	250	250	250	250	-
1-2543-00-0610-0-88-1	Supplies	250	-	250	250	250	250	-
1-2544-00-0445-0-87-2	Non-instructional Equip Repair	385	360	385	385	385	385	-
1-2544-00-0445-0-88-1	Non-instructional Equip Repair	800	671	1,000	1,000	1,000	1,000	-
1-2544-00-0460-0-87-2	Repair & Maint-Contractors	204	204	204	204	204	204	-
1-2544-00-0460-0-88-1	Repair & Maint-Contractors	334	354	334	339	339	339	-
	Subtotal	16,402	14,353	12,973	12,978	12,978	12,978	-

LITCHFIELD SCHOOL DISTRICT 1998-99

Account	Description	1996-97 Budgeted	1996-97 Expended	1997-98 Budgeted	1998-99 Supt Rec	1998-99 Sch Board	1998-99 Bud Com	Not Rec'd
Grand Total Utilities & Maintenance (2542-2544 Series):		253,417	267,317	272,192	533,290	340,590	322,558	18,032
1-2546-00-0110-0-00-0	Community Service Salary	650	522	650	800	800	800	-
	Subtotal	650	522	650	800	800	800	-
1-2551-00-0110-0-00-0	Transportation Coordinator	2,000	2,000	2,000	2,000	2,000	2,000	-
1-2552-00-0513-0-00-0	Pupil Trans--Regular	245,690	248,347	267,905	268,301	268,301	268,301	-
1-2553-00-0513-0-00-0	Pupil Trans--Handicapped	108,278	107,999	114,711	110,543	110,543	110,543	-
1-2553-00-0760-0-00-0	Vehicle Replacement	-	-	-	-	-	-	-
1-2554-00-0513-0-87-2	Pupil Transportation/Field Trips	-	-	-	-	-	-	-
1-2554-00-0513-0-88-1	Pupil Transportation/Field Trips	1	-	-	-	-	-	-
1-2555-00-0513-0-87-2	Pupil Trans--Interscholastic	4,900	4,329	5,965	5,965	5,965	5,965	-
Grand Total Pupil Transportation (2550 Series):		360,869	362,675	390,581	386,809	386,809	386,809	-
1-2900-00-0211-0-00-0	Health Insurance/Long Term Dis	300,985	317,772	353,164	347,431	347,431	347,431	-
1-2900-00-0212-0-00-0	Dental Insurance	43,908	45,467	51,259	51,380	51,380	51,380	-
1-2900-00-0213-0-00-0	Life Insurance	3,994	5,098	4,265	4,206	4,206	4,206	-
1-2900-00-0214-0-00-0	Workers' Comp	18,520	9,091	15,460	33,250	33,250	15,000	18,250
1-2900-00-0221-0-00-0	Non-teachers Retirement	8,852	9,815	13,114	14,175	14,175	15,223	-
1-2900-00-0222-0-00-0	Teachers Retirement	45,446	54,267	65,941	72,933	72,933	71,322	1,611
1-2900-00-0223-0-00-0	Leislative Annuity	-	-	-	-	-	-	-
1-2900-00-0226-0-00-0	Accrued Annuity	-	-	-	-	-	-	-
1-2900-00-0230-0-00-0	FICA	220,765	224,159	240,866	246,550	246,550	243,911	2,639
1-2900-00-0260-0-00-0	Unemployment Compensation	6,240	3,984	5,280	4,400	4,400	4,400	-
Grand Total Benefits and Payroll Expenses (2900 Series):		648,710	669,653	749,349	774,325	774,325	752,873	22,500
1-4200-00-0700-0-87-2	Site Development	-	-	-	-	-	-	-
1-4200-00-0700-0-88-1	Site Development	21,850	27,552	2,315	46,435	46,435	46,435	-
1-4300-00-0380-0-00-0	Board Professional Services	-	16,425	-	-	-	-	-
1-4600-00-0460-0-87-2	Buildings	-	-	1,440,000	-	-	-	-
1-4600-00-0460-0-88-1	Buildings	60,800	49,774	-	-	-	-	-
Grand Total Grounds & Blding Improve (4000 Series):		82,650	93,751	1,442,315	46,435	46,435	46,435	-
1-5100-00-0830-0-00-0	Principal	250,000	250,000	250,000	502,000	502,000	502,000	-
1-5100-00-0840-0-00-0	Interest	106,925	106,925	118,535	130,006	130,006	130,006	-

LITCHFIELD SCHOOL DISTRICT 1998-99

Account	Description	1996-97		1997-98		1998-99		1998-99		Not Rec'd
		Budgeted	Expended	Budgeted	Supt Rec	Sch Board	Bud Com			
1-5110-00-0390-0-00-0	Bond Registration	344	369	330	320	320	320	-	-	-
Grand Total Capital Projects (5100 Series):		357,269	357,294	368,865	632,326	632,326	632,326	-	-	-
1-5230-00-0880-0-00-0	Transfer to Capital Reserve	-	-	-	-	-	-	-	-	-
1-5240-00-0880-0-00-0	Transfer to Food Service	5,000	-	-	-	-	-	-	-	-
2-5220-00-0110-2-00-0	PL94-142 Special Ed Fed Grant	34,000	-	34,000	34,000	34,000	34,000	34,000	34,000	-
2-5220-00-0880-0-00-0	Block Grant	5,000	-	5,000	5,000	5,000	5,000	5,000	5,000	-
2-5240-00-0880-0-00-0	Food Svs--Federal Fund Transfer	22,000	23,687	24,000	24,000	24,000	24,000	24,000	24,000	-
4-5240-00-0880-0-00-0	Food Service	96,000	121,462	103,000	120,000	120,000	120,000	120,000	120,000	-
Grand Total Transfers to Other Programs (5200 Series):		162,000	145,149	166,000	183,000	183,000	183,000	183,000	183,000	-
GRAND TOTAL ALL FUNDS:		7,852,401	7,735,099	9,743,102	9,265,520	8,929,596	8,705,359	225,285	225,285	-

Acct. #	SOURCE OF REVENUE OR CREDIT	Warr. Art. #	Actual Revenues Prior Year	Revised Revenue Current Year	Estimated Revenue Ensuing Fiscal Year
REVENUE FROM STATE SOURCES			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3110	Foundation Aid		301,689.87	422,624.34	483,540.35
3210	School Building Aid		77,401.36	77,401.00	153,001.00
3220-3223	Area Vocational School				
3230	Driver Education				
3240	Catastrophic Aid		74,666.75	93,864.00	68,983.00
3250	Adult Education				
	Child Nutrition		3,263.00		
	Kindergarten Aid				
	Other State Aid (Specify)				
REVENUE FROM FEDERAL SOURCES			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4410	IASA, Chapter I & II				
4430	Vocational Education				
4450	Adult Education				
4460	Child Nutrition Programs		23,687.00	24,000.00	24,000.00
4470	Handicapped Programs			34,000.00	34,000.00
	Federal Forest Land				
	Other Federal Sources (identify) Consolidated Block Grant			5,000.00	5,000.00
	Medicaid		64,449.79	50,000.00	50,000.00
LOCAL REVENUE OTHER THAN TAXES			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
5100	Sale of Bonds or Notes			1,440,000.00	
5230	Transfer from Capital Projects Fund				
5250	Transfer from Capital Reserve Fund				
5255	Transfer from Expendable Trust Fund				
1300-1360	Tuition		16,582.40		
1400-1443	Transportation Fees		10,569.10	10,000.00	10,000.00
1500-1599	Earnings on Investments		38,358.62	38,000.00	39,000.00
1600	Food Service		112,654.00	103,000.00	112,000.00
1700-1799	Pupil Activities				

Acct. #	SOURCE OF REVENUE OR CREDIT	Warr. Art. #	Actual Revenues Prior Year	Revised Revenue Current Year	Estimated Revenue Ensuing Fiscal Year
1800	Community Services Activities				
1900-1999	Other Local Sources (identify) Rent		845.00		
	Sale of Property				300,000.00
	This section for calculation of reimbursement anticipation notes (RAN) per RSA 198:20-D for catastrophic aid borrowing RAN, Revenue This FY _____ less RAN, Revenue Last FY _____ = NET RAN _____				
	Supplemental Appropriation (Contra)			91,864.66	140,978.00
	Appropriations Voted From Fund Balance		XXXXXXXXXX		
	Fund Balance to Reduce Taxes		XXXXXXXXXX	110,464.83	XXXXXXXXXX
	TOTAL REVENUES AND CREDITS		724,166.89	2,500,218.83	1,420,502.35

BUDGET SUMMARY

	SCHOOL BOARD'S RECOMMENDED BUDGET	COMMITTEE'S RECOMMENDED BUDGET
SUBTOTAL 1 Recommended (from page 3)	8,929,596.00	8,705,359.00
SUBTOTAL 2 Special warrant articles Recommended (page 4)	300,000.00	300,000.00
SUBTOTAL 3 "Individual" warrant articles Recommended (page 4)	713,953.00	644,295.00
TOTAL Appropriations Recommended	9,943,549.00	9,649,654.00
Less: Amount of Estimated Revenues & Credits (from above)	1,420,502.35	1,420,502.35
Estimated Amount of Taxes To Be Raised	8,523,046.65	8,229,151.65

